

Minutes of Meeting held on
Thursday, 17th May 2018

A meeting of Louth and Meath Education and Training Board took place in O' Fiaich College, Dundalk at 5pm on Thursday, 17th May 2018.

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| CATHAOIRLEACH: | Cllr. Tomás Sharkey |
| BAILL I LATHAIR: | Catherine Clair, Ciaran O'Donnell, Nick Killian, Oliver Tully, Maria Murphy, Sean Carey, Wayne Harding, Maeve Yore, Trevor Golden, Eimear Ferguson, Marianne Butler, Siobhan Greer, Bill Sweeney |
| LEITHSCEIL: | Peter Savage, Ashimedu Okonkwo, Jenny Darcy, Cormac Bohan, Damien O'Reilly, Sharon Tolan |
| AR FREASTAIL: | Ms. Fiona Kindlon, Director of Schools Mr. Brian Murphy, Director OSD Ms. Sadie Ward McDermott, Director of FET Ms. Anne Whyte, APO Finance Ms. Sinead Murphy, Buildings Officer, LMETB Ms. Sinead Barry, Staff Officer, Corporate Services Ms. Barbara Brennan, Staff Officer, Corporate Services |

Apologies/Condolences/Congratulations.

Apologies were noted from ETB Members Peter Savage, Ashimedu Okonkwo, Jenny Darcy, Cormac Bohan, Damien O'Reilly and Sharon Tolan.

Votes of sympathy were passed in the usual respectful manner.

1. Absence Approval

To be resolved to approve the absence of LMETB members Peter Savage, Ashimedu Okonkwo, Jenny Darcy, Cormac Bohan, Damien O'Reilly and Sharon Tolan

It was resolved **R. 01/05/2018** to approve the absence of LMETB members Peter Savage, Ashimedu Okonkwo, Jenny Darcy, Cormac Bohan, Damien O'Reilly and Sharon Tolan

Proposed: Cllr Wayne Harding

Seconded: Ciaran O'Donnell

2. Minutes

2.1 To be resolved: to adopt the minutes of the previous LMETB bi monthly meeting dated 28th March 2018.

It was resolved **R. 02/05/2018** to adopt the minutes of the previous LMETB bi monthly meeting dated 28th March 2018.

Proposed: Cllr. Nick Killian

Seconded: Sean Carey

2.2 Matters Arising.

None.

2.3 There was no In-Committee Business.

2.4 Audit Committee Report

Noted.

Bill Sweeney on behalf of the Audit Committee presented the report prepared by the Audit Committee to the Board. He highlighted three areas from the report that the Board needed to address as a matter of urgency:

- The Audit Committee note there is a shortfall in the number of internal audits being carried out by the IAU and acknowledge additional staff are being employed.
- Procurement issues are ongoing and these were noted at the last meeting of the Audit Committee.
- Of most significance is the staffing issue within LMETB which in the opinion of the Audit Committee is a huge threat to the ETB. The shortage of staff and the segregation of duties carried out by staff warrants immediate attention to ensure the efficient operation of the organisation. The audit committee recommend that the Chairperson write to DoES and make them aware of the situation.

3. Finance

3.1 Finance Update as at 31st March 2018.

Ms. Anne Whyte, APO addressed members and provided the financial update to 31st March 2018.

Payments to 31st March, 2018 - €33,192,668

Receipts to 31st March, 2018 - €31,964,295

Resulting in a deficit @ 31st March, 2018 of €1,228,372. Funding to cover cash deficit was received in April, 2018.

To be resolved to approve the Finance Update as at 31st March 2018.

It was resolved **R. 03/05/2018** to approve the Finance Update as at 31st March 2018.

Proposed: Sean Carey

Seconded: Ciaran O'Donnell

The LMETB Balances report for schools/ PLC Colleges as at 31st March 2018 was presented. **Noted.**

The Working Paper as at 31/12/2017 was also presented to the Board **Noted.**

CE stated that there was a noticeable improvement in financial management by schools and this was reflected in the statements presented.

4. Correspondence

a. Department of Education and Skills: Circulars

| C/L ref | RE: |
|-----------|---|
| 0014/2018 | Application of measures in accordance with Public Service Stability Agreement 2018–2020 (Extension of Lansdowne Road Agreement) in respect of all Staff other than Teachers and SNAs employed by ETBs – Option to revert to Pre-Haddington Road Agreement (HRA) |
| 0015/2018 | Application of measures in accordance with Public Service Stability Agreement 2018–2020 (Extension of Lansdowne Road Agreement) in respect of all Staff employed by all Institutes of Technology and Dublin Institute of Technology – Option to revert to Pre-Haddington Road Agreement Working Hour |
| 0016/2018 | Re-engaging with the School Self-Evaluation (SSE) process in primary schools. Amendments to requirements of circular 0039/2016 |
| 0017/2018 | Application of measures in accordance with Public Service Stability Agreement 2018–2020 (Extension of Lansdowne Road Agreement) in respect of Clerical Officers and Caretakers employed in National Schools under the 1978/79 Scheme and Clerical Officers employed in Post Primary Schools under the 1978 Scheme and Clerical Officers and Caretakers employed in Dept approved posts in C. and C. Schools |
| 0018/2018 | Management of Safety & Health, including Fire Safety, in Primary and Post Primary schools |
| 0019/2018 | Scheme for the awarding of incremental credit in recognition of previous equivalent or relevant experience for Youthreach resource persons and Youthreach co-ordinators |
| 0020/2018 | Revision of Salaries In Respect of Certain Staff (Other Than Teachers And SNAs) Employed By ETBs With Effect From 01 April 2018 |

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| 0021/2018 | Gaeltacht School Recognition Scheme for Primary Schools and Special Schools in Gaeltacht Language-Planning Areas - Next Implementation Phase |
| 0022/2018 | Gaeltacht School Recognition Scheme for Post-Primary Schools In Gaeltacht Language-Planning Areas - Next Implementation Phase (April 2018 to End of 2018/19 School Year) |
| 0023/2018 | Revision of Salaries In Respect of Certain Staff With Effect From 01 April 2018 Further and Higher Education |
| 0024/2018 | Prescribed Material for the Leaving Certificate English Examination in 2020 |
| 0025/2018 | Sick Leave Scheme for Teachers - changes to Critical Illness Provisions (CIP) from 31st March, 2018 |
| 0026/2018 | Sick Leave Scheme for Special Needs Assistants - changes to Critical Illness Provisions (CIP) from 31st March, 2018 |
| 0027/2018 FAQ | <p><u>Circular 0027/2018 - Frequently Asked Questions</u></p> <p>Provision to allow for certain education and training sector staff to be retained in employment beyond their Compulsory Retirement Age of 65 years until they reach the age of eligibility for the Contributory State Pension</p> |
| 0028/2018 | Prescribed Material for the Junior Certificate/Junior Cycle Examination in 2020 and Leaving Certificate Examination in 2020 |
| 0029/2018 | Secondment Scheme for Registered Teachers in Recognised Primary and Post Primary Schools |
| 0030/2018 | Adjudication Process – Contracts of Indefinite Duration |

Department of Education and Skills Circulars are available to download from the Departments website www.education.gov.ie

b. Correspondence received from DES

| Date | RE: |
|------------|---|
| 13/02/2018 | Additional clarification re Budget 2018 under the Gaeltacht School Recognition Scheme |
| 21/02/2018 | Notification of WSE – St Oliver PP |
| 28/02/2018 | Acknowledgement of Service Plan |
| 07/03/2018 | Query to Dir OSD re ETB Staff By-Elections 2018 Survey |
| 07/03/2018 | To Dir OSD re recovering funding from Fraud |
| 09/03/2018 | Building Progress DeLacy College - advanced architectural planning. |
| 13/03/2018 | From DoES to Dir OSD re update on submission of 2016 AFS to C&AG |
| 13/03/2018 | From DoES to Finance Officer re request for completion of ETBs Annual Financial Accounts 2017 Fortnightly Progress Report |
| 21/03/2018 | SSSF 2017/18 Breakdown of funds lodged |
| 03/04/2018 | Notification of revised schedule 17/18 Chu Chulainn |

c. Correspondence received from other sources

| Date | RE: |
|------------|---|
| 12/02/2018 | Manley Construction re Ratoath College |
| 27/02/2018 | From SOLAS re C/L 2018/02/001 CAPITATION RATES 2018 |
| 28/02/2018 | From Bishop of Meath re religious instruction |
| 08/03/2018 | From CPR – BOM Minutes |
| 14/03/2018 | From Athboy Community School – BOM Minutes |
| 15/03/2018 | From ETBI - Payment of Invoice |
| 20/03/2018 | From Boyne Community School - BOM Minutes |
| 20/03/2018 | From Grant Thornton re Ratoath College/ Manley - Court approval for Scheme of Arrangement |
| 22/03/2018 | From Principal, DCC re Enrolment Concerns |
| 22/03/2018 | Letter of complaint re POR 2017 |
| 20/03/2018 | Opperman Associates - Beaufort College Cert no 12055.19G |
| 23/03/2018 | Meath Partnership - Welcome AEO to Board of Directors |
| 27/03/2018 | Inspire - Notification of identity theft |
| 23/04/2018 | From John Halligan, TD Minister of State for Training, Skills, Innovation, Research and Development re CE request for review of Post Leaving Certificate (PLC) places |
| 25/04/2018 | From SOLAS to Dir. OSD in acknowledgement of 2015 Accounts |
| 25/04/2018 | From ESBS to Dir. OSD re Wave Migration Strategy |
| 05/04/2018 | From Michael Mullankey IAU to Dir. OSD re forthcoming ICT audit |
| 02/05/2018 | From reconfiguration to CE re Schools Reconfiguration for Diversity Process - Selection of pilot areas and roll-out of survey of pre-school parents |
| 09/05/2018 | From Secretary to Beaufort BOM re Scoil Eanna |

d. Correspondence sent

| Date | RE: |
|------------|---|
| 28/02/2018 | From Dir. OSD to DoES re LMETB's service plan for 2018 ratified Feb 2018 |
| 02/03/2018 | From Dir. Schools to DES Inspectorate re CPD Day for LMETB School Leaders/SSE Co-ordinators |
| 04/03/2018 | From Dir. OSD to Chairperson LMETB, Chairperson Audit Committee re request from the C&AG for a small factual addition to the SIC to reflect the total value of the balances in PLC and the fact that this was the second version of the SIC for 2015 submitted by the LMETB |
| 05/03/2018 | From Finance Officer to C&AG re AFS for 2015 which has been updated as requested for presentation purposes. |
| 07/03/2018 | Response from CE office to DoES re ETB Staff By-Elections 2018 Survey |

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| 13/03/2018 | From Dir. OSD to SMT re progress on 2017 AFS |
| 13/03/2018 | From Dir. OSD to DoES re copy of submission of 2016 AFS/ SIC to C&AG |
| 13/03/2018 | From Dir. OSD to DoES re of ETBs Annual Financial Accounts 2017 Fortnightly Progress Report |
| 14/03/2018 | From Dir. Schools to DES Governance re Query regarding Child Protection Oversight Report/BOM |
| 14/03/2018 | From Dir. OSD to CE re LMETB Risk register/ SIC for reporting to Audit Committee |
| 14/03/2018 | From Dir. OSD to Chair Audit Committee re additional change to SIC re fraud. |
| 16/03/2018 | From Dir. Schools to DES Teacher Allocation re Application for Curricular Concessions for LMETB for 2018/2019 |
| 29/03/2018 | From Dir. OSD to C&AG re submission of annual financial statements and statement of internal control for the period 2017 |
| 29/03/2018 | From Dir. OSD to DoES/SOLAS to advise re submission of annual financial statements and statement of internal control for the period 2017 to C&AG |
| 05/04/2018 | From Dir. OSD to IAU re Louth Meath ICT audit |
| 06/04/2018 | From Dir. Schools to CE, Jigsaw Meath re Colaiste Chu Chulainn/Lu Classroom Provision 1819 |
| 09/04/2018 | From Dir. Schools to CE, Jigsaw Meath re DES/NCCA Review of RSE |
| 09/04/2018 | From Dir. Schools to Principal, Ardee CS re Jigsaw Meath Schools Project Co-ordinator |
| 16/04/2018 | From Dir. Schools to NCCA re Template Suspension Letter for Immediate Implementation |
| 16/04/2018 | From Finance Section to DoES re Pension Levy paid |
| 17/04/2018 | From Dir. Schools to Chair, PA, SN Bhrighde re Translations of Documents and Policies into Irish |
| 17/04/2018 | From Dir. Schools to Chair, PA, SN Bhrighde re Response re request for LMETB to act as Patron |
| 19/04/2018 | From Dir. Schools to B. Power, DES re Query re: Reconfiguration for Diversity Process |
| 19/04/2018 | From Dir. Schools to ETBI HR |
| 23/04/2018 | From Dir. Schools to Maynooth University re Places for the PGD in School Guidance Counselling |
| 23/04/2018 | From Dir. OSD to C&AG re Annual review of controls content query by DD (2016 accounts) |
| 23/04/2018 | From Dir. OSD to DoES/SOLAS re copy of certified accounts for LMETB for 2015 |
| 23/04/2018 | From Dir. OSD to DoES to request review of codes |
| 24/04/2018 | From Dir. FET to DCYA S. Shannon re Notification of stakeholder engagement meeting's Youth organisations and VFMPR programme |
| 24/04/2018 | From Dir. Schools to DES Inspectorate re Planning for SSE & LAOS CPD Day 270418 |
| 24/04/2018 | From Dir. OSD to Chair LMETB, Chair Audit Committee, Chair Finance Committee, SMT re certified accounts 2015. |
| 24/04/2018 | From Finance Section to DoES re Staff Summary return Q1 2018 |
| 25/04/2018 | From Di. FET to QQI A. Wafer re All QA Policies for review by QQI |
| 25/04/2018 | From Dir. FET to SOLAS A Brownlee re Notification of Strategic Dialogue meeting |

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| 26/04/2018 | From Dir. FET to SOLAS J Sinnott re Notification of national review of VTOS and SST ongoing |
| 27/04/2018 | From Dir. Schools to Joan Russell re, ETBI re Patronage Competition Training |
| 30/04/2018 | From Dir. FET to Michael Keogh Assistant Sec DES Via CE Collection and reporting of ESF Performance indicators |
| 01/05/2018 | From Dir. FET to QQI P. Walsh re Application for Approval of policies |
| 01/05/2018 | From APO Corporate Services to DoES re Start of Year ICT form for 2018 for LMETB. |
| 02/05/2018 | From Dir. OSD to DoES in response to query re Schools Reconfiguration for Diversity Process - Selection of pilot areas and roll-out of survey of pre-school parents |
| 02/05/2018 | From Dir. FET to NCGE J McKenzie re Notification of review of Tools used |
| 08/05/2018 | From Dir. FET to QQI :S Boudet re Acknowledging corr forward re Request for Approval of QA |
| 08/05/2018 | From Dir. OSD to Martin O'Brien DoES re LMETB - Note for SG re C&AG audited ETB accounts for 2015 |

e. Correspondence sent following Bi Monthly Meeting (28/03/2018)

| Date | RE: |
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| 03/04/2018 | From Buildings Officer to Secretary BOM Beaufort re Gaelscoil Eanna |
| 04/04/2018 | From Dir. Schools to Principal Ratoath College re ratification of BOM minutes 24/01/2018 |
| 04/04/2018 | From Dir. Schools to Principal Scoil Ui Mhuiri re ratification of BOM minutes 26/10/2017 |
| 04/04/2018 | From Dir. Schools to Principal Colaiste Clavin re ratification of BOM minutes 18/12/2017 |
| 04/04/2018 | From Dir. Schools to Principal St Olivers CC re ratification of BOM minutes 26/10/2018 |
| 04/04/2018 | From Dir. Schools to Principal Colaiste de Lacy re ratification of BOM minutes 28/11/2018 |
| 04/04/2018 | From Dir. Schools to Principal O'Carolan College re ratification of BOM minutes 13/12/2017 |
| 04/04/2018 | From Dir. Schools to Principal Bush PP re ratification of BOM minutes 01/02/2018 |
| 12/04/2018 | From Office of CE to IPB re LMETB Nominee - IPB Insurance |
| 13/04/2018 | From Dir. Schools to Principals re Proposed Contributions discussed at Board Meeting |
| 02/05/2018 | From CE to Principals re Procurement of school uniforms |
| 09/05/2018 | From Dir. Schools to Principals re Volunteer Opportunities at Fleadh Cheoil na hÉireann, Drogheda 2018 |

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| 10/05/2018 | From Dir. Schools to Principals/SMT re Collection & Shredding of Financial Reports after Board of Management Meetings |
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5. Committees and Reports

5.1 Further Education Report

Further Education report was provided by Ms. Sadie Ward McDermott for the Board's information.

Noted.

5.1.1 Board of Management Minutes (For Resolution/ Noting where appropriate):

To be resolved to approve the minutes of the Board of Management of Drogheda Institute of Further Education (DIFE) meeting of 15th March 2018.

It was resolved **R. 04/05/2018** to approve the minutes of the Board of Management of Drogheda Institute of Further Education (DIFE) meeting of 15th March 2018.

Proposed: Cllr. Oliver Tully

Seconded: Sean Carey

Minutes of initial meeting to set up Youthreach BOM on 15th September 2017 **Noted.**

Minutes of 2nd meeting to set up Youthreach BOM on 30th January 2018 which occurred in preparation for the first official Board of Management meeting. **Noted.**

The CE informed the Board that the minutes of first meeting of the Youthreach Board of Management would be presented to the Board at a future meeting for resolution.

5.1.2 Policies

It was resolved **R. 05/05/2018** to approve the First Aid Policy of Drogheda Institute of Further Education (DIFE).

Proposed: Cllr. Maria Murphy

Seconded: Cllr. Oliver Tully

It was resolved **R. 06/05/2018** to approve the AED Automatic External Defibrillators Policy of Drogheda Institute of Further Education (DIFE).

Proposed: Sean Carey

Seconded: Cllr. Nick Killian

It was resolved **R. 07/05/2018** to approve the Funded and non-funded Youth projects policy for Youthreach.

Proposed: Cllr. Trevor Golden **Seconded:** Catherine Clair

It was resolved **R. 08/05/2018** to approve the Local Youth club grants policy for Further Education.

Proposed: Bill Sweeney **Seconded:** Sean Carey

It was resolved **R. 09/05/2018** to approve the Terms of Reference for Youthreach Board of Management.

Proposed: Bill Sweeney **Seconded:** Cllr. Maria Murphy

Child Safeguarding Statements & Risk Assessment statements for Youthreach Centres:

It was resolved **R. 10/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Drogheda Youthreach.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Wayne Harding

It was resolved **R. 11/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Youthreach Dundalk.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Wayne Harding

It was resolved **R. 12/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Youthreach Ashbourne.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Wayne Harding

It was resolved **R. 13/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Youthreach Foundation.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Wayne Harding

It was resolved **R. 14/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Youthreach Kells.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Wayne Harding

It was resolved **R. 15/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Youthreach Bettystown.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Wayne Harding

It was resolved **R. 16/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Youthreach Trim.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Wayne Harding

It was resolved **R. 17/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Youthreach Ardee.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Wayne Harding

It was resolved **R. 18/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Youthreach Progression.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Wayne Harding

5.2 Second Level Education Report (Noting)

The Second Level Education report was provided by Ms. Fiona Kindlon for the Board's information.

Noted.

5.2.1 Board of Management Minutes (For Resolution/ Noting where appropriate):

The Board of Management minutes of St. Peter's College, Dunboyne of 6 November 2017 **noted**.

The Board of Management minutes of St. Peter's College, Dunboyne of 27 November 2017 **noted**.

The Board of Management minutes of St. Peter's College, Dunboyne of 22 January 2018 **noted**.

The Board of Management minutes of St. Peter's College, Dunboyne of 5th March 2018 **noted**.

The Board of Management minutes of Colaiste de Lacy of 6 February 2018 **noted**.

The Board of Management minutes of Colaiste de Lacy of 8 March 2018 **noted**.

The Board of Management minutes of Ratoath College of 6 February 2018 **noted**.

The Board of Management minutes of Ratoath College of 7 March 2018 **noted**.

The Board of Management minutes of Ratoath College of 22 March 2018 **noted**.

It was resolved **R. 19/05/2018** to approve the Board of Management minutes of Scoil Ui Mhuiri of 23 January 2018

Proposed: Cllr. Oliver Tully **Seconded:** Ciaran O'Donnell

The Board of Management minutes of O' Fiaich College of 8 February 2018 **noted.**

It was resolved **R. 20/05/2018** to approve the Board of Management minutes of Colaiste na hInse of 27 September 2017

Proposed: Cllr. Wayne Harding **Seconded:** Ciaran O'Donnell

It was resolved **R. 21/05/2018** to approve the Board of Management minutes of Colaiste na hInse of 3 October 2017

Proposed: Cllr. Wayne Harding **Seconded:** Ciaran O'Donnell

The Board of Management minutes of Colaiste na hInse of 27 October 2017 **noted.**

It was resolved **R. 21/05/2018** to approve the Board of Management minutes of Colaiste na hInse of 8 November 2017.

Proposed: Cllr. Wayne Harding **Seconded:** Ciaran O'Donnell

It was resolved **R. 22/05/2018** to approve the Board of Management minutes of Colaiste na hInse of 20 November 2017.

Proposed: Cllr. Wayne Harding **Seconded:** Ciaran O'Donnell

The Board of Management minutes of Colaiste na hInse of 9 January 2018 **noted.**

It was resolved **R. 23/05/2018** to approve the Board of Management minutes of Colaiste na hInse of 29 January 2018.

Proposed: Cllr. Wayne Harding **Seconded:** Ciaran O'Donnell

The Board of Management minutes of Colaiste na hInse of 8 February 2018 **noted.**

The Board of Management minutes of Colaiste na hInse of 6 March 2018 **noted.**

The Board of Management minutes of St. Oliver's Oldcastle of 18 January 2018 **noted.**

The Board of Management minutes of St. Oliver's Oldcastle of 5 March 2018 **noted.**

The Board of Management minutes of St. Oliver's Community College of 12 March 2018 **noted.**

The Board of Management minutes of Colaiste Chu Chulainn & Colaiste Lu of 17 November 2016 **noted.**



The Board of Management minutes of Colaiste Chu Chulainn & Colaiste Lu of 28 February 2017
noted.

The Board of Management minutes of Colaiste Chu Chulainn & Colaiste Lu of 4 April 2017
noted.

The Board of Management minutes of Colaiste Chu Chulainn & Colaiste Lu of 8 June 2017
noted.

The Board of Management minutes of Colaiste Chu Chulainn & Colaiste Lu of 26 October 2017
noted.

The Board of Management minutes of Colaiste Chu Chulainn & Colaiste Lu of 5 December 2017
noted.

The Board of Management minutes of Colaiste Chu Chulainn & Colaiste Lu of 6 February 2018
noted.

The Board of Management minutes of Colaiste Clavin of 5 March 2018
noted.

The Board of Management minutes of O' Carolan College of 15 March 2018
noted.

The Board of Management minutes of Dunshaughlin CC of 5 February 2018
noted.

5.2.2 BOM Memberships (For Resolution)

St. Peter's College, Dunboyne

To be resolved to approve the replacement of Rev. Janice Aiken with Rev Eugene Griffin as a representative for minority religion on the Board of Management of St. Peter's College, Dunboyne

It was resolved **R. 24/05/2018** to approve the replacement of Rev. Janice Aiken with Rev Eugene Griffin as a representative for minority religion on the Board of Management of St. Peter's College, Dunboyne

Proposed: Cllr Maria Murphy **Seconded:** Catherine Clair

St. Oliver Post Primary School, Oldcastle

To be resolved to nominate an LMETB nominee to replace Mr. Bryan Reilly on the Board of Management of St. Oliver Post Primary School, Oldcastle

It was resolved **R. 24/05/2018** to nominate **Mr. Bill Sweeney** to replace Mr. Bryan Reilly on the Board of Management of St. Oliver Post Primary School, Oldcastle

Proposed: Cllr Nick Killian **Seconded:** Cllr. Eimear Ferguson

Ardee Community School

To be resolved to nominate **three nominees** (one of these nominated by the CE) for the new Board of Management of Ardee Community School which will take effect from 1 August 2018.

It was resolved **R. 25/05/2018** to nominate **Mr. Colm Markey** to the Board of Management of Ardee Community School which will take effect from 1 August 2018.

Proposed: Cllr Oliver Tully **Seconded:** Cllr. Nick Killian

It was resolved **R. 26/05/2018** to nominate **Ms. Dolores Minogue** to the Board of Management of Ardee Community School which will take effect from 1 August 2018.

Proposed: Cllr Oliver Tully **Seconded:** Cllr. Nick Killian

It was resolved **R. 26/05/2018** to nominate **Cllr. Oliver Tully as nominated by the CE** to the Board of Management of Ardee Community School which will take effect from 1 August 2018.

Proposed: Cllr Tomás Sharkey **Seconded:** Cllr. Marianne Butler

School Based Policies (For Resolution)

To be resolved to approve the Anti-Bullying Policy of St. Peter's College, Dunboyne.

It was resolved **R. 27/05/2018** to approve the Anti Bullying Policy of St. Peter's College, Dunboyne.

Proposed: Cllr. Eimear Ferguson **Seconded:** Cllr. Maria Murphy

Child Safeguarding Statements & Risk Assessment (For Resolution)

To be resolved to approve the Child Safeguarding Statements & Risk Assessment for Ratoath College.

It was resolved **R. 28/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Ratoath College.

Proposed: Sean Carey **Seconded:** Siobhan Greer



To be resolved to approve the Child Safeguarding Statements & Risk Assessment for Colaiste na hInse.

It was resolved **R. 29/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Colaiste na hInse.

Proposed: Sean Carey **Seconded:** Siobhan Greer

To be resolved to approve the Child Safeguarding Statements & Risk Assessment for St Peters College Dunboyne.

It was resolved **R. 30/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for St Peters College Dunboyne.

Proposed: Sean Carey **Seconded:** Siobhan Greer

To be resolved to approve the Child Safeguarding Statements & Risk Assessment for St Oliver's Community College.

It was resolved **R. 31/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for St Oliver's Community College.

Proposed: Sean Carey **Seconded:** Siobhan Greer

To be resolved to approve the Child Safeguarding Statements & Risk Assessment for Colaiste de Lacy

It was resolved **R. 32/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Colaiste de Lacy.

Proposed: Sean Carey **Seconded:** Siobhan Greer

To be resolved to approve the Child Safeguarding Statements & Risk Assessment for St Peter's College, Dunboyne.

It was resolved **R. 33/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for St Peter's College, Dunboyne.

Proposed: Sean Carey **Seconded:** Siobhan Greer

To be resolved to approve the Child Safeguarding Statements & Risk Assessment for St Olivers PP Oldcastle.

It was resolved **R. 34/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for St Olivers PP Oldcastle.

Proposed: Sean Carey **Seconded:** Siobhan Greer

To be resolved to approve the Child Safeguarding Statements & Risk Assessment for O'Carolan College, Nobber.

It was resolved **R. 35/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for O'Carolan College, Nobber.

Proposed: Sean Carey **Seconded:** Siobhan Greer

To be resolved to approve the Child Safeguarding Statements & Risk Assessment for Colaiste Clavin.

It was resolved **R. 36/05/2018** to approve the Child Safeguarding Statements & Risk Assessment for Colaiste Clavin.

Proposed: Sean Carey **Seconded:** Siobhan Greer

6.6 Proposed Contributions from Parents/Guardians for 2018/2019

There were a number of proposed contributions from Parents/ Guardian for 2018/19 which required the approval of the Board as follows:

To be resolved the proposed amount of €450 for Transition Year Parent/ Guardian Contribution for Bush Post Primary School.

It was resolved **R. 37/05/2018** to approve the proposed amount of €450 for Transition Year Parent/ Guardian Contribution for Bush Post Primary School.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €140 for 2nd Year Parent/ Guardian Contribution for Ratoath College.

It was resolved **R. 38/05/2018** to approve the proposed amount of €140 for 2nd Year Parent/ Guardian Contribution for Ratoath College.



Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €200 for 3rd Year Parent/ Guardian Contribution for Ratoath College.

It was resolved **R. 39/05/2018** to approve the proposed amount of €200 for 3rd Year Parent/ Guardian Contribution for Ratoath College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €450 for TY Parent/ Guardian Contribution for Ratoath College.

It was resolved **R. 40/05/2018** to approve the proposed amount of €450 for TY Parent/ Guardian Contribution for Ratoath College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €200 for 5th Year Parent/ Guardian Contribution for Ratoath College.

It was resolved **R. 41/05/2018** to approve the proposed amount of €200 for 5th Year Parent/ Guardian Contribution for Ratoath College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €275 for 6th Year Parent/ Guardian Contribution for Ratoath College.

It was resolved **R. 42/05/2018** to approve the proposed amount of €275 for 6th Year Parent/ Guardian Contribution for Ratoath College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €90 for LCA Year Parent/ Guardian Contribution for Ratoath College.

It was resolved **R. 43/05/2018** to approve the proposed amount of €90 for LCA Year Parent/ Guardian Contribution for Ratoath College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €120 for 1st – 6th Year except TY Parent/ Guardian Contribution for Scoil Ui Mhuiri.

It was resolved **R. 44/05/2018** to approve the proposed amount of €120 for 1st – 6th Year except TY Parent/ Guardian Contribution for Scoil Ui Mhuiri.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €450 for TY Parent/ Guardian Contribution for Scoil Ui Mhuiri.

It was resolved **R. 45/05/2018** to approve the proposed amount of €450 for TY Parent/ Guardian Contribution for Scoil Ui Mhuiri.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €340 for 1st Year Parent/ Guardian Contribution St. Peter's College.

It was resolved **R. 46/05/2018** to approve the proposed amount of €340 for 1st Year Parent/ Guardian Contribution St. Peter's College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €185 for 2nd Year Parent/ Guardian Contribution St. Peter's College.

It was resolved **R. 47/05/2018** to approve the proposed amount of €185 for 2nd Year Parent/ Guardian Contribution St. Peter's College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €140 for 3rd Year Parent/ Guardian Contribution St. Peter's College.

It was resolved **R. 48/05/2018** to approve the proposed amount of €140 for 3rd Year Parent/ Guardian Contribution St. Peter's College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €370 for TY Parent/ Guardian Contribution St. Peter's College.

It was resolved **R. 49/05/2018** to approve the proposed amount of €370 for TY Parent/ Guardian Contribution St. Peter's College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €300 for 5th Year Parent/ Guardian Contribution St. Peter's College.

It was resolved **R. 50/05/2018** to approve the proposed amount of €300 for 5th Year Parent/ Guardian Contribution St. Peter's College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €120 for 5 LCA Parent/ Guardian Contribution St. Peter's College.

It was resolved **R. 51/05/2018** to approve the proposed amount of €120 for 5 LCA Parent/ Guardian Contribution St. Peter's College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €220 for 6th Year Parent/ Guardian Contribution St. Peter's College.

It was resolved **R. 52/05/2018** to approve the proposed amount of €220 for 6th Year Parent/ Guardian Contribution St. Peter's College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €120 for 6 LCA Parent/ Guardian Contribution St. Peter's College.

It was resolved **R. 53/05/2018** to approve the proposed amount of €120 for 6 LCA Parent/ Guardian Contribution St. Peter's College.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €250 for 1st – 6th Year excluding TY Parent/ Guardian Contribution in Dunshaughlin CC.

It was resolved **R. 54/05/2018** to approve the proposed amount of €250 for 1st – 6th Year excluding TY Parent/ Guardian Contribution in Dunshaughlin CC.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

To be resolved the proposed amount of €350 for TY Parent/ Guardian Contribution in Dunshaughlin CC.

It was resolved **R. 55/05/2018** to approve the proposed amount of €350 for TY Parent/ Guardian Contribution in Dunshaughlin CC.

Proposed: Bill Sweeney **Seconded:** Cllr. Marianne Butler

5.3 Risk Management Report

The Risk Management Report was prepared by Ms. Sinead Barry, H&S Representative and provided to all members of the Board for review

Noted.

6. Leases (For Resolution)

To be resolved to approve the proposed lease/short term agreement – Ash Walk Ardee Co. Louth

It was resolved **R. 56/05/2018** to approve the proposed lease/short term agreement – Ash Walk Ardee Co. Louth

Proposed: Ciaran O'Donnell

Seconded: Cllr. Nick Killian

To be resolved to approve the proposed lease/short term agreement – The Scout Den, Ratoath

It was resolved **R. 57/05/2018** to approve the proposed lease/short term agreement – The Scout Den, Ratoath

Proposed: Cllr. Nick Killian

Seconded: Ciaran O'Donnell

To be resolved to approve the proposed lease – Dunboyne Community centre.

It was resolved **R. 58/05/2018** to approve the proposed lease – Dunboyne Community centre.

Proposed: Sean Carey

Seconded: Ciaran O'Donnell

To be resolved to approve the proposed lease/short term agreement – The Barbican Centre, Drogheda

It was resolved **R. 59/05/2018** to approve the proposed lease/short term agreement – The Barbican Centre, Drogheda

Proposed: Cllr Marianne Butler **Seconded:** Cllr Oliver Tully

To be resolved to approve the proposed lease/short term agreement – The Hair Shoppe

It was resolved **R. 60/05/2018** to approve the proposed lease/short term agreement – The Hair Shoppe

Proposed: Sean Carey **Seconded:** Cllr Marianne Butler

To be resolved to approve the proposed lease/short term agreement – Gilson School, Oldcastle

It was resolved **R. 61/05/2018** to approve the proposed lease/short term agreement – Gilson School, Oldcastle

Proposed: Cllr Marianne Butler **Seconded:** Cllr. Nick Killian

To be resolved to approve the proposed lease/short term agreement – Donaghmore Ashbourne GAA Centre.

It was resolved **R. 62/05/2018** to approve the proposed lease/short term agreement – Donaghmore Ashbourne GAA Centre.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Marianne Butler

To be resolved to approve the proposed lease/short term agreement – 140/140A Ashbourne Industrial Estate – Youthreach Ashbourne

It was resolved **R. 63/05/2018** to approve the proposed lease/short term agreement – 140/140A Ashbourne Industrial Estate – Youthreach Ashbourne

Proposed: Sean Carey **Seconded:** Ciaran O'Donnell

To be resolved to approve the proposed lease/short term agreement – Navan Tennis Club for Ard Rí

It was resolved **R. 64/05/2018** to approve the proposed lease/short term agreement – Navan Tennis Club for Ard Rí

Proposed: Cllr. Marianne Butler **Seconded:** Cllr. Eimear Ferguson

To be resolved to approve the proposed lease/short term agreement – St. Mary's GFC, Ardee – Ardee Youthreach

It was resolved **R. 65/05/2018** to approve the proposed lease/short term agreement – St. Mary's GFC, Ardee – Ardee Youthreach

Proposed: Cllr. Marianne Butler **Seconded:** Cllr. Oliver Tully

To be resolved to approve the proposed lease/short term agreement – Unit 2 Dunboyne Business Park

It was resolved **R. 66/05/2018** to approve the proposed lease/short term agreement – Unit 2 Dunboyne Business Park

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Eimear Ferguson

To be resolved to approve the proposed lease/short term agreement – Unit 14 Dunboyne Industrial Estate

It was resolved **R. 67/05/2018** to approve proposed lease/short term agreement – Unit 14 Dunboyne Industrial Estate

Proposed: Sean Carey **Seconded:** Ciaran O'Donnell

To be resolved to approve the proposed lease/short term agreement – Units 14 – 18 & 20 Dunboyne Business Park

It was resolved **R. 69/05/2018** to approve the proposed lease/short term agreement – Units 14 – 18 & 20 Dunboyne Business Park

Proposed: Cllr. Marianne Butler **Seconded:** Cllr. Trevor Golden

To be resolved to approve the proposed leases/short term agreements –Dunboyne Business Park

It was resolved **R. 70/05/2018** to approve the proposed leases/short term agreements – Dunboyne Business Park

Proposed: Sean Carey **Seconded:** Cllr. Trevor Golden

To be resolved to approve the proposed lease/short term agreement – Magnet Training Centre/Ogra Dun Dealgan, Dundalk



It was resolved **R. 71/05/2018** to approve the proposed lease/short term agreement – Magnet Training Centre/Ogra Dun Dealgan, Dundalk

Proposed: Cllr. Marianne Butler **Seconded:** Siobhan Greer

7. Policies (All for Resolution)

The resolution of the Board was required for the adoption of the following policies by LMETB:

7.1 It was proposed to resolve the **Revised use of facilities policy** for LMETB

It was resolved **R. 72/05/2018** to approve the Revised use of facilities policy for LMETB

Proposed: Ciaran O'Donnell **Seconded:** Cllr. Maria Murphy

7.2 The Corporate Procurement Plan for LMETB was noted by the Board.

7.3 It was proposed to resolve the **Policy statement on disclosure of interests by members** for LMETB

It was resolved **R. 73/05/2018** to approve the **Policy statement on disclosure of interests by members** for LMETB

Proposed: Sean Carey **Seconded:** Cllr. Maria Murphy

7.4 It was proposed to resolve the Policy statement on disclosure of interests by staff for LMETB

It was resolved **R. 74/05/2018** to approve the **Policy statement on disclosure of interests by staff** for LMETB

Proposed: Cllr. Eimear Ferguson **Seconded:** Cllr. Maria Murphy

7.5 It was proposed to resolve the Code of conduct staff members for LMETB

It was resolved **R. 75/05/2018** to approve the **Policy statement on disclosure of interests by staff** for LMETB

Proposed: Cllr. Nick Killian **Seconded:** Bill Sweeney

7.6 It was proposed to resolve the Code of conduct board members for LMETB
 It was resolved **R. 76/05/2018** to approve the Code of conduct board members for LMETB

Proposed: Cllr. Oliver Tully **Seconded:** Sean Carey

7.7 It was proposed to resolve the Fraud policy draft for approval (pending national policy to issue from ETBI) for LMETB.

It was resolved **R. 77/05/2018** to approve the Fraud policy draft for approval (pending national policy to issue from ETBI) for LMETB.

Proposed: Cllr. Marianne Butler **Seconded:** Bill Sweeney

7.8 It was proposed to resolve the Draft Data Protection Privacy Notices and Policy for LMETB

It was resolved **R. 78/05/2018** to approve the Draft Data Protection Privacy Notices and Policy for LMETB

Proposed: Cllr. Marianne Butler **Seconded:** Bill Sweeney

7.9 It was proposed to resolve the Draft Data Protection Breach Protocol for LMETB

It was resolved **R. 79/05/2018** to approve the Draft Data Protection Breach Protocol for LMETB

Proposed: Cllr. Marianne Butler **Seconded:** Cllr. Eimear Ferguson

7.10 It was proposed to resolve the Draft CCTV Privacy Notice and Policy for LMETB

It was resolved **R. 80/05/2018** to approve Draft CCTV Privacy Notice and Policy for LMETB

Proposed: Siobhan Greer **Seconded:** Sean Carey

8. Land and Buildings Update (For Resolution)

| | School | Project | Stage |
|----|----------------------------------|--------------------------|---|
| 1. | Abbey Road HQ, Navan | Electrical Upgrade | Drawings commenced |
| 2. | Abbey Road HQ, Navan | Upgrade Works to Carpark | Draft plans received |
| 3. | Ard Rí Community National School | Temporary classrooms | LMETB successful in appeal to An Bord Pleanála. Commencement notice to be lodged. |
| 4. | Ard Rí Community National School | Permanent Site | Department requested LMETB to negotiate with landowner. |
| 5. | Ardee Community School | Major Devolved Extension | Progressing well. Expected completion Summer 2018 |
| 6. | Ardee Youthreach | Premises identified | Consultant appointed to redesign proposed unit and advise estimated costs. |

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| 7. | Beaufort College, Navan | Major Extension | Work to existing building complete. Snags ongoing. |
| 8. | Beaufort College, Navan | Furniture & Equipment | Ongoing |
| 9. | Bush Post Primary School | Major Devolved Extension | Stage 2a report received for onward forwarding to DoES. Next steps meeting with DoES in Tullamore. |
| 10. | Bush Post Primary School | Temporary Accommodation | Ongoing rental |
| 11. | Centre for European Schooling | Refurbishment of Parish Hall | Consultant tender received. On hold subject to funding being sought |
| 12. | Chapel Street HQ, Dundalk | Modifications to Entrance for Security purposes | Awaiting design options |
| 13. | Coláiste Chu Chulainn, Dundalk | New 1,000 pupil school | Louth Co. Co client. High court decision re ESB substation in favour of Council. |
| 14. | Coláiste Clavin St. Fintina's P.P. Longwood | New 500 pupil school | Final account and snagging ongoing |
| 15. | Coláiste de Lacy, Ashbourne | Phase II - new building for 650 students | Project Management company overseeing project. NZEB fees being agreed. |
| 16. | Coláiste de Lacy, Ashbourne | Phase I – Furniture & Equipment / Campus | Campus management agreement to be put in place. 3 schools meeting next week. |
| 17. | Coláiste na hInse, Laytown | Pitch | Awaiting Department approval to use land. |
| 18. | Coláiste na Mí, Navan | Phase II for 650 students | Fire Cert and Disability Access Certificate to be lodged imminently. Road traffic design to be finalised. |
| 19. | Coláiste na Mí, Navan | Emergency Works Sion House | Final account stage |
| 20. | Coláiste na Mí, Navan | Temporary Accommodation | Ongoing rental |
| 21. | Coláiste Pobail Rath Chairn | Summer Works – Toilet refurbishment | Tender documents uploaded on etenders with return date of 18 th May. |
| 22. | Drogheda Institute of Further Education | Compulsory Purchase Order | School requested wall to be constructed. Council agreed wall in lieu of any payment. Awaiting approval from Department |
| 23. | Drogheda Institute of Further Education | Changing Rooms | Request for Tender for Consultants with returns expected shortly. |
| 24. | Dunboyne College of Further Education | Temporary Prefabs | Tender documents for phase 3 commenced for connection of equipment for kitchen and science lab. |
| 25. | Dunboyne College of Further Education | Permanent Site | DoES Site Acquisition section to commence site searching. |
| 26. | Dunboyne College of Further Education | New Premises to Lease | Awaiting approval from SOLAS to lease premises. |

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| 27. | Dunboyne College of Further Education & Ashbourne Youthreach | Fire Safety Audit | Awaiting date from Consultant for visit. |
| 28. | Dunboyne College of Further Education | Planning Permission for all rented units | New competition for Tender for Consultant to apply for Statutory Approvals. |
| 29. | Dunshaughlin Community College | Canteen upgrades and fire door remedial works. | Fire Officer recommendations in hand |
| 30. | Further Education, King Street, Drogheda | Boiler/heating replacement | Tenders returned for Consultant to oversee works. Funding requested to SOLAS FARR 2018 application. Site visit with SOLAS Friday 11 th May. |
| 31. | LMETB Head Office | New Head Quarter building | Updated cost plan with DoES. Awaiting approval to proceed to tender. |
| 32. | O'Carolan College, Nobber | New 550 pupil school | Planning permission expected to be lodged by end of month. |
| 33. | O'Carolan College, Nobber | Prefabs | Complete – ongoing rental |
| 34. | O'Fiaich College of Further Education | Emergency Works Roofing Repairs | Work will commence during the summer. |
| 35. | O'Fiaich College of Further Education | Fire Stopping Application | Awaiting Department approval. |
| 36. | O'Fiaich College of Further Education | Prefabs decanting from old Longwood school to O'Fiaich | Tender documents expected for uploading on etenders. |
| 37. | Percent for Art | Percent for Art in 9 schools | Varying stages |
| 38. | Ratoath College | Major Extension Retender of QS | Scope of Work document expected to be complete June. Retender of QS ongoing. |
| 39. | Ratoath College | Prefabs | Approval received for 2 x 49m ² unit. Consultant appointed. |
| 40. | Ratoath College | Summer Works – Roof repairs | Ongoing |
| 41. | RSTC | Emergency Works Extraction System | Consultant appointed to oversee project. Funding to be sought through SOLAS FARR 2018 application. Tender documents ready for uploading to etenders once approval received. Site visit 11 th May |
| 42. | Scoil Ui Mhuirí, Dunleer | Major Extension | Work has halted onsite due to contractor cash flow issues. Meetings held and awaiting update |
| 43. | Scoil Ui Mhuirí, Dunleer | Removal of Prefabs | Application to be made to Department for funding |
| 44. | Scoil Ui Mhuirí, Dunleer | Technology Benches | Installation of benches complete. |
| 45. | St. Fintina's Longwood | Old school | Valuations received. Meeting to be set up with parish priest. |
| 46. | St. Oliver Oldcastle | New Special Needs Unit | Complete. Snagging and final account |

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| 47. | St. Oliver Oldcastle | External Play area and courts |
| 48. | St. Peter's College, Dunboyne | Major Extension |
| 49. | St. Peter's College, Dunboyne | Major Extension – Furniture & Equipment |
| 50. | St. Peter's College, Dunboyne | Summer Works – Roof repairs |
| 51. | Trim Education Together National School | Refurbishment of former convent Patricks Street |
| 52. | Youthreach Navan | Fire compliance upgrades |
| 53. | Youthreach Laytown/Bettystown | Application for Retention Planning Permission for Temporary Building |
| 54. | All premises | Roof Maintenance Contract |
| 55. | All premises | Life Safety Maintenance Contract |

It was resolved **R. 81/05/2018** to resolve the Land and Buildings report as presented by Ms. Sinead Murphy.

Proposed: Sean Carey **Seconded:** Siobhan Greer

8.1 'Approval to develop land at Scoil Éanna'. (For Resolution)

Following consultation with the BOM of Beaufort College as per LMETB Board meeting March 2018 it was resolved **R. 82/05/2018** to support Gaelscoil Eanna in requesting approval from DoES to develop land for their sport facilities.

Proposed: Catherine Clair **Seconded:** Maria Murphy

Cllr. Trevor Golden formally requested that the CE write to the Minister for Education and Skills to invite him to perform the official opening of Colaiste Clavin.

It was therefore resolved **R. 83/05/2018** that the CE write to the Minister for Education and Skills to request him to officially open Colaiste Clavin.

Proposed: Cllr Trevor Golden **Seconded:** Bill Sweeney

9. Section 29 Appeal (For Resolution)

No Business

10. School accommodation demand

Discussion deferred to a future meeting.

11. Board Insurance Register

Noted

12 Any Other Business

12.1 Additional Board Meeting – 21st June 2018, Chapel Street, Dundalk (For resolution)

To facilitate statutory requirement of approval of annual report and chairperson's statement by the Board for submission by the 30th of June.

It was resolved **R. 84/05/2018** to convene a meeting of LMETB on 21st June 2018, Chapel Street, Dundalk in order To facilitate statutory requirement of approval of annual report and chairperson's statement by the Board for submission by the 30th of June.

Proposed: Cllr Marianne Butler **Seconded:** Cllr Trevor Golden

CE informed the Board that Archbishop Eamon Martin, Diocese of Armagh withdrew as Patron from Scoil Naisunta Bhrighde, Faughart, Dundalk, Co Louth in March. The ETB were notified of this decision and agreed to meet with the parent body to discuss reopening the school under LMETB patronage. Following this the parent body requested LMETB to perform the functions of patron and CE had agreed to same. The procedure is that under the Education Act, 1998 S8(3) the Bishop (existing patron) must write to the Minister and request a transfer of this patronage from the Diocese. To-date Archbishop Eamon Martin has not done this. CE stated that he understood Archbishop Martin has written to the minister seeking clarification on same and Minister/DoES has provided full clarification.

Cllr Killian asked that his support for the CE and LMETB to become patron and to pursue patronage in Dunshaughlin be officially recorded. This was seconded by Cllr. Golden.

The Director of OSD made the Board aware of a recent telephone scam which took place in the offices in King Street whereby the phone line was hacked and a substantial amount of money was accumulated in phone bills which came to the attention of the service provider Eir who in turn made management aware of the situation. Investigations are underway on this matter.

Director of Organisational Support and Development also asked that the Board would be made aware of the current reconfiguration process which is being undertaken by the Department. LMETB is within the selected geographical area and therefore are likely to be asked to become patrons of additional schools in certain geographical areas. More details to follow at subsequent meetings when information is made available by the DoES.



A number of Board members – Cllr. Maria Murphy, Cllr Oliver Tully noted enrolment concerns in East Meath, Louth and queried the criteria upon which admissions policies are based. CE confirmed catchment criteria was as per DoES school transport guidance or entitlement to attend nearest second level school.

Cllr Sharkey expressed a great deal of gratitude to the staff and management of O'Fiaich College for the professional way they facilitated the meeting and the facilities and refreshments provided. That concluded the business of the meeting.

SIGNED:

Martin O'Brien

CHIEF EXECUTIVE

Tom Sharkey

CHAIRPERSON

DATE:

21/6/18

21st June 2018.