

## Minutes of Meeting held on

### Thursday, 21<sup>st</sup> November 2024

A meeting of Louth and Meath Education and Training Board commenced at 5.00 p.m.

The meeting took place in Dunshaughlin Community College, Dunshaughlin, County Meath.

<b>CATHAOIRLEACH:</b>	Cllr. Nick Killian
<b>BAILL I LATHAIR:</b>	Cllr. Carol Lennon, Cllr. Gerry O'Connor, Cllr. Maria Murphy, Cllr. Wayne Harding, Máirín Uí Fháinnín, a Uasal, Mr. Barry Williams, Mr. Paul Harkin, Ms. Paula Clinton and Ms. Sinéad Edmonds.
<b>BAILL I LATHAIR LÍNE:</b>	Cllr. Andrea McKevitt, Cllr. Anne-Marie Ford, Cllr. Ciarán Fisher, Cllr. John Sheridan, Cllr. Kevin Meenan, Ms. Angela McGarvey and Mr. Bill Sweeney.
<b>AS LÁTHAIR:</b>	Cllr. Caroline O'Reilly, Cllr. Maria White, Mr. Paul McCabe and Mr. Seán Peters.
<b>AR FREASTAIL:</b>	Ms. Fiona Kindlon, Director of Schools, Ms. Sadie Ward McDermott, Director of FET Mr. Brian Murphy, Director of OSD Ms. Sinéad Murphy, Director of OSD (Land & Buildings) Ms. Louise Carroll, APO Finance Mr. Frank Smith, APO Corporate Services Ms. Carmel McEvoy, PA to Chief Executive
<b>AR FREASTAIL LÍNE:</b>	
<b>AS LÁTHAIR:</b>	Mr. Martin O'Brien, Chief Executive

## **1. Order of Business**

### **1.1 Welcome by Cathaoirleach and Principal**

The Cathaoirleach welcomed all to the meeting and invited Ms. Bridget Bennett, Principal of Dunshaughlin Community College, to speak. Ms. Bridget Bennett noted that she is delighted to welcome Board members to the school and wished them well.

### **1.2 Conflicts of interest**

The Cathaoirleach noted that the conflict of interest form was being circulated to members and asked members to advise of any conflicts of interest in relation to any item on the agenda. No conflicts of interest were declared.

### **1.3 Apologies, condolences and congratulations**

Condolences were expressed in the usual respectful manner.

### **1.4 Absences**

It was resolved **R. 01/11/2024** to approve the absences of LMETB members:

**Proposed:** Cllr. Maria Murphy

**Seconded:** Máirín Uí Fháinnín, a Uasal

## **2. Minutes and matters arising**

**2.1.** It was resolved **R. 02/11/2024** to adopt the minutes of the meeting of the Louth and Meath ETB Board held on 19th September 2024.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Cllr. Carol Lennon

### **2.2. Matters Arising:**

There were no matters arising.

## **3. Finance**

### **3.1. Finance Update / Service Plan Review**

APO Finance took members through the Finance Update / Service Plan Review for the period January to October 2024 noting that the reports have been reviewed in detail by the Finance Committee.

The Cathaoirleach thanked APO Finance for her report and invited Mr. Bill Sweeney, Chairperson of the Finance Committee to comment. Mr. Sweeney expressed frustration at the late notification by SOLAS of the allocation for Further Education and Training and the hope

that notification would be provided on a timely basis in future. Mr. Sweeney noted that APO Finance will be taking up a new role within LMETB shortly and thanked her on behalf of the Committee for her work and contribution.

The Cathaoirleach invited questions and comments from members.

It was resolved **R. 03/11/2024** to approve the Finance Update / Service Plan Review.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Mr. Barry Williams

#### 4. Correspondence

##### • Department of Education Circular Letters

C/L ref	RE:
0050/2024	Not on Dept. Website
0055/2024	Not on Dept. Website
0057/2024	Not on Dept. Website
0064/2024	Not on Dept. Website
0068/2024	Not on website
0069/2024	Previously not on website - Professional Master of Education (PME) Fee Refund Scheme – Primary, Post Primary
0073/2024	Revision of Teacher Salaries under the Public Service Agreement 2024-2026 Application of pay adjustments with effect from 1 October 2024 - Primary, Post Primary, ETB
0074/2024	Revision of Salaries for Special Needs Assistants (SNAs) under the Public Service Agreement 2024-2026 Application of pay adjustments with effect from 1 October 2024 - Primary, Post Primary, ETB
0075/2024	Revision of Salaries and Allowances of Certain Grades other than Teachers and SNAs employed by ETBs under The Public Service Agreement 2024 - 2026 Application of pay adjustments with effect from 1 October 2024 - Primary, Post Primary, ETB
0076/2024	Revision of salaries for Clerical Officers and Caretakers employed in National Schools under the 1978/79 Scheme and Clerical Officers employed in Post Primary Schools under the Public Service Agreement 2024 - 2026 Application of pay adjustments with effect from 1 October 2024 - Primary, Post Primary, ETB
0077/2024	Revision of Salaries of School Secretaries and School Maintenance Staff in Community and Comprehensive Schools under the Public Service Agreement 2024 – 2026 Application of pay adjustments with effect from 1 October 2024 - Primary, Post Primary, ETB
0078/2024	Revision of Salaries for School Secretaries Previously Funded Under Ancillary Grant Funding Application of pay adjustments with effect from 1 October 2024 – Primary, Post Primary, ETB
0079/2024	Revision of Capitation Grant Rates for Voluntary Secondary Schools in the Free Education Scheme – Post Primary
0080/2024	New measures to support the Forward Planning for Special Education Provision – Primary, Post Primary
0081/2024	Payment of Tool Allowance to Craft Workers – 2024 - ETB
0082/2024	Not on Dept. Website

0083/2024	Not on Dept. Website
0084/2024	Not on Dept. Website
0085/2024	New Pay rate for School Transport Escorts – Primary, Post Primary
0086/2024	Not on Dept. Website
0087/2024	Not on Dept. Website
0088/2024	Cost-of-living measure to support increased school running costs – Primary & Post Primary

- **Department of Further and Higher Education, Research, Innovation and Science Letters**

<b>C/L ref</b>	<b>RE:</b>

- **Correspondence received from Department of Education**

<b>Date Received</b>	<b>Subject</b>
08/05/2024	DoE - Acknowledging receipt of LMETB April Monthly Return
08/05/2024	DoE acknowledging receipt of signed LMETB April Monthly Return 2024
13/05/2024	DoE re. Athboy Community School. Tuairisc le haghaidh Dearbhú Fíricí - Report for Factual Verification
16/05/2024	DoE Inspectorate St Oliver Post Primary. Tuairisc le haghaidh Freagairt Scoile - Report for School Response
16/05/2024	DoE advising Ministerial approval granted re. APO CES Letter 10/5/24
22/05/2024	DoE - Acknowledging receipt of submission of Submitting LMETB Annual Report & Chairpersons Report 2023
02/07/2024	DoE - Request for June Monthly Return due no later than Monday 8th July 2024
03/07/2024	DoE - Request for Q2 2024 Prompt Payment Returns
12/07/2024	DoE acknowledging receipt of email from DOSD - Urgent Response Required Legal Cases PQ
16/07/2024	DoE ESBS - LMETB - Q1 and Q2 2024 Reports
24/07/2024	DoE acknowledging receipt of LMETB Q2 2024 - Early Warning Return
06/08/2024	DoE acknowledging receipt of email re. Irish & English LMETB Service Plan published on LMETB website
16/08/2024	DoE requesting - Any new financial irregularities
19/08/2024	DoE Advising LMETB Annual Report & Chairpersons Report 2023 can now be translated into Irish
21/08/2024	DoE - Form PE September 2024-25
17/09/2024	DE Inspectorate Subject Inspection Ballymakenny College Final Inspectorate Report
25/09/2024	DoE - Responding to email from APO CES to DoE - Query re. Gifts and Trusts
27/09/2024	DoE advising unable to access link re. LMETB Annual Report & Chairpersons Report 2023 as Gaeilge
27/09/2024	Minister Foley announces Jigsaw as successful bidder to deliver new programme to support wellbeing and mental health
01/10/2024	DoE confirming that Annual & Chairpersons Report 2023 as Gaeilge can be accessed

01/10/2024	DoE Annual & Chairpersons Report 2023 has been laid before the House of the Oireachtas and can now be published
01/10/2024	DoE Reminder LMETB Q3 2024 - Early Warning Return to be submitted by 16/10/24
01/10/224	DoE Request for September Monthly Return due no later than Monday 7th October 2024
02/10/2024	DoE Urgent Reminder Q3 2024 Non-Teaching Staff Returns by 3/10/24
03/10/2024	DoE Request for Q3 2024 Prompt Payment Returns by 14/10/24
10/10/2024	DoE re. Projected Enrolment Allocation
14/10/2024	DoE re. Legislation from 16th September re. maternity leave scheme & paternity leave scheme for ETB staff other than teachers and SNAs
17/10/2024	DoE-ESBS issuing LMETB - Q3 2024 Reports
29/10/2024	DoE acknowledging receipt of LMETB Q3 2024 - Early Warning Return
06/11/2024	DoE acknowledging receipt of LMETB Local Training Initiatives (LTI) Findings and Recommendations and Opinion Reports
14/11/2024	DoE advising temporary DP post to Bush Post Primary School RN 71750U for 2024/2025 school year
15/11/2024	DoE re. New reporting requirements on the use of Centralised Procurement Arrangements- Circular 924

- Correspondence received from Department of Further and Higher Education, Research, Innovation and Science (DFHERIS)**

<b>Date Received</b>	<b>Subject</b>
17/05/2024	DFHERIS re. Oral PQ Ref 2329024 – info by 20/5/24
20/05/2024	DFHERIS thanking for info re. Oral PQ Ref 2329024

- Correspondence received from other sources**

<b>Date Received</b>	<b>From:</b>	<b>Subject</b>
03/05/2024	AONTAS	AONTAS - 54th AONTAS Annual General Meeting 2024
03/05/2024	SOLAS	SOLAS 2024 Initial Funding Letters Terms and Conditions and Acknowledgement Letters
04/05/2024	ETBI	ETBI-DFHERIS requesting info for Joint Oireachtas committee on Skills.
08/05/2024	Coláiste Chú Chulainn	Coláiste Chú Chulainn re. Scholarship news
10/05/2024	ETBI	ETBI re. Info Conversion Offer Process
10/05/2024	ETBI	ETBI re. CNSs Advertising Post
14/05/2024	Peter McGrath	Peter McGrath re. Chair Audit and Risk Committee
14/05/2024	DCEDIY	DCEDIY re. LMETB TYESI Allocation Letter 2024
15/05/2024	Ged Nash TD	Ged Nash TBD acknowledging update from APO L&B on LMETB Head Office
16/05/2024	DCEDIY	DCEDIY re. Payment Letter Resilience and Effectiveness Part 1
21/05/2024	TUI	TUI Letter to Management Bodies-Employers
27/06/2024	ETBI	ETBI re. Update on primary school survey
28/06/2024	Louth CoCo	Confirmation of five elected Louth CoCo Members to LMETB Board

01/07/2024	ETBI	ETBI - Info FW Press Release The role of Special Needs Assistants Report on Focus Groups with School Leaders
03/07/2024	SOLAS	SOLAS re. Draft guidelines for the Fund for Learners with Disabilities (formerly FSD) - Consultation
03/07/2024	ETBI	ETBI-SOLAS - Public Procurement Guidance - Reduction of Embodied Carbon in Construction
03/07/2024	DCEDIY	DCEDIY - Payment Letter LYCGS 2024
04/07/2024	Ashbourne CNS	Ashbourne CNS BOM meetings minutes
10/07/2024	DCEDIY	DCEDIY - Payment Letter UBU Q3 Resilience & Effectiveness Part 2
11/07/2024	Principal Coláiste Chú Chulainn	Principal Coláiste Chú Chulainn - Information video for Ukrainian people in Louth
12/07/2024	SOLAS	SOLAS - Payment Advice Note from 10/7/24
16/07/2024	JMB	JMB nominations to Louth Meath ETB
17/07/2024	SOLAS	SOLAS re. 2024 EoI Minor Capital Works Call
12/08/2024	ETBI	ETBI re. Revised Sick Leave Arrangements for all staff in Education and Training Boards other than Teachers and Special Needs Assistants
16/08/2024	IPB	IPB - IPB Insurance Member Engagement Forum 2024 and appointment of Nominee to IPB Insurance CLG
21/08/2024	SOLAS	SOLAS - Payment Advice Note from 20/8/24
26/08/2024	NALA	NALA Seeking update re. NALA nominations to Louth Meath ETB
26/07/2024	Caroline Canny	Letter to outgoing Board Member completed – C. Canny
27/08/2024	Malgorzata Gilani	Outgoing Board Member Letter completed – M. Gilani
27/08/2024	IAUETBs	IAUETBs re. LMETB Letter of Engagement School Utilisation - Recruitment and Utilisation of Teachers
29/08/2024	Eileen Tully	Outgoing Board Member Letter completed – E. Tully
30/08/2024	Peter McGrath	Outgoing Member of Audit & Risk Committee Doc returned - Peter McGrath
02/09/2024	NALA	NALA acknowledging receipt of update re. NALA nominations to Louth Meath ETB
02/09/2024	THEA	THEA acknowledged receipt of update re. Nominations for Board of ETB
02/09/2024	AONTAS	AONTAS acknowledged receipt of update re. Re AONTAS Nominations to LMETB
05/09/2024	SOLAS	SOLAS - Payment Advice Note from 02/09/2024 All Strategy Add
05/09/2024	DCEDIY	DCEDIY - Payment Letter TYESI Part 2
05/09/2024	ETBI	ETBI re. ETB Board Member Template Documents.
06/09/2024	SOLAS	SOLAS - Payment Advice Note from 2/9/24 ETB 5 <sup>th</sup> Tranche
06/09/2024	NALA	NALA acknowledging receipt of email advising of Learner nominations to LMETB Board
18/09/2024	Coláiste de Lacy	DLC - Minutes of Board of Management Meeting 16th September 2024....PART 1

18/09/2024	Coláiste de Lacy	DLC - Minutes of Board of Management Meeting 16th September 2024....PART 2
25/09/2024	Ms. Yvonne Mefor	Thanking for notification re. membership of Coláiste Chú Chulainn BoM
25/09/2024	Ms. Siobhán Greer	Declining nomination as ETB nominee of Coláiste Chú Chulainn BoM
26/09/2024	Cllr. David Gilroy	Cllr. D Gilroy declining LMETB Nomination to St. Oliver PP BoM
27/09/2024	Cllr. Kevin Meenan	Cllr. Meenan - acknowledging receipt of letter re. nomination to BoM Ó Fiaich College
27/09/2024	Mr. Aidan Gallagher	Aidan Gallagher acknowledging receipt of letter re. nomination to Bush PP BoM
01/10/2024	Mr. Daniel O Driscoll	D. O Driscoll - Urgent Unacceptable Postponement of Course - Immediate Action Required
01/10/2024	ETBI	ETBI - DoE Information Note - School Transport Escorts
02/10/2024	ETBI	ETBI Updated Budget 2025 summary document
09/10/2024	Dept. of Transport	Dept. of Transport - Reporting requirement under the Clean Vehicles Directive
09/10/2024	DCEDIY	DCEDIY - 2025 UBU Renewal Application Process
10/10/2024	DCEDIY	DCEDIY re. Payment Letter UBU Q4 Resilience & Effectiveness Part 3
11/10/2024	ETBI	ETBI - DFHERIS PRESS RELEASE Mins O'Donovan & Collins announce funding of more than €8 million to improve energy efficiency & drive decarbonisation across Further Education and Training
13/10/2024	SOLAS	SOLAS re. Funding Updates
14/10/2024	Cllr. Gilroy	Cllr. Gilroy accepting appointment to Board of St. Oliver PP, Oldcastle
14/10/2024	SOLAS	SOLAS -Reach Funding 2024 - January to September Report to be submitted by 18/10/24
17/10/2024	Coláiste de Lacy	DLC forwarding Minutes of Board Meeting & Proposed Nominees for new BoM
22/10/2024	SOLAS	SOLAS acknowledging receipt of FAR4 Q3 review
22/10/2024	Dept of the Environment Climate & Communications	Dept of the Environment Climate & Communications - Reduce Your Use 2024-2025 Campaign for public bodies
23/10/2024	SOLAS	SOLAS re. LMETB - 2024 Green Devolved Capital Allocation (Green DG)
01/11/2024	Oifig an Choimisiúire Teanga	Forléargas Tosaigh ar Alt 10A Fógraíocht ag Comhlachtaí Poiblí 2023 agus nasc seimineáir Overview of Section 10A Advertising by Public Bodies Report and Seminar Link
11/11/24	ETBI	ETBI re. New reporting requirements on the use of Centralised Procurement Arrangements - Circular 924
14/11/2024	Ard Rí CNS	Ard Rí CNS re. BoM meeting documentation for meeting held on 12/11/24
20/11/2024	Boyne CS	BoM minutes and documentation for meeting held on 12/11/24
20/11/2024	SOLAS	Payment advice note – ETB 6 <sup>th</sup> Tranche

- **Correspondence sent**

Date	Re:
08/05/2024	DOS to N. Trim re. Cara School opening
08/05/2024	DOS to Senator Shane Cassells re. Gaeltacht Grant situation for student in Coláiste Clavin Longwood
08/05/2024	Finance to DoE - submitting LMETB April Monthly Return
08/05/2024	CE's Office to DoE forwarding signed LMETB April Monthly Return 2024
08/05/2024	DOS to School Leaders re. Minister Foley announces year 2 of free schoolbooks in primary and special schools
10/05/2024	APO CES to DoE - LMETB request for approval of gifts and a scholarship
12/05/2024	DOS to Senator Cassells response to query re. Gaeltacht Grants
14/05/2024	APO L&B to Ged Nash TD - Update on LMETB Head Office
14/05/2024	CE's Office to DCEDIY acknowledging receipt of email re. LMETB TYESI Allocation Letter 2024
15/05/2024	DOS to Athboy CS re. Message from IMIS Athboy Community School. Tuairisc le haghaidh Dearbhú Fíricí -Report for Factual Verification
15/05/2024	DOS to School Leaders - Permanent leadership and teaching posts at Cara Community Special School Enfield Co. Meath
16/05/2024	CE's Office to DCEDIY acknowledging receipt of Payment Letter Resilience and Effectiveness Part 1
18/05/2024	Dir FET to DFHERIS response for Oral PQ Ref 2329024 – info by 20/5/24
20/05/2024	CE's Office to John Condon - Letter re. Nomination to BoM Boyne CS
20/05/2024	CE's Office to Barbara Brennan - Letter re. Nomination to BoM Boyne CS
20/05/2024	CE's Office to Larry McEvoy - Letter re. Nomination to BoM Boyne CS
21/05/2024	APO CES to CNM advising Ministerial Approval re. Coláiste na Mí Donation to TY Musical S5525
21/05/2024	APO CES to CNM advising Ministerial Approval re. Lodgement To Musicals TY Coláiste na Mí
22/05/2024	CE's Office to DoE - Submitting LMETB Annual Report & Chairpersons Report 2023
23/05/2024	Leave Management to All Staff re. Leave Circulars
24/05/2024	DOS to School Leaders re. National Parents Council - Parent Nominees for the new LMETB Board
24/05/2024	DOS to School Leaders re. National Parents Council (NPC) Next steps - CNS and Post Primary Schools LMETB
28/06/2024	DOSD to Louth CoCo acknowledging receipt of Confirmation of five elected Louth CoCo Members to LMETB Board
02/07/2024	CE's Office to DoE - acknowledging receipt of Request for June Monthly Return due no later than Monday 8th July 2024
03/07/2024	CE's Office to DCEDIY - Acknowledging receipt of Payment Letter LYCGS 2024
05/07/2024	APO L&B advising LMETB Mid Term Review of Additional Devolved Capital Funding 2023 will be submitted on 8/7/24
08/07/2024	Finance to DoE submitting June 24 Monthly Return
09/07/2024	Dir. FET to SOLAS - LMETB Mid-term review Revised
10/07/2024	CE's Office to DCEDIY - Acknowledging receipt of Payment Letter UBU Q3 Resilience & Effectiveness Part 2
12/07/2024	DOSD to DoE Response to Urgent Response Required Legal Cases PQ
15/07/2024	Finance to DoE submitting LMETB Q2 2024 Prompt Payment Returns
19/07/2024	CE's Office to DoE submitting LMETB Q2 2024 - Early Warning Return

06/08/2024	CE's Office to DoE confirming Irish & English LMETB Service Plan published on LMETB website
13/08/2024	CE's Office submitting signed LMETB July 24 Monthly Return
19/08/2024	CE's Office to IPB - IPB Insurance Member Engagement Forum 2024 and appointment of Nominee to IPB Insurance CLG
20/08/2024	CE's Office to DoE Advising translation of LMETB Annual Report & Chairpersons Report 2023 into Irish is organised
21/08/2024	CE's Office to DoE acknowledging receipt of email re. Form PE September 2024-25
21/08/2024	DOS to Darren O Rourke TD re. SNA's delay
26/08/2024	Leave Management to All Staff re. New Information Notes issued re Career Breaks and Jobshare for the academic year 2024/2025
02/09/2024	CE's Office to NPC re. Parent Nominees to Board of LMETB - 2 Nominees appointed- Sinéad Edmonds & Martin Seán Peters
02/09/2024	CE's Office to Chambers Ireland re. Nomination for the Education and Training Board of Louth & Meath – no appointments
02/09/2024	CE's Office to IPAV re. Nominees - LMETB Board - no appointments
02/09/2024	CE's Office to IHI& RAI re. ETB Board Nominations from the IHI and RAI - no appointments
02/09/2024	CE's Office to IRHA re. Nominations for appointment to Louth & Meath ETB - no appointments
02/09/2024	CE's Office to AONTAS re. AONTAS Nominations to LMETB - no appointments
02/09/2024	Oifig an PF chuit Conradh na Gaeilge mar Ainmniúcháin don BOOLM
02/09/2024	CE's Office to NALA re. nominations to Louth Meath ETB - no appointments
02/09/2024	CE's Office to ICTU re. Congress Nominations to the Louth and Meath ETB - no appointments
02/09/2024	CE's Office to JMB re. nominations to Louth Meath ETB - no appointments
02/09/2024	Oifig PF chuit Údarás mar Ainmniúcháin Údarás na Gaeltachta - Máirín Uí Fháinnín
02/09/2024	CE's Office to THEA re. Nominations for Board of ETB - Bill Sweeney appointed
02/09/2024	CE's Office to Youthwork Ireland re. Nomination Form for LMETB - Barry Williams appointed
02/09/2024	CE's Office to ACCS re. LMETB - ACCS Nominations 2024 - Angela McGarvey appointed
02/09/2024	CE's Office to NAPD re. NAPD nominations to LMETB - Paul McCabe appointed
04/09/2024	APO CES to Principal BFT re. Application for IMRO funding
04/09/2024	APO CES to CPR re. Query from Coláiste Pobail Ráth Chairn Gaeltacht Course Funding
04/09/2024	APO CES to DLC re. Query on ARTS - Annual Arts Grant 2024 - Coláiste De Lacy Ashbourne
05/09/2024	CE's Office to DCEDIY acknowledging receipt of Payment Letter TYESI Part 2
06/09/2024	CE's Office to NALA advising of Learner nominations to LMETB Board
18/09/2024	CE's Office to Mary McArdle - Letter to outgoing Finance Committee Member
18/09/2024	CE's Office to Billy Doyle - Letter to outgoing Finance Committee Member
18/09/2024	CE's Office to Board Members re. Confidentiality & Declaration of Impartiality Forms
18/09/2024	CE's Office to NPC Board Members re. Board Member Forms

18/09/2024	CE's Office to Board Members from Designated bodies re. Board Members Forms
24/09/2024	CES to ETBI - Submitting CPP & MAPP foro24
25/09/2024	CE's Office acknowledging receipt of email from Siobhán Greer declining ETB nomination for Coláiste Chú Chulainn BoM
25/09/2024	APO CES to DoE - Query re. Gifts and Trusts
27/09/2024	CE's Office to Cllr Gilroy acknowledging receipt of email declining ETB nomination to BoM St. Oliver PP
27/09/2024	CE's Office to DoE Forwarding LMETB Annual Report & Chairpersons Report 2023 as Gaeilge
30/09/2024	DOS to School Leaders re. SNA Information Hub awareness poster
01/10/2024	CE's Office to DoE Resending link to LMETB Annual Report & Chairpersons Report 2023 as Gaeilge
01/10/2024	DOS to School Leaders re. Pay Circular Letters
02/10/2024	APO CES to BFT re. Ministerial Approval of donation of €5000 by MRP Investment Development Limited to Beaufort College
02/10/2024	APO CES to ASH CNS re. Ministerial Approval of Donation of €730 from the Tesco Community Fund to Ashbourne CNS
02/10/2024	DOS to School Leaders - Scéim Scoláireachtaí Iar Bhunscoileanna DEIS Gaeltachta 2025 - DEIS Scholarship Scheme for 2025
02/10/2024	APO CES response to D O Driscoll re. Urgent Unacceptable Postponement of Course - Immediate Action Required
03/10/2024	DOSD to Ruairí Ó Murchú TD re. LTI Muirhevnamor
03/10/2024	Leave Management to All Staff re. New Circular Letters and Information Note recently issued by DoE
07/10/2024	DOS to CPR - Tréaslaíonn an tAire Foley le scoileanna agus aitheantas oifigiúil mar Scoileanna Gaeltachta bainte amach acu
07/10/2024	Finance to DoE submitting LMETB Sep24 Monthly Return
10/10/2024	DOS to School Leaders re. Further clarification on SPHE content
11/10/2024	DOS to School Leaders re. SPHE and Recent Media Coverage - Information Note
14/10/2024	Finance to DoE Submitting LMETB Q3 2024 Prompt Payment Returns
18/10/2024	CE's Office to Cllr. Gilroy acknowledging receipt of his email accepting appointment to Board of St Oliver PP Oldcastle
18/10/2024	CE's Office to DoE - Submitting signed LMETB Sep24 Monthly Return
21/10/2021	DOS to L&B-Finance-& IT re. SEN Repurposing Information - Amalgamated and Enhanced Grant
22/10/2024	APO Finance to SOLAS submitting FAR4 Q3 review
22/10/2024	DOS to A Smith re. School boundaries - Coláiste de Lacy
22/10/2024	DOS to School Leaders re. New measures to support the Forward Planning for Special Education Provision
24/10/2024	DOS to ETBI re. REALT Admin Post Louth and Meath
24/10/2024	CE's Office to DoE submitting LMETB Q3 2024 - Early Warning Return
31/10/2024	DOS to School Leaders re. Ministers Foley and Smyth announce that the Solar for Schools Programme will now be extended to all schools nationwide
04/11/2024	DOS to School Leaders re. New pay rate for School Transport Escorts
05/11/2024	DOS to School Leaders re. DoE Customer Service School Staff Survey Invitation 2024
06/11/2024	DOSD to DoE Forwarding LMETB Local Training Initiatives (LTI) Findings and Recommendations and Opinion Reports
06/11/2024	DOS to HR forwarding ETBI email re. Special Leave with Pay

08/11/2024	DOS to Bishop of Meath Office re. Board of Management St. Peter's College Dunboyne
13/11/2024	DOS to School Leaders re. Senior Cycle Redevelopment - Lunchtime Protest - Tuesday 19th November 2024
13/11/2024	DOSD to CE's Office re. 3DCP article submitted to Public Sector Magazine
14/11/2024	APO CES to Chair A&R Committee re. Sectoral audit reports
14/11/2024	DOS to DoE acknowledging receipt of email re. allocation of temporary DP post to Bush Post Primary School 2024-2025

• **Correspondence sent on foot of Board meeting held on 19<sup>th</sup> September 2024**

Date	Re:
20/09/2024	Condolence Card/Letter sent to the Families of: Mr. Deividas Saudargas, Mr. Tim Dennehy, Mrs. Kate Hipwell, Mrs. Ann Kirk, Ms. Helen Loftus, Ms. Katie Collins, Ms. Michelle Dowdall, Mrs. Marie Ferguson & Mr. Eugene Begley.
24/09/2024	CE's Office to Mr. Bill Sweeney, LMETB Nominee & Chairperson Beaufort College BoM
24/09/2024	CE's Office to Ms. Angela McGarvey, LMETB Nominee Beaufort College BoM
24/09/2024	CE's Office to Cllr. Wayne Harding, LMETB Nominee Beaufort College BoM
24/09/2024	CE's Office to Mr. Sean Hughes Teacher Nominee Beaufort College BoM
24/09/2024	CE's Office to Ms. Ciara Carry Teacher Nominee Beaufort College BoM
24/09/2024	CE's Office to Mr. Ian Lafford Parent Nominee Beaufort College BoM
24/09/2024	CE's Office to Ms. Charlotte Hudson Kearney Parent Nominee Beaufort College BoM
24/09/2024	CE's Office to Mr. Barry Williams, LMETB Nominee Bush PP BoM
24/09/2024	CE's Office to Mr. Shane Brennan, Teacher Nominee Bush PP BoM
24/09/2024	CE's Office to Ms. Kim Lynch, Teacher Nominee Bush PP BoM
24/09/2024	CE's Office to Mr. Aidan Gallagher, Parent Nominee Bush PP BoM
24/09/2024	CE's Office to Mr. Aidan Gallagher, Parent Nominee Bush PP BoM
24/09/2024	CE's Office to Ms. Zöe Conway, Parent Nominee Bush PP BoM
24/09/2024	CE's Office to Mr. Gerard McGuill, LMETB Nominee & Chairperson Coláiste Chú Chulainn BoM
24/09/2024	CE's Office to Ms. Siobhan Greer, LMETB Nominee Coláiste Chú Chulainn BoM
24/09/2024	CE's Office to Mr. White, Teacher Nominee Coláiste Chú Chulainn BoM
24/09/2024	CE's Office to Ms. Shannen McLaughlin, Teacher Nominee Coláiste Chú Chulainn BoM
24/09/2024	CE's Office to Ms. Yvonne Mefor, Parent Nominee Coláiste Chú Chulainn BoM
24/09/2024	CE's Office to Mr. Mark Mayne, Parent Nominee Coláiste Chú Chulainn BoM
24/09/2024	CE's Office to Cllr. Joe Fox, LMETB Nominee & Chairperson Coláiste Clavin BoM
24/09/2024	CE's Office to Cllr. Padraig Coffey, LMETB Nominee Coláiste Clavin BoM
24/09/2024	CE's Office to Ms. Denise Farrell, Teacher Nominee Coláiste Clavin BoM
24/09/2024	CE's Office to Mr. Gareth O'Connell, Teacher Nominee Coláiste Clavin BoM
25/09/2024	CE's Office to Ms. Tracey McElhinney, ETB Nominee Coláiste Clavin BoM
25/09/2024	CE's Office to Mr. David Wiessenhaan, Parent Nominee Coláiste Clavin BoM
25/09/2024	CE's Office to Ms. Jean Dorran, Parent Nominee Coláiste Clavin BoM
25/09/2024	CE's Office to Cllr. Nick Killian, LMETB Nominee & Chairperson Coláiste de Lacy BoM

25/09/2024	CE's Office to Ms. Helen Meyer, LMETB Nominee Coláiste de Lacy BoM
25/09/2024	CE's Office to Mr. Shane Talty, Teacher Nominee Coláiste de Lacy BoM
25/09/2024	CE's Office to Ms. Emma Daly, Teacher Nominee Coláiste de Lacy BoM
25/09/2024	CE's Office to Ms. Samantha Hickey, Parent Nominee Coláiste de Lacy BoM
25/09/2024	CE's Office to Cllr. Wayne Harding, LMETB Nominee & Chairperson Coláiste na hInse BoM
25/09/2024	CE's Office to Cllr. Carol Lennon, LMETB Nominee Coláiste na hInse BoM
25/09/2024	CE's Office to Cllr. Maria White, LMETB Nominee Coláiste na hInse BoM
25/09/2024	CE's Office to Ms. Gillian O'Byrne, Parent Nominee Coláiste na hInse BoM
25/09/2024	CE's Office to Mr. Martin Cromb, Parent Nominee Coláiste na hInse BoM
25/09/2024	CE's Office to Ms. Aisling McGee Power, Teacher Nominee Coláiste na hInse BoM
25/09/2024	CE's Office to Mr. Gerard O'Reilly, Teacher Nominee Coláiste na hInse BoM
25/09/2024	CE's Office to Cllr. Francis Deane, LMETB Nominee Coláiste na Mí BoM
25/09/2024	CE's Office to Cllr. Yemi Adenuga, LMETB Nominee Coláiste na Mí BoM
25/09/2024	CE's Office to Ms. Denise Ann Morgan, Teacher Nominee Coláiste na Mí BoM
25/09/2024	CE's Office to Mr. Gavin Byrne, Teacher Nominee Coláiste na Mí BoM
25/09/2024	CE's Office to Ms. Manit Mewa, Parent Nominee Coláiste na Mí BoM
25/09/2024	CE's Office to Mr. Adam Forde, Parent Nominee Coláiste na Mí BoM
26/09/2024	CE's Office to Mr. Tommy Reilly, LMETB Nominee & Chairperson Coláiste na Mí BoM
26/09/2024	CE's Office to Cllr. Nick Killian, LMETB Nominee & Chairperson Coláiste Ríoga BoM
26/09/2024	CE's Office to Cllr. Caroline O'Reilly, LMETB Nominee Coláiste Ríoga BoM
26/09/2024	CE's Office to Cllr. Maria Murphy, LMETB Nominee Coláiste Ríoga BoM
26/09/2024	CE's Office to Cllr. Gerry O'Connor, LMETB Nominee Coláiste Ríoga BoM
26/09/2024	CE's Office to Ms. Gillian Pender, Teacher Nominee Coláiste Ríoga BoM
26/09/2024	CE's Office to Mr. Graham McDermott, Teacher Nominee Coláiste Ríoga BoM
26/09/2024	CE's Office to Mr. Brian Dromey, Parent Nominee Coláiste Ríoga BoM
26/09/2024	CE's Office to Ms. Natalie Graham, Parent Nominee Coláiste Ríoga BoM
26/09/2024	CE's Office to Cllr. Gerry O'Connor, LMETB Nominee & Chairperson Dunshaughlin CC BoM
26/09/2024	CE's Office to Mr. Bill Sweeney, LMETB Nominee Dunshaughlin CC BoM
26/09/2024	CE's Office to Ms. Amy Hanlon, Teacher Nominee Dunshaughlin CC BoM
26/09/2024	CE's Office to Mr. Garvan Gormley, Teacher Nominee Dunshaughlin CC BoM
26/09/2024	CE's Office to Cllr. Aisling Dempsey, LMETB Nominee & Chairperson Enfield CC BoM
26/09/2024	CE's Office to Cllr. Niamh Souhan, LMETB Nominee Enfield CC BoM
26/09/2024	CE's Office to Cllr. Padraig Coffey, LMETB Nominee Enfield CC BoM
26/09/2024	CE's Office to Ms. Carrie-Ann Devitt, Teacher Nominee Enfield CC BoM
26/09/2024	CE's Office to Mr. Jason Sheerin, Teacher Nominee Enfield CC BoM
26/09/2024	CE's Office to Mr. Aidan Treacy, Parent Nominee Enfield CC BoM
26/09/2024	CE's Office to Ms. Margaret Muldoon, Parent Nominee Enfield CC BoM
26/09/2024	CE's Office to Mr. Paul McCabe, LMETB Nominee & Chairperson O'Carolan College BoM
26/09/2024	CE's Office to Mr. Barry Williams, LMETB Nominee O'Carolan College BoM
26/09/2024	CE's Office to Cllr. Nick Killian, LMETB Nominee O'Carolan College BoM

26/09/2024	CE's Office to Mr. Bill Sweeney, LMETB Nominee O'Carolan College BoM
26/09/2024	CE's Office to Ms. Maria Brady, Teacher Nominee O'Carolan College BoM
26/09/2024	CE's Office to Mr. JP Canavan, Teacher Nominee O'Carolan College BoM
26/09/2024	CE's Office to Ms. Joan Duff, Parent Nominee O'Carolan College BoM
26/09/2024	CE's Office to Cllr Kevin Meenan, LMETB Nominee & Chairperson Ó Fiaich College BoM
26/09/2024	CE's Office to Mr. Barry Williams, LMETB Nominee Ó Fiaich College BoM
26/09/2024	CE's Office to Mr. Danny O'Shea, LMETB Nominee Ó Fiaich College BoM
26/09/2024	CE's Office to Ms. Arlene Doherty, Teacher Nominee Ó Fiaich College BoM
26/09/2024	CE's Office to Mr. Marcus Howard, Teacher Nominee Ó Fiaich College BoM
26/09/2024	CE's Office to Mr. Francis Carroll, Parent Nominee Ó Fiaich College BoM
26/09/2024	CE's Office to Ms. Karen Maguire, Parent Nominee Ó Fiaich College BoM
26/09/2024	CE's Office to Cllr. Nick Killian, LMETB Nominee & Chairperson Ratoath College BoM
26/09/2024	CE's Office to Cllr. Caroline O'Reilly, LMETB Nominee Ratoath College BoM
26/09/2024	CE's Office to Cllr. Maria Murphy, LMETB Nominee Ratoath College BoM
26/09/2024	CE's Office to Ms. Janice Conlon, Teacher Nominee Ratoath College BoM
26/09/2024	CE's Office to Mr. David Walsh, Teacher Nominee Ratoath College BoM
26/09/2024	CE's Office to Ms. Carol Power, Parent Nominee Ratoath College BoM
26/09/2024	CE's Office to Mr. Kenneth Carroll, Parent Nominee Ratoath College BoM
26/09/2024	CE's Office to Cllr. John Sheridan, LMETB Nominee & Chairperson Scoil Uí Mhuirí BoM
26/09/2024	CE's Office to Cllr. Anne-Marie Ford, LMETB Nominee Scoil Uí Mhuirí e BoM
26/09/2024	CE's Office to Mr. Sean Carey, Teacher Nominee Scoil Uí Mhuirí College BoM
26/09/2024	CE's Office to Mr. John O'Connor, Parent Nominee Scoil Uí Mhuirí BoM
26/09/2024	CE's Office to Cllr. David Gilroy, LMETB Nominee St. Oliver PP BoM
26/09/2024	CE's Office to Cllr. Mike Bray, LMETB Nominee St. Oliver PP BoM
26/09/2024	CE's Office to Ms. Denise Nolan, Teacher Nominee St. Oliver PP BoM
26/09/2024	CE's Office to Mr. Nicholas Kenny, Teacher Nominee St. Oliver PP BoM
26/09/2024	CE's Office to Mr. Michael Lennard, Parent Nominee St. Oliver PP BoM
27/09/2024	CE's Office to Ms. Nicola Reilly, Teacher Nominee Scoil Uí Mhuirí College BoM
27/09/2024	CE's Office to Cllr. Wayne Harding, LMETB Nominee & Chairperson St. Oliver's CC BoM
27/09/2024	CE's Office to Ms. Geraldine Doherty, Teacher Nominee St. Oliver's CC BoM
27/09/2024	CE's Office to Mr. Michael Friel, Teacher Nominee St. Oliver's CC BoM
27/09/2024	CE's Office to Ms. Liz Carolan, Parent Nominee St. Oliver's CC BoM
27/09/2024	CE's Office to Mr. Mike Egan, Parent Nominee St. Oliver's CC BoM
27/09/2024	CE's Office to Ms. Niamh Souhan, ETB Nominee Enfield CC BoM
27/09/2024	CE's Office to Cllr. Maria Murphy, ETB Nominee & Chairperson St. Peter's College, Dunboyne BoM
27/09/2024	CE's Office to Cllr. Caroline O'Reilly, ETB Nominee St. Peter's College, Dunboyne BoM
27/09/2024	CE's Office to Ms. Rachel McGuinness, ETB Nominee St. Peter's College, Dunboyne BoM
27/09/2024	CE's Office to Ms. Stephanie Birt, Teacher Nominee St. Peter's College, Dunboyne BoM

27/09/2024	CE's Office to Mr. Peter Creaner, Teacher Nominee St. Peter's College, Dunboyne BoM
27/09/2024	CE's Office to Ms. Lucy O'Mahoney, Parent Nominee St. Peter's College, Dunboyne BoM
27/09/2024	CE's Office to Mr. Niall Kelly, Parent Nominee St. Peter's College, Dunboyne BoM
27/09/2024	Oifig an PF chuig Mairín Uí Fháinnín ainmní BOOLM & Cathaoirleach, BB Coláiste Pobail Ráth Chairn
27/09/2024	Oifig an PF chuig John Condon ainmní BOOLM, BB Coláiste Pobail Ráth Chairn
27/09/2024	Oifig an PF chuig Órla Ní Cheallaigh ainmní Múinteora, BB Coláiste Pobail Ráth Chairn
27/09/2024	Oifig an PF chuig Aonghus Ó Flatharta ainmní Múinteora, BB Coláiste Pobail Ráth Chairn
27/09/2024	Oifig an PF chuig Máirín Ní Chonaire ainmní Tuismitheoir, BB Coláiste Pobail Ráth Chairn
27/09/2024	Oifig an PF chuig Sean Ó Dubhda ainmní Tuismitheoir, BB Coláiste Pobail Ráth Chairn
01/10/2024	CE's Office to Ms. Maria Doyle, LMETB Nominee Coláiste Chú Chulainn BoM
01/10/2024	CE's Office to Cllr. Maria Murphy, LMETB Nominee & Chairperson Adult Education Committee
01/10/2024	CE's Office to Cllr. Caroline O'Reilly, LMETB Nominee Adult Education Committee
01/10/2024	CE's Office to Mr. Barry McCourt, LMETB Nominee Adult Education Committee
01/10/2024	CE's Office to Mr. Barry Williams, LMETB Nominee Adult Education Committee
02/10/2024	CE's Office to Cllr. Maria Murphy, Member & Chairperson of Youth Work Committee
02/10/2024	CE's Office to Cllr. Kevin Meenan, Member of Youth Work Committee
02/10/2024	CE's Office to Mr. Barry Williams, Member of Youth Work Committee
02/10/2024	CE's Office to Mr. Graham Russell, Member of Youth Work Committee
02/10/2024	CE's Office to Ms. Jenny D'Arcy, Member of Youth Work Committee
02/10/2024	CE's Office to Mr. Shane Kerr, Member of Youth Work Committee
02/10/2024	CE's Office to MS Sheola Boshell, Member of Youth Work Committee
02/10/2024	CE's Office to Garda Catherine Cronin, Member of Youth Work Committee
02/10/2024	CE's Office to Cllr. Nick Killian, LMETB Nominee & Chairperson of Youthreach BoM
02/10/2024	CE's Office to Cllr. Kevin Meenan, LMETB Nominee of Youthreach BoM
02/10/2024	CE's Office to Cllr. Wayne Harding, LMETB Nominee of Youthreach BoM
02/10/2024	CE's Office to Cllr. Maria White, LMETB Nominee of Youthreach BoM
02/10/2024	CE's Office to Ms. Jackie Branigan, Staff Nominee of Youthreach BoM
02/10/2024	CE's Office to Mr. Paul Breslin, Staff Nominee of Youthreach BoM
02/10/2024	CE's Office to Cllr. Nick Killian, ETB Nominee & Chairperson DCFE BoM
02/10/2024	CE's Office to Cllr. Caroline O'Reilly, ETB Nominee DCFE BoM
02/10/2024	CE's Office to Cllr. Maria Murphy, ETB Nominee DCFE BoM
02/10/2024	CE's Office to Ms. Fiona Monahan, Teacher Nominee DCFE BoM
02/10/2024	CE's Office to Mr. Derek Ball, Teacher Nominee DCFE BoM
02/10/2024	CE's Office to Cllr. Sharon Tolan, ETB Nominee & Chairperson DIFE BoM
02/10/2024	CE's Office to Cllr. Wayne Harding, ETB Nominee DIFE BoM

02/10/2024	CE's Office to Cllr. Carol Lennon, ETB Nominee DIFE BoM
02/10/2024	CE's Office to Cllr. Maria White, ETB Nominee DIFE BoM
02/10/2024	CE's Office to Ms. Joan Kennedy, Teacher Nominee DIFE BoM
02/10/2024	CE's Office to Mr. David O'Brien, Teacher Nominee DIFE BoM
02/10/2024	CE's Office to Mr. Bill Sweeney, ETB Member & Chairperson LMETB Finance Committee
02/10/2024	CE's Office to Mr. Barry Williams ETB Member to LMETB Finance Committee
02/10/2024	CE's Office to Mr. Hugh Farrell, External Member to LMETB Finance Committee
02/10/2024	CE's Office to Ms. Berni Power, External Member to LMETB Finance Committee
02/10/2024	CES Office to Mr. Hugh Farrell, External Member & Chairperson LMETB Audit & Risk Committee
02/10/2024	CE's Office to Ms. Jackie Maguire, External Member LMETB Audit & Risk Committee
02/10/2024	CE's Office to Ms. Berni Power, External Member LMETB Audit & Risk Committee
02/10/2024	CE's Office to Mr. Bill Sweeney, LMETB Member to LMETB Audit & Risk Committee
02/10/2024	CE's Office to Cllr. Wayne Harding, LMETB Member to LMETB Audit & Risk Committee
02/10/2024	CE's Office to Cllr. John Sheridan, LMETB Nominee & Chairperson GTS Committee
02/10/2024	CE's Office to Cllr. Andrea McKeivitt, LMETB Nominee GTS Committee
02/10/2024	CE's Office to Mr. Bill Sweeney, LMETB Nominee GTS Committee
02/10/2024	CE's Office to Mr. Paul McCabe, LMETB Nominee GTS Committee
02/10/2024	CE's Office to Mr. Bill Sweeney, Nominee & Chairperson L&B Committee
02/10/2024	CE's Office to Cllr. Gerry O'Connor, LMETB Nominee L&B Committee
02/10/2024	CE's Office to Cllr. John Sheridan, LMETB Nominee L&B Committee
02/10/2024	CE's Office to Cllr. Maria Murphy, LMETB Nominee L&B Committee
02/10/2024	CE's Office to Cllr. Nick Killian, LMETB Nominee L&B Committee
02/10/2024	CE's Office to Cllr. Wayne Harding, LMETB Nominee L&B Committee
18/10/2024	CE's Office to Martin Seán Peters Parent Nominee Coláiste de Lacy BoM
31/10/2024	CE's Office to Mr. Waleed Smeaat, LMETB Nominee Coláiste Chú Chulainn BoM
07/11/2024	Oifig an PF chuig Paul Harkin don ainmní BOOLM, BB Coláiste Pobail Ráth Chairn
08/11/2024	CE's Office to Dir. FET re. FET Matters
08/11/2024	CE's Office to Dir. OSD re. OSD Matters
08/11/2024	CE's Office to Dir. Schools re. School Matters
08/11/2024	CE's Office to Chair L&B Committee re. Establishment of Committee, Membership of Committee, Licences
08/11/2024	CE's Office to Chair Audit & Risk Committee re. Establishment of Committee, Membership of Committee
08/11/2024	CE's Office to Chair Finance re. Establishment of Committee, Membership of Committee
08/11/2024	CE's Office to Chair Gifts, Trusts & Scholarships Committee re. Establishment of Committee, Membership of Committee, Report of CE under Section 29 of ETB Act 2013
08/11/2024	CE's Office to Cllr. Nick Killian re. election as Chairperson of LMETB Board

08/11/2024	CE's Office to Cllr. John Sheridan re. nomination as Deputy Chairperson of LMETB Board
18/11/2024	CE's Office to Mr. Jack Moran, LMETB Nominee Adult Education Committee

## 5. Committees and Reports

### 5.1 Director of Further Education and Training Report

The Cathaoirleach referred members to the report of the Director of Further Education and Training and invited Director of Further Education and Training to provide an overview of her report. The Cathaoirleach thanked Director of Further Education and Training for her report and invited questions and comments from members.

The report of Director of Further Education and Training was noted.

### 5.1.2 Membership and Chairpersons of Further Education and Training Committees/Boards of Management

#### Youthreach Board of Management:

It was resolved **R. 04/11/2024** to approve the appointment of Ms. Kate Woods as staff nominee to the Youthreach Board of Management:

**Proposed:** Cllr. Maria Murphy      **Seconded:** Cllr. Gerry O'Connor

It was resolved **R. 05/11/2024** to approve the appointment of Mr. Paul Breslin as staff nominee to the Youthreach Board of Management:

**Proposed:** Cllr. Maria Murphy      **Seconded:** Cllr. Gerry O'Connor

#### Youth Work Committee:

It was resolved **R. 06/11/2024** to approve the appointment of Ms. Mary Murphy (Meath Local Sports Partnership) to the Youth Work Committee:

**Proposed:** Cllr. Maria Murphy      **Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 07/11/2024** to approve the appointment of Mr. Leonard Callaghan (CYPSC/Tusla Louth Meath) to the Youth Work Committee:

**Proposed:** Cllr. Maria Murphy      **Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 08/11/2024** to approve the appointment of Ms. Geraldine Hogarty (Youth Work Ireland) to the Youth Work Committee:

**Proposed:** Cllr. Maria Murphy      **Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 09/11/2024** to approve the appointment of Mr. Kevin Moran (Dundalk Youth Centre) to the Youth Work Committee:

**Proposed:** Cllr. Maria Murphy

**Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 10/11/2024** to approve the appointment of Garda Anita O'Shea to the Youth Work Committee:

**Proposed:** Cllr. Maria Murphy

**Seconded:** Máirín Uí Fháinnín, a Uasal

### **Board of Management of Dunboyne College of Further Education**

It was resolved **R. 11/11/2024** to approve the appointment of Mr. Paul Dermody as LMETB nominee to the Board of Management of Dunboyne College of Further Education:

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Carol Lennon

It was resolved **R. 12/11/2024** to approve the appointment of Sophie McHale as student nominee to the Board of Management of Dunboyne College of Further Education:

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Carol Lennon

It was resolved **R. 13/11/2024** to approve the appointment of Meghan (David) Cooney as student nominee to the Board of Management of Dunboyne College of Further Education:

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Carol Lennon

It was resolved **R. 14/11/2024** to approve the appointment of Mr. Joe Hickey as Board of Management nominee to the Board of Management of Dunboyne College of Further Education:

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Carol Lennon

It was resolved **R. 15/11/2024** to approve the appointment of Mr. Martin Craig as Board of Management nominee to the Board of Management of Dunboyne College of Further Education:

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Carol Lennon

It was resolved **R. 16/11/2024** to approve the appointment of Mr. James Moriarty as Board of Management nominee to the Board of Management of Dunboyne College of Further Education:

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Carol Lennon

It was resolved **R. 17/11/2024** to approve the appointment of Mr. Michael Kenny as Board of Management nominee to the Board of Management of Dunboyne College of Further Education:

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Carol Lennon

### **Board of Management of Drogheda Institute of Further Education**

It was resolved **R. 18/11/2024** to approve the appointment of Ms. Robyn Chidgey as student nominee to the Board of Management of Drogheda Institute of Further Education

**Proposed:** Máirín Uí Fháinnín, a Uasal

**Seconded:** Mr. Paul Harkin

It was resolved **R. 19/11/2024** to approve the appointment of Mr. Luke Dunne as student nominee to the Board of Management of Drogheda Institute of Further Education

**Proposed:** Máirín Uí Fháinnín, a Uasal

**Seconded:** Mr. Paul Harkin

It was resolved **R. 20/11/2024** to approve the appointment of Mr. Mick Toner as Board of Management nominee to the Board of Management of Drogheda Institute of Further Education

**Proposed:** Máirín Uí Fháinnín, a Uasal

**Seconded:** Mr. Paul Harkin

It was resolved **R. 21/11/2024** to approve the appointment of Mr. Colin Cooney as Board of Management nominee to the Board of Management of Drogheda Institute of Further Education

**Proposed:** Máirín Uí Fháinnín, a Uasal

**Seconded:** Mr. Paul Harkin

It was resolved **R. 22/11/2024** to approve the appointment of Mr. Hubert Murphy as Board of Management nominee to the Board of Management of Drogheda Institute of Further Education

**Proposed:** Máirín Uí Fháinnín, a Uasal

**Seconded:** Mr. Paul Harkin

### **Adult Education Committee**

It was resolved **R. 23/11/2024** to approve the appointment of Cllr. Nick Killian as a voluntary/community nominee to the Adult Education Committee

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Gerry O'Connor

### **5.1.2 Further Education and Training Committee/Board of Management Minutes**

It was resolved **R. 24/11/2024** to approve the minutes of the meeting of The Youthwork Committee held on 12<sup>th</sup> July 2024.

**Proposed:** Cllr. Kevin Meenan

**Seconded:** Cllr. Maria Murphy

### **5.1.3. Further Education and Training Policies**

There was no business under this heading.

### **5.2. Director of Schools Report**

The Cathaoirleach referred members to the report of the Director of Schools and invited Director of Schools to provide an overview of her report. The Cathaoirleach thanked Director of Schools for her report and invited questions and comments from members. A discussion took place regarding the provision of education to children with special education needs and the recruitment of post holders.

The report of Director of Schools was noted.

### **5.2.1. Note on Eligibility of LMETB employees to be members of Committees and Boards of Management**

The report was noted.

### **5.2.2. Frequently Asked Questions - Membership of ETB Board and Boards of Management**

The document was noted.

#### **5.2.3 Membership and Chairpersons of School Boards of Management**

##### **Board of Management of Beaufort College, Navan**

It was resolved **R. 25/11/2024** to approve the appointment of Fr. Robert McCabe as Board of Management nominee to the Board of Management of Beaufort College, Navan.

**Proposed:** Cllr. Wayne Harding      **Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 26/11/2024** to approve the appointment of Mr. Frank Scully as Board of Management nominee to the Board of Management of Beaufort College, Navan.

**Proposed:** Cllr. Wayne Harding      **Seconded:** Máirín Uí Fháinnín, a Uasal

##### **Board of Management of Bush Post Primary, Riverstown,**

It was resolved **R. 27/11/2024** to approve the appointment of Mr. Barry Williams as Chairperson of the Board of Management of Bush Post Primary.

**Proposed:** Ms. Paula Clinton      **Seconded:** Mr. Paul Harkin

It was resolved **R. 28/11/2024** to approve the appointment of Cllr. Antóin Watters as Board of Management nominee to the Board of Management of Bush Post Primary.

**Proposed:** Mr. Paul Harkin      **Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 29/11/2024** to approve the appointment of Ms. Anne O' Connor as Board of Management nominee to the Board of Management of Bush Post Primary.

**Proposed:** Mr. Paul Harkin      **Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 30/11/2024** to approve the appointment of Mr. Paul Kelly as Board of Management nominee to the Board of Management of Bush Post Primary.

**Proposed:** Mr. Paul Harkin      **Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 31/11/2024** to approve the appointment of Ms. Caitríona Ruane as Board of Management nominee to the Board of Management of Bush Post Primary.

**Proposed:** Mr. Paul Harkin      **Seconded:** Máirín Uí Fháinnín, a Uasal

## **Board of Management of Coláiste Chú Chulainn, Dundalk**

It was resolved **R. 32/11/2024** to approve the appointment of Cllr. Marianne Butler as LMETB nominee to the Board of Management of Coláiste Chú Chulainn to replace Ms. Siobhán Greer.

**Proposed:** Cllr. Nick Killian

**Seconded:** Mr. Barry Williams

It was resolved **R. 33/11/2024** to approve the appointment of Mr. Barry Williams as LMETB nominee to the Board of Management of Coláiste Chú Chulainn to replace Mr. Gerard McGuill.

**Proposed:** Ms. Paula Clinton

**Seconded:** Mr. Paul Harkin

It was resolved **R. 34/11/2024** to approve the appointment of Cllr. Marianne Butler as Chairperson of the Board of Management of Coláiste Chú Chulainn.

**Proposed:** Cllr. Nick Killian

**Seconded:** Mr. Barry Williams

## **Board of Management of Coláiste Clavin, Longwood**

It was resolved **R. 35/11/2024** to approve the appointment of Cllr. Joe Fox as LMETB nominee to the Board of Management of Coláiste Clavin.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Cllr. Maria Murphy

It was resolved **R. 36/11/2024** to approve the appointment of Mr. Darren Fay as teacher nominee to the Board of Management of Coláiste Clavin.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Cllr. Maria Murphy

It was resolved **R. 37/11/2024** to approve the appointment of Fr. Tom Gilroy as Board of Management nominee to the Board of Management of Coláiste Clavin.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Cllr. Maria Murphy

It was resolved **R. 38/11/2024** to approve the appointment of Ms. Stacey Coburn as Board of Management nominee to the Board of Management of Coláiste Clavin.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Cllr. Maria Murphy

## **Board of Management of Coláiste de Lacy, Ashbourne**

It was resolved **R. 39/11/2024** to approve the appointment of Mr. James O'Meara as Board of Management nominee to the Board of Management of Coláiste de Lacy.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 40/11/2024** to approve the appointment of Ms. Yvonne Finn as Board of Management nominee to the Board of Management of Coláiste de Lacy.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 41/11/2024** to approve the appointment of Mr. Ian Davy as Board of Management nominee to the Board of Management of Coláiste de Lacy.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 42/11/2024** to approve the appointment of Ms. Valerija Borovkova as Board of Management nominee to the Board of Management of Coláiste de Lacy.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Máirín Uí Fháinnín, a Uasal

### **Board of Management of Coláiste na Mí, Navan**

It was resolved **R. 43/11/2024** to approve the appointment of Mr. Tom Stack as Board of Management nominee to the Board of Management of Coláiste na Mí.

**Proposed:** Ms. Paula Clinton

**Seconded:** Cllr. Carol Lennon

It was resolved **R. 44/11/2024** to approve the appointment of Mr. Eamon O'Ceallaigh as Board of Management nominee to the Board of Management of Coláiste na Mí.

**Proposed:** Ms. Paula Clinton

**Seconded:** Cllr. Carol Lennon

It was resolved **R. 45/11/2024** to approve the appointment of Ms. Joanne Owens as Board of Management nominee to the Board of Management of Coláiste na Mí.

**Proposed:** Ms. Paula Clinton

**Seconded:** Cllr. Carol Lennon

### **Board of Management of Dunshaughlin Community College**

It was resolved **R. 46/11/2024** to approve the appointment of Mr. Derek Halligan as LMETB nominee to the Board of Management of Dunshaughlin Community College.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Cllr. Maria Murphy

It was resolved **R. 47/11/2024** to approve the appointment of Mr. Noel Dempsey as LMETB nominee to the Board of Management of Dunshaughlin Community College.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Cllr. Maria Murphy

It was resolved **R. 48/11/2024** to approve the appointment of Mr. David Quin as Parent nominee to the Board of Management of Dunshaughlin Community College.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Cllr. Maria Murphy

It was resolved **R. 49/11/2024** to approve the appointment of Ms. Donna Henry as Parent nominee to the Board of Management of Dunshaughlin Community College.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Cllr. Maria Murphy

### **Board of Management of Enfield Community College**

It was resolved **R. 50/11/2024** to approve the appointment of Ms. Vera Kelly as Board of Management nominee to the Board of Management of Enfield Community College.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Wayne Harding

It was resolved **R. 51/11/2024** to approve the appointment of Mr. Tom Curran as Board of Management nominee to the Board of Management of Enfield Community College.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Wayne Harding

### **Board of Management of O' Carolan College, Nobber**

It was resolved **R. 52/11/2024** to approve the appointment of Ms. Riona Gilroy as Board of Management nominee to the Board of Management of O' Carolan College.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Ms. Paula Clinton

It was resolved **R. 53/11/2024** to approve the appointment of Mr. Dara McGowan as Board of Management nominee to the Board of Management of O' Carolan College.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Ms. Paula Clinton

It was resolved **R. 54/11/2024** to approve the appointment of Mr. Dudley Farrell as Board of Management nominee to the Board of Management of O' Carolan College.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Ms. Paula Clinton

### **Board of Management of Ó Fiaich College**

It was resolved **R. 55/11/2024** to approve the appointment of Ms. Ann Frawley as Board of Management nominee to the Board of Management of Ó Fiaich College.

**Proposed:** Mr. Barry Williams

**Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 56/11/2024** to approve the appointment of Mr. Keith Halpenny as Board of Management nominee to the Board of Management of Ó Fiaich College.

**Proposed:** Mr. Barry Williams

**Seconded:** Máirín Uí Fháinnín, a Uasal

### **Board of Management of Ratoath College**

It was resolved **R. 57/11/2024** to approve the appointment of Fr. Gerry Stuart as Bishop's Nominee to the Board of Management of Ratoath College.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Gerry O'Connor

It was resolved **R. 58/11/2024** to approve the appointment of Ms. Siobhán Gilligan as Bishop's Nominee to the Board of Management of Ratoath College.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Gerry O'Connor

It was resolved **R. 59/11/2024** to approve the appointment of Mr. John Gunn as Bishop's Nominee to the Board of Management of Ratoath College.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Gerry O'Connor

It was resolved **R. 60/11/2024** to approve the appointment of Ms. Morag Mc Gowan as nominee from local associations, organisations or interests nominated by LMETB in consultation with the Bishop to the Board of Management of Ratoath College.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Gerry O'Connor

## **Board of Management of Scoil Uí Mhuirí, Dunleer**

It was resolved **R. 61/11/2024** to approve the appointment of Ms. Olivia Cosgrove as LMETB nominee to the Board of Management of Scoil Uí Mhuirí.

**Proposed:** Cllr. John Sheridan

**Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 62/11/2024** to approve the appointment of Ms. Catherine McGuinness as Parent nominee to the Board of Management of Scoil Uí Mhuirí.

**Proposed:** Cllr. John Sheridan

**Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 63/11/2024** to approve the appointment of Ms. Frances Kirwan as Board of Management nominee to the Board of Management of Scoil Uí Mhuirí.

**Proposed:** Cllr. John Sheridan

**Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 64/11/2024** to approve the appointment of Mr. Andrew McCullough as Board of Management nominee to the Board of Management of Scoil Uí Mhuirí.

**Proposed:** Cllr. John Sheridan

**Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 65/11/2024** to approve the appointment of Mr. John Dorian as Board of Management nominee to the Board of Management of Scoil Uí Mhuirí.

**Proposed:** Cllr. John Sheridan

**Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 66/11/2024** to approve the appointment of Ms. Annette Kelly as Board of Management nominee to the Board of Management of Scoil Uí Mhuirí.

## **Board of Management of St. Oliver Post Primary School, Oldcastle**

It was resolved **R. 67/11/2024** to approve the appointment of Fr. Mark Mohan as Bishop's nominee to the Board of Management of St. Oliver Post Primary School.

**Proposed:** Mr. Paul Harkin

**Seconded:** Ms. Sinéad Edmonds

It was resolved **R. 68/11/2024** to approve the appointment of Fr. Mark Mohan as Chairperson of the Board of Management of St. Oliver Post Primary School.

**Proposed:** Máirín Uí Fháinnín, a Uasal

**Seconded:** Mr. Barry Williams

It was resolved **R. 69/11/2024** to approve the appointment of Ms. Philomena McEnroe Lynch as LMETB nominee to the Board of Management of St. Oliver Post Primary School.

**Proposed:** Mr. Paul Harkin

**Seconded:** Ms. Sinéad Edmonds

It was resolved **R. 70/11/2024** to approve the appointment of Ms. Lesley Gleeson as Parent nominee to the Board of Management of St. Oliver Post Primary School.

**Proposed:** Mr. Paul Harkin

**Seconded:** Ms. Sinéad Edmonds

It was resolved **R. 71/11/2024** to approve the appointment of Ms. Ann Pallin as Gilson Trust Nominee (COI) to the Board of Management of St. Oliver Post Primary School.

**Proposed:** Mr. Paul Harkin

**Seconded:** Ms. Sinéad Edmonds

It was resolved **R. 72/11/2024** to approve the appointment of Mr. Martin O'Reilly as Community nominee to the Board of Management of St. Oliver Post Primary School.

**Proposed:** Mr. Paul Harkin

**Seconded:** Ms. Sinéad Edmonds

### **Board of Management of St. Peter's College, Dunboyne**

It was resolved **R. 73/11/2024** to approve the appointment of Ms. Olivia Barrett as Bishop's nominee to the Board of Management of St. Peter's College, Dunboyne.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Gerry O'Connor

It was resolved **R. 74/11/2024** to approve the appointment of Mr. Martin Long as Bishop's nominee to the Board of Management of St. Peter's College, Dunboyne.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Gerry O'Connor

It was resolved **R. 75/11/2024** to approve the appointment of Ms. Geraldine McWeeney as Bishop's nominee to the Board of Management of St. Peter's College, Dunboyne.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Gerry O'Connor

It was resolved **R. 76/11/2024** to approve the appointment of Garda Gerry Walsh as nominee from local associations, organisations or interests nominated by ETB in consultation with the Bishop to the Board of Management of St. Peter's College, Dunboyne.

**Proposed:** Cllr. Maria Murphy

**Seconded:** Cllr. Gerry O'Connor

## **6. OSD Matters**

### **6.1. Human Resources Update**

DOSD briefed members on human resource matters including recruitment of post holders, a recent careers expo, a retirement planning day and work to develop an MOU with a support body for persons with disabilities for staff placements. The Cathaoirleach thanked DOSD for his update and invited questions and comments from members.

The update was noted.

### **6.2. Minutes:**

It was resolved **R. 77/11/2024** to approve the minutes of the meeting of the Audit & Risk Committee held on 22nd March 2024.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Mr. Barry Williams

It was resolved **R. 78/11/2024** to approve the minutes of the meeting of the Audit & Risk Committee held on 26th March 2024.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Mr. Barry Williams

It was resolved **R. 79/11/2024** to approve the minutes of the meeting of the Finance Committee held on 26th March 2024.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Mr. Barry Williams

It was resolved **R. 80/11/2024** to approve the minutes of the meeting of the Gifts, Trusts & Scholarship Committee held on 23rd April 2024.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Mr. Barry Williams

It was resolved **R. 81/11/2024** to approve the minutes of the meeting of the Land & Buildings Committee held on 1st May 2024.

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Mr. Barry Williams

### **6.3. Reports**

It was resolved **R. 82/11/2024** to approve the report on foot of the meeting of the Finance Committee held on 26th March 2024.

**Proposed:** Cllr. Wayne Harding

**Seconded:** Mr. Barry Williams

### **6.4 Membership and Chairpersons of Committees**

#### **6.4.1 Audit and Risk Committee:**

It was resolved **R. 83/11/2024** to approve the appointment of Cllr. Nick Killian as LMETB nominee to the Audit and Risk Committee.

**Proposed:** Mr. Paul Harkin

**Seconded:** Mr. Barry Williams

### **6.5. Policies and Documentation**

6.5.1. Updated Executive Orders

6.5.1. Volunteering and Work Experience Policy

DOSD briefed members regarding the above. The above documents were noted.

### **6.6. Gifts, Trusts and Scholarships**

#### **6.6.1. Report on behalf of Gifts, Trusts & Scholarships Committee**

Cllr. Sheridan, reported on behalf of the Gifts, Trust and Scholarships Committee. Cllr. Sheridan advised that the Committee met on 12<sup>th</sup> November 2024 at which it approved minutes of the meeting held on 21<sup>st</sup> March 2024, considered a donation and a scholarship, reports by the CE thereon and reviewed the register of Gifts and Scholarships to date this year.

Cllr. Sheridan advised that the Committee resolved to recommend approval by the Board of the following donation:

Details of the donor: Naughton Foundation

Details of the gift: €1,000 to St. Oliver's Community College, Drogheda

Purpose of the Gift: To promote the study of engineering, science and technology

It was resolved **R. 84/11/2024** to approve the recommendation of the Gifts, Trusts and Scholarships Committee to approve the donation, subject to Ministerial approval.

**Proposed:** Cllr. Wayne Harding

**Seconded:** Máirín Uí Fháinnín, a Uasal

Cllr. Sheridan advised that the Committee resolved to recommend approval by the Board of the following scholarship:

Details of the donor: Naughton Foundation

Details of the scholarship: €6,000 per year to a past pupil of St. Oliver's Community College, Drogheda for the duration of her four year undergraduate degree

Purpose of the scholarship: To promote the study of engineering, science and technology

It was resolved **R. 85/11/2024** to approve the recommendation of the Gifts, Trusts and Scholarships Committee to approve the scholarship, subject to Ministerial approval.

**Proposed:** Cllr. Wayne Harding

**Seconded:** Máirín Uí Fháinnín, a Uasal

6.6.2. Report of the Chief Executive to LMETB Board under Section 24 of 2013 ETB Act (Scholarships)

It was resolved **R. 86/11/2024** to approve the Report of the Chief Executive under Section 24 of the 2013 ETB Act (Scholarships).

**Proposed:** Ms. Sinéad Edmonds

**Seconded:** Mr. Barry Williams

6.6.3. Report of the Chief Executive to LMETB Board under Section 29 of 2013 ETB Act (Gifts) (For Approval)

It was resolved **R. 87/11/2024** to approve the Report of the Chief Executive under Section 29 of the 2013 ETB Act (Gifts).

**Proposed:** Ms. Sinéad Edmonds

**Seconded:** Mr. Barry Williams

## **6.7 Data Breach Reports**

DOSD advised that three breaches have been reported in the period since the previous report made to the Board, of which two were deemed low risk and one was deemed medium risk.

Members noted the Data Breach Reports.

## **6.8. Risk Management Report for Quarter 4, 2024**

DOSD advised members that The Risk Register has been updated to reflect a stronger alignment with LMETB's strategic goals. Directors of Schools and FET were invited to provide their input by reviewing the draft corporate risk register from a number of standpoints and have done so. There was sectoral engagement with IPB on the current risk management system and LMETB considered learnings from same in the current review process. As a result of this work there has been an increase in the number of risks and a large number of new risks (22) are due to be rated in this quarter. The Audit and Risk Committee reviewed the register at its meeting on 4 November and will hold a meeting specifically to review the register in December or January.

## **6.9. Proposed Calendar of Board Meeting Dates for 2025**

<b>Board</b>	At least 6 meetings must be held per year
<b>Date</b>	<b>Purpose</b>
Thursday, <b>February 27, 2025</b>	Consider draft Service Plan
Thursday, <b>March 27, 2025</b>	Consider draft financial statements and Statement of Internal Control
Thursday, <b>May 15, 2025</b>	Consider draft Annual Report and Report of the Chairperson
Thursday, <b>July 17, 2025</b>	Bi-monthly, third Thursday
Thursday, <b>September 18, 2025</b>	Bi-monthly, third Thursday
Thursday, <b>November 20, 2025</b>	Bi-monthly, third Thursday

The Cathaoirleach advised that the meetings in February and March will be held in Ardee Youtreach and AMTCE respectively.

It was resolved **R. 88/11/2024** to approve the above schedule of meetings.

**Proposed:** Máirín Uí Fháinnín, a Uasal

**Seconded:** Ms. Sinéad Edmonds

## **7. Land and Buildings**

### **7.1. Report on behalf of Land and Buildings Committee**

In response to a query, DOSD (Land & Buildings) advised members that it is hoped that a tender for the construction of a permanent premises for Dunshaughlin CNS will be advertised before the end of the year. Frustration was expressed at the time taken by the Department of Education in relation to the delivery of permanent premises for Dunshaughlin CNS and Coláiste Ríoga. Frustration was also expressed at the time taken by SOLAS and The Department of Further and

Higher Education, Research, Innovation and Science in relation to the delivery of permanent premises for Dunboyne College of Further Education.

## **7.2. Leases/Licenses/Short Term Agreement/Property (For Approval)**

### **Leases**

There was no business under this heading.

### **Licences**

It was resolved **R. 89/11/2024** to approve the recommendation of the Land and Buildings Committee to approve the following new licence:

7.2.1. Fair Street, Drogheda – Drogheda Further Education Services and DIFE

**Proposed:** Cllr. Gerry O'Connor

**Seconded:** Cllr. Maria Murphy

It was resolved **R. 90/11/2024** to approve the following new licence:

7.2.2. Unit 23 Dunboyne Business Park – Dunboyne College of Further Education

**Proposed:** Cllr. Maria Murphy

**Seconded:** Ms. Paula Clinton

It was resolved **R. 91/11/2024** to approve the recommendation of the Land and Buildings Committee to approve the following licence renewal:

7.2.3. Unit 75 Dunboyne Business Park - Dunboyne College of Further Education

**Proposed:** Ms. Paula Clinton

**Seconded:** Mr. Paul Harkin

### **Short-Term Agreement**

It was resolved **R. 92/11/2024** to approve the recommendation of the Land and Buildings Committee to approve the renewal of the following short-term agreement:

7.2.4. Parish Hall, Oldcastle – Adult Literacy Services

**Proposed:** Cllr. Maria Murphy

**Seconded:** Máirín Uí Fháinnín, a Uasal

It was resolved **R. 93/11/2024** to approve the renewal of the following short-term agreement:

7.2.5. Unit 34 The Brewery, Dundalk – Further Education Services

**Proposed:** Máirín Uí Fháinnín, a Uasal

**Seconded:** Ms. Paula Clinton

## **Consideration of new Licence with LMETB as Lessor:**

It was resolved **R. 94/11/2024** to approve the recommendation of the Land and Buildings Committee to approve the following new Licence with LMETB as Lessor

7.2.6. Drogheda Wolves – St. Oliver's CC, Drogheda

**Proposed:** Mr. Barry Williams

**Seconded:** Cllr. Wayne Harding

## **7.3. Environmental & Energy Policy**

The policy was noted.

## **7.4. Consideration of resolution, further to resolution R. 26/09/2022, to approve contract for the purchase of Building B, Xerox Technology Park, Dundalk from IDA Ireland for a price of €6,526,250 inclusive of VAT.**

DOSD (Land & Buildings) advised members that a boundary issue which emerged in due diligence since September 2022 has been rectified.

It was resolved **R. 95/11/2024**, further to resolution **R. 26/09/2022**, to approve the recommendation of the Land and Buildings Committee to approve contract for the purchase of Building B, Xerox Technology Park, Dundalk from IDA Ireland for a price of €6,526,250 inclusive of VAT.

**Proposed:** Ms. Paula Clinton

**Seconded:** Máirín Uí Fháinnín, a Uasal

## **7.5. Developments & Updates on Land & Buildings recommended by Land & Buildings Committee for Board Approval**

It was resolved **R. 96/11/2024** to approve the Developments & Updates on Land & Buildings recommended by Land & Buildings Committee for Board Approval

**Proposed:** Máirín Uí Fháinnín, a Uasal

**Seconded:** Ms. Paula Clinton

## **8. Any Other Business**

DOSD advised members that a number of staffing changes will occur which will mean that:

APO Finance will take up a new role as APO Payroll Administration and Ms. Roisin Duffy will revert to her previous role as Head of Finance.

APO CES is moving to a new role as APO Estates, Climate Action and Sustainability.

DOSD thanked both for their work and wished them well in their new roles.

DOSD advised members that a new on-line system for Travel and Subsistence is coming into effect shortly as part of ongoing move to a shared services platform and urged members to submit outstanding claims as soon as possible.

The Cathaoirleach requested APO Finance to advise Principals to ensure that claim forms for attendance at meetings of Boards of Management are distributed at meetings.

As there was no other business, The Cathaoirleach extended his gratitude and best wishes to all and brought the meeting to a conclusion.

SIGNED:



CATHAOIRLEACH

DATE:

27/02/2025