

Minutes of Meeting held on Thursday, 19th September 2024

A meeting of Louth and Meath Education and Training Board commenced at 5.00 p.m.

The meeting took place in Beaufort College, Navan, , County Meath.

CATHAOIRLEACH:	Mr. Martin O'Brien, Chief Executive
BAILL I LATHAIR:	Cllr. Andrea McKevitt, Cllr. Anne-Marie Ford, Cllr. John Sheridan, Cllr. Maria White, Cllr. Nick Killian, Cllr. Wayne Harding, Mr. Paul Harkin, Ms. Paula Clinton, Ms. Sinéad Edmonds, Mr. Seán Peters, Cllr. Carol Lennon, Ms. Angela McGarvey, Mr. Barry Williams, Mr. Paul McCabe and Mr. Bill Sweeney.
BAILL I LATHAIR LÍNE:	Cllr. Caroline O'Reilly, Cllr. Ciarán Fisher, Cllr. Maria Murphy and Cllr. Gerry O'Connor.
AS LÁTHAIR:	Cllr. Kevin Meenan, Máirín Uí Fháinnín, a Uasal
AR FREASTAIL:	Mr. Martin O'Brien, Chief Executive Ms. Fiona Kindlon, Director of Schools, Ms. Sadie Ward McDermott, Director of FET Mr. Brian Murphy, Director of OSD Ms. Sinead Murphy, Director of OSD Ms. Imelda Brehony, APO Human Resources Ms. Louise Carroll, APO Finance Mr. Frank Smith, APO Corporate Services Ms. Carmel McEvoy, PA to Chief Executive
AR FREASTAIL LÍNE:	

1. Order of Business

1.1 Welcome by Chief Executive

CE welcomed all to this, the first full meeting of the new LMETB Board and invited attendees to introduce themselves. CE encouraged members to get in contact if they wish to discuss matters.

1.2 Nomination of Chairperson

It was resolved **R. 01/09/2024** to approve the nomination of Cllr. Gerry O'Connor as Chairperson of the LMETB Board:

Proposed: Cllr. Maria Murphy

Seconded: Cllr. Nick Killian

It was resolved **R. 02/09/2024** to approve the nomination of Cllr. Nick Killian as Chairperson of the LMETB Board:

Proposed: Cllr. John Sheridan

Seconded: Mr. Seán Peters

Cllr. Nick Killian was elected as Chairperson of the LMETB Board following a vote.

It was agreed that the CE would continue to chair the meeting.

1.3 Nomination of Deputy Chairperson

It was resolved **R. 03/09/2024** to approve the nomination of Cllr. John Sheridan as Deputy Chairperson of the LMETB Board:

Proposed: Mr. Paul McCabe

Seconded: Cllr. Andrea McKeivitt

1.4 Conflicts of interest

CE noted that the conflict of interest form was being circulated to members and asked members to advise of any conflicts of interest in relation to any item on the agenda. No conflicts of interest were declared.

1.5 Apologies, condolences and congratulations

Condolences were expressed in the usual respectful manner.

Congratulations were offered to Ms. Katie Callaghan and Mr. Ruairí Mc Gorman who have been appointed to the roles of Principal and Deputy Principal respectively of Cara Community Special School, Enfield, County Meath.

1.6 Absences

It was resolved **R. 04/09/2024** to approve the absences of LMETB member Cllr. Kevin Meenan and Máirín Uí Fháinnín, a Uasal.

Proposed: Cllr. John Sheridan

Seconded: Cllr. Nick Killian

2. Approval of Standing Orders

It was resolved **R. 05/09/2024** to approve the updated Standing Orders.

Proposed: Mr. Bill Sweeney

Seconded: Cllr. Nick Killian

3. Minutes and matters arising

3.1. It was resolved **R. 06/09/2024** to adopt the minutes of the meeting of the Louth and Meath ETB Board held on 9th May 2024.

Proposed: Cllr. John Sheridan

Seconded: Cllr. Nick Killian

3.2. It was resolved **R. 07/09/2024** to adopt the minutes of the meeting of the Louth and Meath ETB Board held at 5.30pm on 15th August 2024.

Proposed: Cllr. John Sheridan

Seconded: Cllr. Nick Killian

3.3. Matters Arising:

There were no matters arising.

4. Finance

4.1. Finance Update / Service Plan Review

APO Finance took members through the Finance Update / Service Plan Review for the period January to August 2024.

CE thanked APO Finance for her report.

CE advised members that finance reports are issued to School Principals and that these are to be tabled and discussed at meetings of the school Board of Management. CE stressed the importance of this process and encouraged members to get in contact if they believe it is not working as it should.

It was resolved **R. 08/09/2024** to approve the Finance Update / Service Plan Review.

Proposed: Mr. Paul McCabe

Seconded: Cllr. Carol Lennon

5. Correspondence

• Department of Education Circular Letters

<i>C/L ref</i>	<i>RE:</i>
0041/2024	Not previously on website - Guidance in Post-Primary Schools – Post Primary
0043/2024	Revision of Teacher Salaries under the Public Service Agreement 2024-2026 Application of pay adjustments due on 1 June 2024 – Primary, Post Primary, ETB
0044/024	Revision of Salaries for Special Needs Assistants (SNAs) under the Public Service Agreement 2024-2026 Application of pay adjustments due on 1 June 2024 – Primary, Post Primary, ETB
0045/2024	Revision of Salaries and Allowances of Certain Grades other than Teachers and SNAs employed by ETBs under The Public Service Agreement 2024 - 2026 Application of pay adjustments due on 1 June 2024 - ETB
0046/2024	Revision of salaries for Clerical Officers and Caretakers employed in National Schools under the 1978/79 Scheme and Clerical Officers employed in Post Primary Schools under the Public Service Agreement 2024 - 2026 Application of pay adjustments due on 1 June 2024 – Primary, Post Primary
0047/2024	Revision of Salaries of School Secretaries and School Maintenance Staff in Community and Comprehensive Schools under the Public Service Agreement 2024 - 2026 Application of pay adjustments due on 1 June 2024 – Post Primary
0048/2024	Revision of Salaries for School Secretaries Previously Funded Under Ancillary Grant Funding Application of pay adjustments due on 1 June 2024 Primary, Post Primary, ETB
0049/2024	Special Needs Assistant Allocation 2024/25 – Primary, Post Primary
0050/2024	Not on website
0051/2024	Prescribed material for Junior Cycle English (For the student cohort commencing Junior Cycle in 2024 and presenting for examination in 2027) – Post Primary
0052/2024	Leave for Candidates in General and Local Elections for Special Needs Assistants employed in Recognised Primary and Post Primary Schools – Primary, Post Primary & SNAs
0053/2024	Recruitment of Special Needs Assistants (SNAs) - Supplementary Assignment Arrangements for the 2024/2025 school year - SNA
0054/2024	Maintenance guidance for all schools - Primary, Post Primary, C&C, ETB
0055/2024	Not on Dept. Website
0056/2024	Revision of Capitation Grant Rates for Recognised Primary Schools in 2024 – Primary & ETBs
0057/2024	Not on Dept. Website
0058/2024	Parent's Leave Scheme for Registered Teachers employed in Recognised Primary and Post Primary Schools – Primary, Post Primary & ETBs
0059/2024	Parent's Leave Scheme for Special Needs Assistants employed in Recognised Primary and Post Primary Schools - Primary, Post Primary & ETBs
0060/2024	Home Tuition Grant Scheme for Children with No School Place (NSP) – Primary, Post Primary
0061/2024	Grant Scheme in respect of Maternity Related Absences - Primary
0062/2024	Home Tuition Grant Scheme for Children in Care (CIC) – Primary, Post Primary

0063/2024	Revised Sick Leave Arrangements for all staff in Education and Training Boards other than Teachers and Special Needs Assistants - Primary, Post Primary & ETBs
0064/2024	Not on Dept. Website
0065/2024	Arrangements for the election of staff to Education and Training Boards - ETBs
0066/2024	Teacher Supply Post Primary: Teaching Hours Extension Scheme for 2024/2025 – Post Primary
0067/2024	Voluntary Search and Rescue Leave for Registered Teachers employed in Recognised Primary and Post Primary Schools – Primary, Post Primary
0068/2024	Not on website
0069/2024	Not on website
0070/2024	Ábhar Dualgais do Scrúdú Gaeilge na hArdteistiméireachta i mí an Mheithimh 2027 – Post Primary
0071/2024	Revision to Supervision and Substitution (S&S) Scheme following changes to work practices since the Public Service Stability Agreement 2013 - 2016 (Haddington Road Agreement) – class duration of 40 minutes and/or 1 hour classes. – Post Primary, ETBs
0072/2024	Parent's Leave Scheme for all other staff other than those persons employed as teachers and SNAs in Education and Training Boards (ETBs) - ETBs

- **Department of Further and Higher Education, Research, Innovation and Science Letters**

<i>C/L ref</i>	<i>RE:</i>

- **Correspondence received from Department of Education**

<i>Date Received</i>	<i>Subject</i>
23/05/2024	Min. Education office re. Schoolbook Scheme for JC Students
28/05/2024	DoE Inspectorate Athboy Community School. Tuairisc le haghaidh Freagairt Scoile - Report for School Response
29/05/2024	DoE Approval of Bursary Letter Dated 10/05/2024
30/05/2024	DoE re. Corresp to CEs & HR Managers re. membership of ETBs by local authorities
31/05/2024	DoE Inspectorate re. Prog Eval St Oliver Post Primary Final Inspectorate Report
04/06/2024	DoE re. Annual & Chairpersons Comprehensive Reports for 2023
04/06/2024	DoE Re-imbursement of the ETB Staff Election Costs
05/06/2024	DoE Inspectorate Ballymakenny College. Tuairisc le haghaidh Freagairt Scoile - Report for School Response
07/06/2024	DoE acknowledging receipt of LMETB May Monthly Return
10/06/2024	DoE re. LMETB-Sign-off on the 2024 Service Plan & to be published on LMETB website
11/06/2024	DOE re. Temporary SET and SNA allocations effective from 1st Sept 2024
11/06/2024	DoE re. RePowerEU Pathfinder Programme - Invitation Letter

11/06/2024	DoE re. Letter to schools re forward planning
13/06/2024	DoE acknowledging receipt of signed LMETB May Monthly Return
14/06/2024	DoE - Mid Year Appropriation Account 2024 LMETB RN 71750U RN 71980O RN 20191V
17/06/2024	DoE Inspectorate Subject Inspection Athboy Community School Final Inspectorate Report
11/09/2024	DoE Notification of Whole Centre Evaluation Kells YR
11/09/2024	DoE - Letter to Chairs of ETBs re extension of Committees
13/09/2024	DoE RE-Committees of Education and Training Board established under ETB Act 2013
16/09/2024	DoE - Teaching Hours Extension Scheme 2024/2025
17/09/2024	DoE - Circular 0072/2024 Parents Leave Scheme for all staff other than those persons employed as teachers and SNAs in ETBs

- **Correspondence received from Department of Further and Higher Education, Research, Innovation and Science (DFHERIS)**

<i>Date Received</i>	<i>Subject</i>

- **Correspondence received from other sources**

<i>Date Received</i>	<i>From:</i>	<i>Subject</i>
24/05/2024	Athboy CS	Athboy CS requesting LMETB Nominees for BOM
27/05/2024	TCAGSM	TCAGSM - LSSIF Round 2 - REMINDER - Closing Date 1st July 3 pm.
29/05/2024	ETBI	ETBI - Info Template SLA for Special Schools
31/05/2024	O'Carolan College	O'Carolan College re. documentation from BoM Meeting 28th May 2024
05/06/2024	DCEDIY	DCEDIY re. Minor Grant Allocation Letter LMETB Minor Grant Allocation Letter LMETB
05/06/2024	ETBI	ETBI re. Notes - Meeting with Cathal McDonagh 31/05/24
06/06/2024	SOLAS	SOLAS - Payment Advice Note from 04/06/2024
07/06/2024	SOLAS	SOLAS-ETB correspondence re STP pay award
10/06/2024	Grant Thornton	Grant Thornton re. Sammon Contracting Ireland Limited - In Liquidation
11/06/2024	DCEDIY	DCEDIY re. Minor Grant Allocation Letter LMETB - Irish versions
11/06/2024	SOLAS	SOLAS re. Payment Advice Note from 10/06/2024
11/06/2024	ETBI	ETBI - CEF Framework Correspondence
12/06/2024	St. Ciarán's CS	St. Ciarán's Community School End of Year Report

12/06/2024	SOLAS	SOLAS re. College of the Future (CotF) Workshop - Feedback
<i>Date Received</i>	<i>From:</i>	<i>Subject</i>
24/05/2024	Athboy CS	Athboy CS requesting LMETB Nominees for BOM
27/05/2024	TCAGSM	TCAGSM - LSSIF Round 2 - REMINDER - Closing Date 1st July 3 pm.
29/05/2024	ETBI	ETBI - Info Template SLA for Special Schools
31/05/2024	O'Carolan College	O'Carolan College re. documentation from BoM Meeting 28th May 2024
05/06/2024	DCEDIY	DCEDIY re. Minor Grant Allocation Letter LMETB Minor Grant Allocation Letter LMETB
05/06/2024	ETBI	ETBI re. Notes - Meeting with Cathal McDonagh 31/05/24
06/06/2024	SOLAS	SOLAS - Payment Advice Note from 04/06/2024
07/06/2024	SOLAS	SOLAS-ETB correspondence re STP pay award
10/06/2024	Grant Thornton	Grant Thornton re. Sammon Contracting Ireland Limited - In Liquidation
11/06/2024	DCEDIY	DCEDIY re. Minor Grant Allocation Letter LMETB - Irish versions
11/06/2024	SOLAS	SOLAS re. Payment Advice Note from 10/06/2024
11/06/2024	ETBI	ETBI - CEF Framework Correspondence
12/06/2024	St. Ciarán's CS	St. Ciarán's Community School End of Year Report
12/06/2024	SOLAS	SOLAS re. College of the Future (CotF) Workshop - Feedback
12/06/2024	Louth CoCo	Louth CoCo re. Upcoming Annual Meeting of Louth County Council and LMETB membership
12/06/2024	SOLAS	SOLAS re. PLC fees-charges and funding
13/06/2024	DCEDIY	DCEDIY re. Payment Letter LMETB TYESI Part 1
13/06/2024	Meath CoCo	Meath CoCo advising of Cllrs. who cease to be members of LMETB Board
14/06/2024	NCSE	NCSE re. Special Class & SNA Allocation Summary
17/06/2024	Boyne CS	BoM Minutes for 16/4/24 & 23/4/24. End of Year School Report to Joint Trustees/Patrons
18/06/2024	Ashbourne CS	Ashbourne Community School Patrons Annual Report
18/06/2024	SOLAS	SOLAS acknowledging receipt of LMETB FET Mid-Term Review
19/06/2024	ETBI	ETBI re. Info Reconfiguration Due Diligence Checklist
20/06/2024	SOLAS	SOLAS - Notification of audit by ESF Audit Authority
20/06/2024	SOLAS	SOLAS re. Payment Advice Note from 19/6/24
21/06/2024	Coláiste de Lacy	Coláiste de Lacy re. BoM Minutes, Policies & Reports
25/06/2024	ETBI	ETBI re. Info Ministers Foley and Naughton publish Report on the National Survey of Special Needs Assistants - WG1
25/06/2024	DCEDIY	DCEDIY - LMETB Annual Reporting Process 2023
25/06/2024	DCEDIY	DCEDIY - LMETB Letter of Allocation for Integration Fund Phase II 2024

01/07/2024	Meath CoCo	Meath CoCo advising of CoCo nominations to LMETB Board
03/07/2024	Louth CoCo	Louth CoCo advising of nominations to LMETB Board following Local Elections 2024
04/07/2024	St. Ciarán's CS	BoM Minutes for 11 BoM meetings 2023-2024: 07/02/23, 28/03/23, 30/05/23, 12/09/23, 17/10/23, 22/11/23, 12/12/23, 06/02/24, 07/02/24, 21/03/24, & 16/04/24
08/07/2024	IPAV	IPAV Nominations for consideration re LMETB Board
09/07/2024	Youth Work Ireland	Youth Work Ireland Board Nomination Forms for consideration for LMETB Board
10/07/2024	SOLAS	SOLAS Payment Advice Note from 09.07.2024
10/07/2024	SOLAS	SOLAS - Funding update - LMETB
16/07/2024	Údaras na Gaeltachta	Údaras na Gaeltachta re. Ainmniúcháin Údarás na Gaeltachta don BOOLM
17/07/2024	IHI-RAI	IHI-RAI re. ETB Board Nominations
17/07/2024	IRHA	Irish Road Haulage Association - Nominations for appointment to Louth Meath ETB
17/07/2024	NALA	NALA nominations to Louth Meath ETB
18/07/2024	Louth CoCo	Louth CoCo - Draft Dundalk Local Area Plan 2024-2030 now on public display
19/07/2024	AONTAS	AONTAS Nominations to LMETB
19/07/2024	NAPD	NAPD nominations to LMETB
19/07/2024	Chambers Ireland	Chambers Ireland Nomination for the Education and Training Board of Louth & Meath
19/07/2024	THEA	THEA re. Nominations for Board of ETB
19/07/2024	ICTU	ICTU - Congress Nominations to the Louth and Meath ETB
19/07/2024	Conradh na Gaeilge	Conradh na Gaeilge - Ainmniúcháin don BOOLM
31/07/2024	DCEDIY	DCEDIY - Payment Letter Minor Grant Integration Fund Part 2 and ETBYG Part 2
02/08/2024	SOLAS	SOLAS re. Apprenticeship Expansion - Expression of Interest Request
07/08/2024	J Maguire	J Maguire - Expression of Interest re. Finance Committee
08/08/2024	B Power	B Power - Expression of Interest re. Finance Committee
09/08/2024	SOLAS	SOLAS DCoTF Grant Thornton fee
16/08/2024	IPB	IPB re. IPB Insurance Member Engagement Forum 2024 and appointment of Nominee to IPB Insurance CLG
12/09/2024	DCEDIY	DCEDIY - REMINDER Map of Youth Service Provision Across the Country
16/09/2024	Boyne CS	BoM Minutes 6/6/24
16/09/2024	Barry McCourt	Outgoing Board Member Letter returned
17/09/2024	SOLAS	SOLAS – 2024/2025 Fuel Allowance

- **Correspondence sent**

Date	Re:
24/05/2024	CE's Office acknowledging receipt of email from Min. Education office re. Schoolbook Scheme for JC Students
27/05/2024	DOS to School Leaders re. IQTS - final information note for schools
29/05/2024	DOS to School Leaders re. Circular SNA Allocation 2024/25
29/05/2024	DOS to School Leaders - Information Note TC 0006 2024 Junior Cycle
29/05/2024	HR Leave Management to All Staff re. SNA's - New Circular 52.2024 issued
30/05/2024	CE's Office to DoE acknowledging receipt of email re. Corresp to CEs, HR Managers re. membership of ETBs by local authorities
30/05/2024	APO CES to Kay McCabe re. Sharon Maher Creative Bursary
05/06/2024	CE's Office to DCEDIY acknowledging receipt of Minor Grant Allocation Letter LMETB
06/06/2024	CE's Office to P Butterly re. LMETB Nomination to BoM Ardee CS
07/06/2024	Finance to DoE submitting LMETB May Monthly Return
10/06/2024	CE's Office to S Fegan re. LMETB Nomination to BoM Athboy CS
10/06/2024	CE's Office to B Rocks re. LMETB Nomination to BoM Athboy CS
10/06/2024	CE's Office to S Foley re. LMETB Nomination to BoM Athboy CS
11/06/2024	CE's Office to DoE Acknowledging receipt of email re. LMETB-Sign-off on the 2024 Service Plan & to be published on LMETB website
11/06/2024	CE's Office to DoE Acknowledging receipt of email re. Temporary SET and SNA allocations effective from 1st Sept 2024
11/06/2024	CEs Office acknowledging receipt of email re. Minor Grant Allocation Letter LMETB - Irish versions
12/06/2024	CEs Office to DoE submitting signed LMETB May Monthly Return
13/06/2024	CE's Office to Meath CoCo Acknowledging advisement of Cllrs. who cease to be members of LMETB Board
13/06/2024	CEs Office to DCEDIY acknowledging receipt of email re. Payment Letter LMETB TYESI Part 1
18/06/2024	CEs Office to SOLAS submitting LMETB FET Mid-Term Review
20/06/2024	DOSD to SOLAS - acknowledging receipt of Notification of audit by ESF Audit Authority
21/06/2024	CEs Office to DoE re. RE Re-imbursement of the ETB Staff Election Costs
25/06/2024	DOSD DoE - Response re. LMETB Q2 2024 - Early Warning Return to be submitted by 12/7/24
25/06/2024	APO Finance to DCEDIY - Response re. LMETB Annual Reporting Process 2023
25/06/2024	CEs Office to DCEDIY - acknowledging receipt LMETB Letter of Allocation for Integration Fund Phase II 2024
27/06/2024	CEs Office to DoE acknowledging receipt of email re. Q2 2024 Non-Teaching Staff Returns to be submitted by 4.7.24
01/07/2024	CE's Office to Meath CoCo acknowledging receipt of CoCo nominations to LMETB Board
09/07/2024	CEs Office to Youth Work Ireland acknowledging receipt of Nomination Form for LMETB
10/07/2024	DOSD to SOLAS -Thanking for clarification re. Funding LMETB
15/07/2024	CE's Office re. Letters of Appointment to Cllrs: Harding, Killian, Meenan, Murphy, Sheridan, White, Ford, Fisher, O'Connor, O'Reilly, Lennon, McKevitt

15/07/2024	CEs Office acknowledging receipt of NALA nominations to Louth Meath ETB
16/07/2024	CEs Office acknowledging receipt Ainmniúcháin Údarás na Gaeltachta don BOOLM
16/07/2024	CEs Office to JMB acknowledging receipt of JMB nominations to Louth Meath ETB
16/07/2024	CEs Office to IPAV acknowledging receipt of Nominees for Consideration for appointment to ETB Boards
17/07/2024	CEs Office to IRHA acknowledging receipt of Nominations to Louth Meath ETB
18/07/2024	CEs Office acknowledging receipt of ETB Board Nominations from the Irish Hospitality Institute and Restaurants Association of Ireland
18/07/2024	APO Finance to CSO re. Q2 Financial Assets and Liabilities Survey
19/07/2024	CEs Office to AONTAS acknowledging receipt of Nominations to LMETB
19/07/2024	CEs Office to NAPD acknowledging receipt of nominations to LMETB
19/07/2024	CEs Office to Chambers Ireland acknowledging receipt of Nomination for the Education and Training Board of Louth & Meath
19/07/2024	CE's Office to THEA acknowledging receipt of Nominations for Board of ETB
19/07/2024	CEs Office to ICTU - acknowledging receipt of Congress Nominations to the Louth and Meath ETB
22/07/2024	FET to DOSD re. Audit Notification Documents - Audit 95 LMETB YR YEI 2017
30/07/2024	CEs Office to NPC acknowledging receipt of Nominees to LMETB Board
31/07/2024	CEs Office to DCEDIY - acknowledging receipt of Payment Letter Minor Grant Integration Fund Part 2 and ETBYG Part 2
21/08/2024	CEs Office to IPB re. confirming appointment of Nominee to IPB Insurance CLG
22/08/2024	CEs Office re. Letters of Appointment to Specified Bodies nominees: Paul McCabe, Máirín Uí Fháinnín, Sinéad Edmonds, Angela McGarvey, Seán Peters, Bill Sweeney & Barry Williams
23/08/2024	CEs Office re. Letters to outgoing Board Members: Malgorzata Gilani, Siobhán Greer, Damien Kearns, Tara Walker, Cllr. David Gilroy, Caroline Canny, Eileen Tully, Cllr. Marianne Butler, Barry McCourt and Billy Doyle
23/08/2024	CEs Office re. Letters to outgoing Committee Members: Peter McGrath & Brendan McKenna
27/08/2024	CEs Office to Board Members - Poll re. Availability of Board Members for Board Member Training Programme
13/09/2024	DOS to DoE - NEPS Support for O' Carolan College Nobber Co. Meath
17/09/2024	DOS to DoE - Application for 3rd Deputy Principal for Coláiste Chú Chulainn Dundalk

• **Correspondence sent on foot of Board meeting held on 9th May 2024**

Date	Re:
10/05/2024	Condolence Card/Letter sent to the Families of: Mr. Martin Homan, Mr. David Sally, Mr. Derek Flynn, Mr. Dónal Guinan, Ms. Sharon Dore & Mr. Michael Gannon
27/05/2024	CE's Office to Dir. FET re. Report, Minutes, ToR of Youthreach Committee & Memoranda
28/05/2024	CE's Office to Dir. OSD re. OSD Matters
28/05/2024	CE's Office to Chair L&B Committee re. Minutes, Report & Recommendations of L&B Committee

28/05/2024	CE's Office to Chair Youth Work Committee re. BoM Minutes and Committee's ToRs
28/05/2024	CE's Office to Chair Youthreach BoM Re: Minutes
28/05/2024	CE's Office to Chair Gifts, Trusts & Scholarships Committee re. Minutes, Recommendations of Committee
28/05/2024	CE's Office to Sec BoM Beaufort College re. Proposed Contributions
28/05/2024	CE's Office to Sec BoM Bush PP Re: BoM Minutes, School Policies & Proposed Contributions
28/05/2024	CE's Office to Sec BoM Coláiste Chú Chulainn Re: Minutes, School Based Policies & Proposed Contributions
28/05/2024	CE's Office to Sec BoM Coláiste na hInse Re: School Contributions
28/05/2024	CE's Office to Sec BoM Coláiste na Mí Re: Proposed Contributions
28/05/2024	CE's Office to Sec BoM St. Peter's College Re: Proposed Contributions
28/05/2024	CE's Office to Sec BoM Coláiste de Lacy Re: Proposed Contributions
28/05/2024	CE's Office to Sec BoM Dunshaughlin CC Re: Contributions
28/05/2024	CE's Office to Sec BoM Enfield CC Re: BoM Minutes, Policies & Contributions
28/05/2024	CE's Office to Sec BoM Coláiste Clavin Re: BoM Minutes & Proposed Contributions
28/05/2024	CE's Office to Sec BoM O'Carolan College Re: BoM Minutes, School Policies & Contributions
28/05/2024	CE's Office to Sec BoM Ó Fiaich College Re: BoM Minutes, School Policies, & Proposed Contributions
28/05/2024	CE's Office to Sec BoM St. Oliver PP Re: BoM Minutes, School Policies & Proposed Contributions
28/05/2024	CE's Office to Sec BoM St Oliver's CC Re: BoM Minutes & Proposed Contributions
28/05/2024	CE's Office to Sec BoM Ratoath College Re: BoM Minutes & Proposed Contributions
28/05/2024	CE's Office to Sec BoM Coláiste Ríoga Re: Minutes & Contributions
28/05/2024	CE's Office to Sec BoM Scoil Uí Mhuirí Re: BoM Minutes, School Based Policies & Proposed Contributions
28/05/2024	Oifig an PF chuig Runaí BB Coláiste Pobail Ráth Chairn Maidir le: Miontuairiscí Chruinnithe an Bhoird Bainistíochta & Costais Dhíreacha atá Molta do Dhaltaí ó Thuismeitheoirí/Chaomhnóirí
28/05/2024	CE's Office to Sec BoM Ard Rí CNS - Re.: BoM Minutes & School Policies
28/05/2024	CE's Office to Sec BoM Ashbourne CNS - Re: School Policies & Proposed Contributions
28/05/2024	CE's Office to Sec BoM Dunshaughlin CNS -Re: Proposed Contributions
28/05/2024	CE's Office to Sec BoM Faughart CNS -Re: BoM Minutes, School Based Policies & Proposed Contributions
28/05/2024	CE's Office to Sec BoM St. Ciaran's CS Re.: Other Documentation
28/05/2024	CE's Office to Sec BoM Boyne CS Re: Minutes & Financial Accounts
28/05/2024	CE's Office to Sec BoM DIFE Re: Minutes & Memoranda
28/05/2024	CE's Office to Mr. Martin Cromb – Parent nominee to BoM Coláiste na hInse

6. Committees and Reports

6.1 Director of Further Education and Training Report

The Cathaoirleach referred members to the report of the Director of Further Education and Training.

The report of Director of Further Education and Training was noted.

6.1.1 Establishment of Further Education and Training Committees/Boards of Management

It was resolved **R. 09/09/2024** to approve the establishment of the following:

Adult Education Board of Management

AMTCE Board of Governance

Youth Work Committee

Youthreach Board of Management

Proposed: Cllr. Gerry O'Connor

Seconded: Cllr. Nick Killian

6.1.2 Membership and Chairpersons of Further Education and Training Committees/Boards of Management

Adult Education Board of Management:

It was resolved **R. 10/09/2024** to approve the appointment of Cllr. Maria Murphy as LMETB nominee and Chairperson of the Adult Education Board of Management:

Proposed: Cllr. Gerry O'Connor

Seconded: Cllr. Nick Killian

It was resolved **R. 11/09/2024** to approve the appointment of Cllr. Caroline O'Reilly as LMETB nominee to the Adult Education Board of Management:

Proposed: Cllr. Maria Murphy

Seconded: Cllr. Gerry O'Connor

It was resolved **R. 12/09/2024** to approve the appointment of Mr. Barry McCourt as LMETB nominee to the Adult Education Board of Management:

Proposed: Cllr. Maria Murphy

Seconded: Mr. Paul McCabe

It was resolved **R. 13/09/2024** to approve the appointment of Mr. Barry Williams as LMETB nominee to the Adult Education Board of Management:

Proposed: Mr. Paul McCabe

Seconded: Mr. Bill Sweeney

It was resolved **R. 14/09/2024** to approve the appointment of Mr. Jackie Moran as Voluntary/Community nominee to the Adult Education Board of Management:

Proposed: Cllr. Maria Murphy

Seconded: Mr. Paul McCabe

Youthreach Board of Management:

It was resolved **R. 15/09/2024** to approve the appointment of Cllr. Nick Killian as LMETB nominee and Chairperson of the Youthreach Board of Management:

Proposed: Cllr. John Sheridan **Seconded:** Mr. Paul McCabe

It was resolved **R. 16/09/2024** to approve the appointment of Cllr. Wayne Harding as LMETB nominee to the Youthreach Board of Management:

Proposed: Cllr. Gerry O'Connor **Seconded:** Cllr. John Sheridan

It was resolved **R. 17/09/2024** to approve the appointment of Cllr. Maria White as LMETB nominee to the Youthreach Board of Management:

Proposed: Cllr. Nick Killian **Seconded:** Mr. Paul McCabe

It was resolved **R. 18/09/2024** to approve the appointment of Cllr. Kevin Meenan as LMETB nominee to the Youthreach Board of Management:

Proposed: Cllr. John Sheridan **Seconded:** Cllr. Nick Killian

Youth Work Committee:

It was resolved **R. 19/09/2024** to approve the appointment of Cllr. Maria Murphy as member and Chairperson of the Youth Work Committee:

Proposed: Cllr. Gerry O'Connor **Seconded:** Mr. Barry Williams

It was resolved **R. 20/09/2024** to approve the appointment of Ms. Jenny D'Arcy to the Youth Work Committee:

Proposed: Cllr. Maria Murphy **Seconded:** Cllr. Nick Killian

It was resolved **R. 21/09/2024** to approve the appointment of Mr Barry Williams to the Youth Work Committee:

Proposed: Cllr. Nick Killian **Seconded:** Mr. Paul McCabe

It was resolved **R. 22/09/2024** to approve the appointment of Cllr. Kevin Meenan to the Youth Work Committee:

Proposed: Cllr. Andrea McKevitt **Seconded:** Mr. Paul McCabe

It was resolved **R. 23/09/2024** to approve the appointment of Garda Catherine Cronin (Meath Garda Division) to the Youth Work Committee:

Proposed: Mr. Bill Sweeney **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 24/09/2024** to approve the appointment of Mr. Graham Russell (Louth Sports Partnership) to the Youth Work Committee:

Proposed: Mr. Bill Sweeney **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 25/09/2024** to approve the appointment of Ms. Sheola Boshell (Meath Comhairle na nÓg) to the Youth Work Committee:

Proposed: Mr. Bill Sweeney

Seconded: Cllr. Andrea McKevitt

It was resolved **R. 26/09/2024** to approve the appointment of Mr. Shane Kerr (Louth Comhairle na nÓg) to the Youth Work Committee:

Proposed: Mr. Bill Sweeney

Seconded: Cllr. Andrea McKevitt

AMTCE Board of Governance:

Consideration of membership of the AMTCE Board of Governance was deferred.

Board of Management of Dunboyne College of Further Education

It was resolved **R. 27/09/2024** to approve the appointment of Cllr. Nick Killian as LMETB nominee and Chairperson of the Board of Management of Dunboyne College of Further Education:

Proposed: Mr. Bill Sweeney

Seconded: Mr. Paul McCabe

It was resolved **R. 28/09/2024** to approve the appointment of Cllr. Caroline O'Reilly as LMETB nominee to the Board of Management of Dunboyne College of Further Education:

Proposed: Cllr. Maria Murphy

Seconded: Cllr. Nick Killian

It was resolved **R. 29/09/2024** to approve the appointment of Cllr. Maria Murphy as LMETB nominee to the Board of Management of Dunboyne College of Further Education:

Proposed: Cllr. Nick Killian

Seconded: Cllr. Gerry O'Connor

It was resolved **R. 30/09/2024** to approve the appointment of Mr. Derek Ball as Teacher nominee to the Board of Management of Dunboyne College of Further Education:

Proposed: Cllr. Nick Killian

Seconded: Ms. Paula Clinton

It was resolved **R. 31/09/2024** to approve the appointment of Ms. Fiona Monahan as Teacher nominee to the Board of Management of Dunboyne College of Further Education:

Proposed: Cllr. Nick Killian

Seconded: Ms. Paula Clinton

Board of Management of Drogheda Institute of Further Education

It was resolved **R. 32/09/2024** to approve the appointment of Cllr. Sharon Tolan as LMETB nominee to the Board of Management of Drogheda Institute of Further Education

Proposed: Cllr. Gerry O'Connor

Seconded: Cllr. Maria Murphy

It was resolved **R. 33/09/2024** to approve the appointment of Cllr. Sharon Tolan as Chairperson of the Board of Management of Drogheda Institute of Further Education

Proposed: Cllr. Maria Murphy **Seconded:** Mr. Barry Williams

It was resolved **R. 34/09/2024** to approve the appointment of Cllr. Wayne Harding as LMETB nominee to the Board of Management of Drogheda Institute of Further Education

Proposed: Cllr. Maria Murphy **Seconded:** Mr. Paul McCabe

It was resolved **R. 35/09/2024** to approve the appointment of Cllr. Maria White as LMETB nominee to the Board of Management of Drogheda Institute of Further Education

Proposed: Cllr. Nick Killian **Seconded:** Mr. Paul McCabe

It was resolved **R. 36/09/2024** to approve the appointment of Cllr. Carol Lennon as LMETB nominee to the Board of Management of Drogheda Institute of Further Education

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Maria White

It was resolved **R. 37/09/2024** to approve the appointment of Mr. Barry Williams as LMETB nominee to the Board of Management of Drogheda Institute of Further Education

Proposed: Mr. Paul McCabe **Seconded:** Mr. Seán Peters

Update on foot of checking regulations:

The "ETB Post Primary Board of Management Terms of Reference" issued in January 2024 and adopted by the LMETB Board on 29 February 2024, states that "Up to four members shall be nominated by the ETB" (See Section 6, page 13). Mr. Williams was the fifth person nominated as LMETB nominee.

Therefore, the nomination cannot stand.

It was resolved **R. 38/09/2024** to approve the appointment of Mr. David O'Brien as Teacher nominee to the Board of Management of Drogheda Institute of Further Education

Proposed: Ms. Paula Clinton **Seconded:** Mr. Paul Harkin

It was resolved **R. 39/09/2024** to approve the appointment of Ms. Joan Kennedy as Teacher nominee to the Board of Management of Drogheda Institute of Further Education

Proposed: Ms. Paula Clinton **Seconded:** Mr. Paul Harkin

6.1.3 Further Education and Training Committee/Board of Management Minutes

The minutes of the meeting of the Adult Education Board of Management which took place on 25th October 2023 were noted.

The minutes of the meeting of the Youth Work Committee which took place on 24th April 2024 were noted.

6.1.4. Further Education and Training Policies

College/Centre	Policy/Plan
Robotic Automatic Apprenticeship	28 - policies/ handbooks/ guidelines/ contract/ manual/ procedures
Drogheda Institute of Further Education	Admissions Policy 2024-25
Ó Fiaich Institute	Admissions Policy 2024-25
Dunboyne College of Further Education	Admissions Policy 2024-25

The above policies were noted.

6.1.5. DkIT Articulation Agreement with LMETB (Ó Fiaich College, DIFE, DCFE) (For noting)

Director of Further Education and Training briefed members on the above agreement.

The agreement was noted.

6.2. Director of Schools Report

The Cathaoirleach referred members to the report of the Director of Schools.

The report of Director of Schools was noted.

6.2.1 Establishment of Boards of Management

Beaufort College
Bush Post Primary
Coláiste Chú Chulainn
Coláiste Clavin
Coláiste De Lacy
Coláiste na hInse
Coláiste na Mí
Coláiste Pobail Ráth Chairn
Coláiste Ríoga
Dunshaughlin Community College
O'Carolan College
Ó Fiaich College
Ratoath College
Scoil Uí Mhuirí
St. Oliver Post Primary School
St. Oliver's Community College
St. Peter's College
Enfield Community College

It was resolved **R. 40/09/2024** to approve the establishment of Boards of Management of the above schools:

Proposed: Cllr. Wayne Harding

Seconded: Mr. Bill Sweeney

Director of Schools advised members that Boards of Management of Community National Schools have been established to date and are unaffected by the change in LMETB Board and do not require approval.

Director of Schools advised members that she is presently the single manager of Cara Community Special School and that a Board of Management is expected to be constituted in the new year.

Director of Schools advised that some queries have arisen regarding eligibility of membership for Post Primary Boards of Management. An updated FAQ document has issued from ETBI LSSU to the Chief Executives and based on receipt of same the Director of Schools is requesting a meeting with Pamela Keegan, LSSU ETBI to ensure that the LMETB interpretation of this legal advice is correct.

The Director of Schools advised that where queries have arisen they will have to be revisited in advance of the November 2024 Board meeting. The Director of Schools advised she would contact the schools concerned after a meeting with LSSU ETBI.

6.2.2 Membership and Chairpersons of Further Education and Training Committees/Boards of Management

Board of Management of Beaufort College, Navan

It was resolved **R. 41/09/2024** to approve the appointment of Mr. Bill Sweeney as LMETB nominee and Chairperson of the Board of Management of Beaufort College, Navan.

Proposed: Cllr. Wayne Harding

Seconded: Mr. Paul McCabe

It was resolved **R. 42/09/2024** to approve the appointment of Cllr. Wayne Harding as LMETB nominee to the Board of Management of Beaufort College, Navan.

Proposed: Cllr. Nick Killian

Seconded: Mr. Bill Sweeney

It was resolved **R. 43/09/2024** to approve the appointment of Ms. Angela McGarvey as LMETB nominee to the Board of Management of Beaufort College, Navan.

Proposed: Cllr. Carol Lennon

Seconded: Mr. Seán Peters

It was resolved **R. 44/09/2024** to approve the appointment of Mr. Sean Hughes as Teacher nominee to the Board of Management of Beaufort College, Navan.

Proposed: Mr. Paul McCabe

Seconded: Mr. Barry Williams

It was resolved **R. 45/09/2024** to approve the appointment of Ms. Ciara Carry as Teacher nominee to the Board of Management of Beaufort College, Navan.

Proposed: Mr. Paul McCabe

Seconded: Mr. Barry Williams

It was resolved **R. 46/09/2024** to approve the appointment of Mr. Ian Lafford as Parent nominee to the Board of Management of Beaufort College, Navan.

Proposed: Mr. Paul McCabe

Seconded: Mr. Barry Williams

It was resolved **R. 47/09/2024** to approve the appointment of Ms. Charlotte Hudson Kearney as Parent nominee to the Board of Management of Beaufort College, Navan.

Proposed: Mr. Paul McCabe

Seconded: Mr. Barry Williams

Board of Management of Bush Post Primary, Riverstown, Dundalk

It was resolved **R. 48/09/2024** to approve the appointment of Cllr. Andrea McKeivitt as LMETB nominee and Chairperson of the Board of Management of Bush Post Primary.

Proposed: Cllr. John Sheridan

Seconded: Mr. Paul McCabe

Director of Schools confirmed that legal advice would be sought on this proposed appointment.

Update on foot of legal advice:

A legal advice meeting was held with LSSU ETBI on 30 September 2024.

As per ETBI Legal Services Support Unit document “FAQs re: ETB & BOM Membership”, points 3 and 8, the proposed nominee is ineligible to be a member of an LMETB Board of Management.

Therefore the nomination cannot stand.

It was resolved **R. 49/09/2024** to approve the appointment of Cllr. Ciarán Fisher as LMETB nominee to the Board of Management of Bush Post Primary.

Proposed: Cllr. John Sheridan

Seconded: Mr. Paul McCabe

Director of Schools confirmed that legal advice would be sought on this proposed appointment.

Update on foot of legal advice:

A legal advice meeting was held with LSSU ETBI on 30 September 2024.

As per ETBI Legal Services Support Unit document “FAQs re: ETB & BOM Membership”, points 3 and 7, the proposed nominee is ineligible to be a member of an LMETB Board of Management.

Therefore, the nomination cannot stand.

It was resolved **R. 50/09/2024** to approve the appointment of Mr. Barry Williams as LMETB nominee to the Board of Management of Bush Post Primary.

Proposed: Ms. Paula Clinton

Seconded: Mr. Paul McCabe

It was resolved **R. 51/09/2024** to approve the appointment of Mr. Shane Brennan as Teacher nominee to the Board of Management of Bush Post Primary.

Proposed: Mr. Paul Harkin

Seconded: Mr. Seán Peters

It was resolved **R. 52/09/2024** to approve the appointment of Ms. Kim Lynch as Teacher nominee to the Board of Management of Bush Post Primary.

Proposed: Mr. Paul Harkin

Seconded: Mr. Seán Peters

It was resolved **R. 53/09/2024** to approve the appointment of Mr. Aidan Gallagher as Parent nominee to the Board of Management of Bush Post Primary.

Proposed: Mr. Paul Harkin

Seconded: Mr. Seán Peters

It was resolved **R. 54/09/2024** to approve the appointment of Ms. Zöe Conway as Parent nominee to the Board of Management of Bush Post Primary.

Proposed: Mr. Paul Harkin

Seconded: Mr. Seán Peters

Board of Management of Coláiste Chú Chulainn, Dundalk

It was resolved **R. 55/09/2024** to approve the appointment of Mr. Gerard McGuill as LMETB nominee and Chairperson of the Board of Management of Coláiste Chú Chulainn.

Proposed: Cllr. Nick Killian

Seconded: Cllr. John Sheridan

It was resolved **R. 56/09/2024** to approve the appointment of Ms. Siobhán Greer as LMETB nominee to the Board of Management of Coláiste Chú Chulainn.

Proposed: Cllr. Nick Killian

Seconded: Cllr. Andrea McKevitt

It was resolved **R. 57/09/2024** to approve the appointment of Cllr. Maria Doyle as LMETB nominee to the Board of Management of Coláiste Chú Chulainn.

Proposed: Cllr. Andrea McKevitt

Seconded: Cllr. John Sheridan

It was resolved **R. 58/09/2024** to approve the appointment of Mr. Waleed Smeaat as LMETB nominee to the Board of Management of Coláiste Chú Chulainn.

Proposed: Cllr. Andrea McKevitt

Seconded: Mr. Paul McCabe

It was resolved **R. 59/09/2024** to approve the appointment of Mr. Thomas White as Teacher nominee to the Board of Management of Coláiste Chú Chulainn.

Proposed: Cllr. Andrea McKevitt

Seconded: Ms. Paula Clinton

It was resolved **R. 60/09/2024** to approve the appointment of Ms. Shannen McLaughlin as Teacher nominee to the Board of Management of Coláiste Chú Chulainn.

Proposed: Cllr. Andrea McKevitt

Seconded: Ms. Paula Clinton

It was resolved **R. 61/09/2024** to approve the appointment of Ms. Yvonne Mefor as Parent nominee to the Board of Management of Coláiste Chú Chulainn.

Proposed: Cllr. Andrea McKevitt

Seconded: Ms. Paula Clinton

It was resolved **R. 62/09/2024** to approve the appointment of Mr. Mark Mahne as Parent nominee to the Board of Management of Coláiste Chú Chulainn.

Proposed: Cllr. Andrea McKeivitt **Seconded:** Ms. Paula Clinton

Board of Management of Coláiste Clavin, Longwood

It was resolved **R. 63/09/2024** to approve the appointment of Cllr. Joe Fox as LMETB nominee and Chairperson of the Board of Management of Coláiste Clavin.

Proposed: Cllr. Gerry O'Connor **Seconded:** Cllr. Maria Murphy

It was resolved **R. 64/09/2024** to approve the appointment of Ms. Tracy McElhinney as LMETB nominee to the Board of Management of Coláiste Clavin.

Proposed: Cllr. Maria Murphy **Seconded:** Cllr. Nick Killian

It was resolved **R. 65/09/2024** to approve the appointment of Cllr. Pdraig Coffey as LMETB nominee to the Board of Management of Coláiste Clavin.

Proposed: Cllr. Nick Killian **Seconded:** Mr. Bill Sweeney

It was resolved **R. 66/09/2024** to approve the appointment of Ms. Denise Farrell as Teacher nominee to the Board of Management of Coláiste Clavin.

Proposed: Mr. Bill Sweeney **Seconded:** Ms. Paula Clinton

It was resolved **R. 67/09/2024** to approve the appointment of Mr. Gareth O'Connell as Teacher nominee to the Board of Management of Coláiste Clavin.

Proposed: Mr. Bill Sweeney **Seconded:** Ms. Paula Clinton

It was resolved **R. 68/09/2024** to approve the appointment of Mr. David Wiessenhaan as Parent nominee to the Board of Management of Coláiste Clavin.

Proposed: Mr. Bill Sweeney **Seconded:** Ms. Paula Clinton

It was resolved **R. 69/09/2024** to approve the appointment of Ms. Jean Dorran as Parent nominee to the Board of Management of Coláiste Clavin.

Proposed: Mr. Bill Sweeney **Seconded:** Ms. Paula Clinton

Board of Management of Coláiste de Lacy, Ashbourne

It was resolved **R. 70/09/2024** to approve the appointment of Cllr. Nick Killian as LMETB nominee and Chairperson of the Board of Management of Coláiste de Lacy.

Proposed: Mr. Bill Sweeney **Seconded:** Cllr. Carol Lennon

It was resolved **R. 71/09/2024** to approve the appointment of Cllr. Helen Meyer as LMETB nominee to the Board of Management of Coláiste de Lacy.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Maria Murphy

It was resolved **R. 72/09/2024** to approve the appointment of Mr. Shane Talty as Teacher nominee to the Board of Management of Coláiste de Lacy.

Proposed: Mr. Barry Williams **Seconded:** Cllr. Carol Lennon

It was resolved **R. 73/09/2024** to approve the appointment of Ms. Emma Daly as Teacher nominee to the Board of Management of Coláiste de Lacy.

Proposed: Mr. Barry Williams **Seconded:** Cllr. Carol Lennon

It was resolved **R. 74/09/2024** to approve the appointment of Mr. Seán Peters as Parent nominee to the Board of Management of Coláiste de Lacy.

Proposed: Mr. Barry Williams **Seconded:** Cllr. Carol Lennon

Director of Schools confirmed that legal advice would be sought on this proposed appointment.

Update on foot of legal advice:

A legal advice meeting was held with LSSU ETBI on 30 September 2024.

As per ETBI Legal Services Support Unit document “FAQs re: ETB & BOM Membership”, the proposed nominee is not an employee of LMETB and is therefore eligible to be a member of an LMETB Board of Management

Therefore, the nomination will stand.

It was resolved **R. 75/09/2024** to approve the appointment of Ms. Samantha Hickey as Parent nominee to the Board of Management of Coláiste de Lacy.

Proposed: Mr. Barry Williams **Seconded:** Cllr. Carol Lennon

Board of Management of Coláiste na hInse, Laytown

It was resolved **R. 76/09/2024** to approve the appointment of Cllr. Wayne Harding as LMETB nominee and Chairperson of the Board of Management of Coláiste na hInse.

Proposed: Mr. Paul McCabe **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 77/09/2024** to approve the appointment of Cllr. Maria White as LMETB nominee to the Board of Management of Coláiste na hInse.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Carol Lennon

It was resolved **R. 78/09/2024** to approve the appointment of Cllr. Carol Lennon as LMETB nominee to the Board of Management of Coláiste na hInse.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 79/09/2024** to approve the appointment of Mr. Gerard O'Reilly as Teacher nominee to the Board of Management of Coláiste na hInse.

Proposed: Cllr. Andrea McKevitt **Seconded:** Mr. Bill Sweeney

It was resolved **R. 80/09/2024** to approve the appointment of Ms. Aisling McGee Power as Teacher nominee to the Board of Management of Coláiste na hInse.

Proposed: Cllr. Andrea McKevitt **Seconded:** Mr. Bill Sweeney

It was resolved **R. 81/09/2024** to approve the appointment of Mr. Martin Cromb as Parent nominee to the Board of Management of Coláiste na hInse.

Proposed: Cllr. Andrea McKevitt **Seconded:** Mr. Bill Sweeney

It was resolved **R. 82/09/2024** to approve the appointment of Ms. Gillian O'Byrne as Parent nominee to the Board of Management of Coláiste na hInse.

Proposed: Cllr. Andrea McKevitt **Seconded:** Mr. Bill Sweeney

Board of Management of Coláiste na Mí, Navan

It was resolved **R. 83/09/2024** to approve the appointment of Mr. Tommy Reilly as LMETB nominee and Chairperson of the Board of Management of Coláiste na Mí.

Proposed: Mr. Paul McCabe **Seconded:** Cllr. Nick Killian

It was resolved **R. 84/09/2024** to approve the appointment of Cllr. Francis Deane as LMETB nominee to the Board of Management of Coláiste na Mí.

Proposed: Cllr. Nick Killian **Seconded:** Mr. Bill Sweeney

It was resolved **R. 85/09/2024** to approve the appointment of Cllr. Yemi Adenuga as LMETB nominee to the Board of Management of Coláiste na Mí.

Proposed: Cllr. Maria Murphy **Seconded:** Cllr. Gerry O'Connor

It was resolved **R. 86/09/2024** to approve the appointment of Mr. Gavin Byrne as Teacher nominee to the Board of Management of Coláiste na Mí.

Proposed: Ms. Paula Clinton **Seconded:** Mr. Paul Harkin

It was resolved **R. 87/09/2024** to approve the appointment of Ms. Denise Morgan as Teacher nominee to the Board of Management of Coláiste na Mí.

Proposed: Ms. Paula Clinton **Seconded:** Mr. Paul Harkin

It was resolved **R. 88/09/2024** to approve the appointment of Mr. Adam Forde as Parent nominee to the Board of Management of Coláiste na Mí.

Proposed: Ms. Paula Clinton **Seconded:** Mr. Paul Harkin

It was resolved **R. 89/09/2024** to approve the appointment of Ms. Manita Mewa as Parent nominee to the Board of Management of Coláiste na Mí.

Proposed: Ms. Paula Clinton **Seconded:** Mr. Paul Harkin

Board of Management of Coláiste Pobail, Ráth Chairn

It was resolved **R. 90/09/2024** to approve the appointment of Máirín Uí Fháinnín, a Uasal as LMETB nominee and Chairperson of the Board of Management of Coláiste Pobail, Ráth Chairn.

Proposed: Mr. Bill Sweeney **Seconded:** Mr. Paul McCabe

It was resolved **R. 91/09/2024** to approve the appointment of Mr. John Condon as LMETB nominee to the Board of Management of Coláiste Pobail, Ráth Chairn.

Proposed: Mr. Bill Sweeney **Seconded:** Mr. Paul McCabe

It was resolved **R. 92/09/2024** to approve the appointment of Mr. Paul Harkin as LMETB nominee to the Board of Management of Coláiste Pobail, Ráth Chairn.

Proposed: Ms. Paula Clinton **Seconded:** Cllr. Andrea McKeivitt

Director of Schools confirmed that legal advice would be sought on this proposed appointment.

Update on foot of legal advice:

A legal advice meeting was held with LSSU ETBI on 30 September 2024.

As per ETBI Legal Services Support Unit document “FAQs re: ETB & BOM Membership”, point 2, the proposed nominee is eligible to be a member of an LMETB Board of Management

Therefore, the nomination will stand.

It was resolved **R. 93/09/2024** to approve the appointment of An tUasal Aonghus O’ Flatharta as Teacher nominee to the Board of Management of Coláiste Pobail, Ráth Chairn.

Proposed: Mr. Bill Sweeney **Seconded:** Ms. Paula Clinton

It was resolved **R. 94/09/2024** to approve the appointment of Órla Ní Cheallaigh, a Uasal as Teacher nominee to the Board of Management of Coláiste Pobail, Ráth Chairn.

Proposed: Mr. Bill Sweeney **Seconded:** Ms. Paula Clinton

It was resolved **R. 95/09/2024** to approve the appointment of An tUasal Seán Ó Dubhda as Parent nominee to the Board of Management of Coláiste Pobail, Ráth Chairn.

Proposed: Mr. Bill Sweeney **Seconded:** Ms. Paula Clinton

It was resolved **R. 96/09/2024** to approve the appointment of Máirín Ní Chonaire, a Uasal as Parent nominee to the Board of Management of Coláiste Pobail, Ráth Chairn.

Proposed: Mr. Bill Sweeney **Seconded:** Ms. Paula Clinton

Board of Management of Coláiste Ríoga, Dunshaughlin

It was resolved **R. 97/09/2024** to approve the appointment of Cllr. Nick Killian as LMETB nominee and Chairperson of the Board of Management of Coláiste Ríoga.

Proposed: Mr. Seán Peters **Seconded:** Mr. Bill Sweeney

It was resolved **R. 98/09/2024** to approve the appointment of Cllr. Maria Murphy as LMETB nominee to the Board of Management of Coláiste Ríoga.

Proposed: Cllr. Gerry O'Connor **Seconded:** Mr. Bill Sweeney

It was resolved **R. 99/09/2024** to approve the appointment of Cllr. Caroline O'Reilly as LMETB nominee to the Board of Management of Coláiste Ríoga.

Proposed: Mr. Paul McCabe **Seconded:** Cllr. Nick Killian

It was resolved **R. 100/09/2024** to approve the appointment of Cllr. Gerry O'Connor as LMETB nominee to the Board of Management of Coláiste Ríoga

Proposed: Cllr. Maria Murphy **Seconded:** Ms. Sinéad Edmonds

It was resolved **R. 101/09/2024** to approve the appointment of Ms. Sinéad Edmonds as LMETB nominee to the Board of Management of Coláiste Ríoga.

Proposed: Mr. Paul McCabe **Seconded:** Mr. Barry Williams

Director of Schools confirmed that legal advice would be sought on this proposed appointment.

Update on foot of legal advice:

A legal advice meeting was held with LSSU ETBI on 30 September 2024.

As per ETBI Legal Services Support Unit document "FAQs re: ETB & BOM Membership", points 3 and 7, the proposed nominee is ineligible to be a member of an LMETB Board of Management.

Therefore, the nomination cannot stand.

It was resolved **R. 102/09/2024** to approve the appointment of Ms. Gillian Pender as Teacher nominee to the Board of Management of Coláiste Ríoga.

Proposed: Cllr. Nick Killian **Seconded:** Ms. Paula Clinton

It was resolved **R. 103/09/2024** to approve the appointment of Mr. Graham Mc Dermott as Teacher nominee to the Board of Management of Coláiste Ríoga.

Proposed: Cllr. Nick Killian **Seconded:** Ms. Paula Clinton

It was resolved **R. 104/09/2024** to approve the appointment of Ms. Natalie Graham as Parent nominee to the Board of Management of Coláiste Ríoga.

Proposed: Cllr. Nick Killian **Seconded:** Ms. Paula Clinton

It was resolved **R. 105/09/2024** to approve the appointment of Mr. Brian Dromey as Parent nominee to the Board of Management of Coláiste Ríoga.

Proposed: Cllr. Nick Killian **Seconded:** Ms. Paula Clinton

Board of Management of Dunshaughlin Community College

It was resolved **R. 106/09/2024** to approve the appointment of Cllr. Gerry O'Connor as LMETB nominee and Chairperson of the Board of Management of Dunshaughlin Community College.

Proposed: Cllr. Nick Killian

Seconded: Cllr. Maria Murphy

It was resolved **R. 107/09/2024** to approve the appointment of Mr. Bill Sweeney as LMETB nominee to the Board of Management of Dunshaughlin Community College.

Proposed: Mr. Paul McCabe

Seconded: Cllr. Nick Killian

It was resolved **R. 108/09/2024** to approve the appointment of Ms. Sinéad Edmonds as LMETB nominee to the Board of Management of Dunshaughlin Community College.

Proposed: Cllr. Andrea McKevitt

Seconded: Ms. Paula Clinton

Director of Schools confirmed that legal advice would be sought on this proposed appointment.

Update on foot of legal advice:

A legal advice meeting was held with LSSU ETBI on 30 September 2024.

As per ETBI Legal Services Support Unit document "FAQs re: ETB & BOM Membership", point 3, the proposed nominee is ineligible to be a member of an LMETB Board of Management

Therefore, the nomination cannot stand.

It was resolved **R. 109/09/2024** to approve the appointment of Mr. Garvan Gormley as Teacher nominee to the Board of Management of Dunshaughlin Community College.

Proposed: Cllr. Andrea McKevitt

Seconded: Ms. Paula Clinton

It was resolved **R. 110/09/2024** to approve the appointment of Ms. Amy Hanlon as Teacher nominee to the Board of Management of Dunshaughlin Community College.

Proposed: Cllr. Andrea McKevitt

Seconded: Ms. Paula Clinton

It was resolved **R. 111/09/2024** to approve the appointment of Mr. Trevor Lynch as Parent nominee to the Board of Management of Dunshaughlin Community College.

Proposed: Cllr. Andrea McKevitt

Seconded: Ms. Paula Clinton

Director of Schools confirmed that legal advice would be sought on this proposed appointment.

Update on foot of legal advice:

A legal advice meeting was held with LSSU ETBI on 30 September 2024.

As per ETBI Legal Services Support Unit document "FAQs re: ETB & BOM Membership", point 5, the proposed nominee is ineligible to be a member of an LMETB Board of Management

Therefore, the nomination cannot stand.

It was resolved **R. 112/09/2024** to approve the appointment of Ms. Sinéad Edmonds as Parent nominee to the Board of Management of Dunshaughlin Community College

Proposed: Cllr. Andrea McKevitt

Seconded: Ms. Paula Clinton

Director of Schools confirmed that legal advice would be sought on this proposed appointment.

Update on foot of legal advice:

A legal advice meeting was held with LSSU ETBI on 30 September 2024.

As per ETBI Legal Services Support Unit document “FAQs re: ETB & BOM Membership”, points 5, 6 & 7 the proposed nominee is ineligible to be a member of an LMETB Board of Management

Therefore, the nomination cannot stand.

Board of Management of Enfield Community College

It was resolved **R. 113/09/2024** to approve the appointment of Cllr. Aisling Dempsey as LMETB nominee and Chairperson of the Board of Management of Enfield Community College.

Proposed: Cllr. Maria Murphy

Seconded: Mr. Bill Sweeney

It was resolved **R. 114/09/2024** to approve the appointment of Cllr. Niamh Souhan as LMETB nominee to the Board of Management of Enfield Community College.

Proposed: Cllr. Maria Murphy

Seconded: Cllr. Gerry O'Connor

It was resolved **R. 115/09/2024** to approve the appointment of Cllr. Pdraig Coffey as LMETB nominee to the Board of Management of Enfield Community College.

Proposed: Mr. Paul McCabe

Seconded: Cllr. Nick Killian

It was resolved **R. 116/09/2024** to approve the appointment of Ms. Carrie Ann Devitt as Teacher nominee to the Board of Management of Enfield Community College.

Proposed: Mr. Bill Sweeney

Seconded: Cllr. Andrea McKevitt

It was resolved **R. 117/09/2024** to approve the appointment of Mr. Jason Sheerin as Teacher nominee to the Board of Management of Enfield Community College.

Proposed: Mr. Bill Sweeney

Seconded: Cllr. Andrea McKevitt

It was resolved **R. 118/09/2024** to approve the appointment of Mr. Adrian Treacy as Parent nominee to the Board of Management of Enfield Community College.

Proposed: Mr. Bill Sweeney

Seconded: Cllr. Andrea McKevitt

It was resolved **R. 119/09/2024** to approve the appointment of Ms. Margaret Muldoon as Parent nominee to the Board of Management of Enfield Community College

Proposed: Mr. Bill Sweeney

Seconded: Cllr. Andrea McKevitt

Board of Management of O'Carolan College, Nobber

It was resolved **R. 120/09/2024** to approve the appointment of Cllr. Paul McCabe as LMETB nominee and Chairperson of the Board of Management of O'Carolan College.

Proposed: Mr. Bill Sweeney **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 121/09/2024** to approve the appointment of Mr. Bill Sweeney as LMETB nominee to the Board of Management of O'Carolan College.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Gerry O'Connor

It was resolved **R. 122/09/2024** to approve the appointment of Mr. Barry Williams as LMETB nominee to the Board of Management of O'Carolan College.

Proposed: Ms. Paula Clinton **Seconded:** Mr. Paul McCabe

It was resolved **R. 123/09/2024** to approve the appointment of Cllr. Nick Killian as LMETB nominee to the Board of Management of O'Carolan College.

Proposed: Cllr. John Sheridan **Seconded:** Ms. Paula Clinton

It was resolved **R. 124/09/2024** to approve the appointment of Mr. JP Canavan as Teacher nominee to the Board of Management of O'Carolan College.

Proposed: Ms. Paula Clinton **Seconded:** Mr. Paul McCabe

It was resolved **R. 125/09/2024** to approve the appointment of Ms. Maria Brady as Teacher nominee to the Board of Management of O'Carolan College

Proposed: Ms. Paula Clinton **Seconded:** Mr. Paul McCabe

It was resolved **R. 126/09/2024** to approve the appointment of Ms. Joan Duff as Parent nominee to the Board of Management of O'Carolan College.

Proposed: Ms. Paula Clinton **Seconded:** Cllr. Carol Lennon

Board of Management of Ó Fiaich College

It was resolved **R. 127/09/2024** to approve the appointment of Cllr. Kevin Meenan as LMETB nominee and Chairperson of the Board of Management of Ó Fiaich College.

Proposed: Cllr. John Sheridan **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 128/09/2024** to approve the appointment of Mr. Danny O'Shea as LMETB nominee to the Board of Management of Ó Fiaich College.

Proposed: Cllr. John Sheridan **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 129/09/2024** to approve the appointment of Mr. Barry Williams as LMETB nominee to the Board of Management of Ó Fiaich College.

Proposed: Cllr. Maria Murphy **Seconded:** Cllr. Carol Lennon

It was resolved **R. 130/09/2024** to approve the appointment of Mr. Marcus Howard as Teacher nominee to the Board of Management of Ó Fiaich College.

Proposed: Cllr. John Sheridan **Seconded:** Cllr. Carol Lennon

It was resolved **R. 131/09/2024** to approve the appointment of Ms. Arlene Doherty as Teacher nominee to the Board of Management of Ó Fiaich College.

Proposed: Cllr. John Sheridan **Seconded:** Cllr. Carol Lennon

It was resolved **R. 132/09/2024** to approve the appointment of Mr. Francis Carroll as Parent nominee to the Board of Management of Ó Fiaich College.

Proposed: Cllr. John Sheridan **Seconded:** Cllr. Carol Lennon

It was resolved **R. 133/09/2024** to approve the appointment of Ms. Karen Maguire as Parent nominee to the Board of Management of Ó Fiaich College

Proposed: Cllr. John Sheridan **Seconded:** Cllr. Carol Lennon

Board of Management of Ratoath College

It was resolved **R. 134/09/2024** to approve the appointment of Cllr. Nick Killian as LMETB nominee and Chairperson of the Board of Management of Ratoath College.

Proposed: Cllr. Maria Murphy **Seconded:** Mr. Bill Sweeney

It was resolved **R. 135/09/2024** to approve the appointment of Cllr. Caroline O'Reilly as LMETB nominee to the Board of Management of Ratoath College.

Proposed: Cllr. Nick Killian **Seconded:** Mr. Paul McCabe

It was resolved **R. 136/09/2024** to approve the appointment of Cllr. Maria Murphy as LMETB nominee to the Board of Management of Ratoath College.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Gerry O'Connor

It was resolved **R. 137/09/2024** to approve the appointment of Mr. David Walsh as Teacher nominee to the Board of Management of Ratoath College.

Proposed: Cllr. Carol Lennon **Seconded:** Cllr. Nick Killian

It was resolved **R. 138/09/2024** to approve the appointment of Ms. Janice Conlan as Teacher nominee to the Board of Management of Ratoath College.

Proposed: Cllr. Carol Lennon **Seconded:** Cllr. Nick Killian

It was resolved **R. 139/09/2024** to approve the appointment of Mr. Kenneth Carroll as Parent nominee to the Board of Management of Ratoath College.

Proposed: Cllr. Carol Lennon **Seconded:** Cllr. Nick Killian

It was resolved **R. 140/09/2024** to approve the appointment of Ms. Carol Power as Parent nominee to the Board of Management of Ratoath College.

Proposed: Cllr. Carol Lennon **Seconded:** Cllr. Nick Killian

Board of Management of Scoil Uí Mhuirí, Dunleer

It was resolved **R. 141/09/2024** to approve the appointment of Cllr. John Sheridan as LMETB nominee and Chairperson of the Board of Management of Scoil Uí Mhuirí.

Proposed: Cllr. Andrea McKevitt **Seconded:** Mr. Paul McCabe

It was resolved **R. 142/09/2024** to approve the appointment of Cllr. Anne-Marie Ford as LMETB nominee to the Board of Management of Scoil Uí Mhuirí.

Proposed: Cllr. Maria Murphy **Seconded:** Cllr. Maria White

It was resolved **R. 143/09/2024** to approve the appointment of Ms. Nicola Reilly as Teacher nominee to the Board of Management of Scoil Uí Mhuirí.

Proposed: Cllr. Andrea McKevitt **Seconded:** Mr. Paul Harkin

It was resolved **R. 144/09/2024** to approve the appointment of Mr. Seán Carey as Teacher nominee to the Board of Management of Scoil Uí Mhuirí.

Proposed: Cllr. Andrea McKevitt **Seconded:** Mr. Paul Harkin

It was resolved **R. 145/09/2024** to approve the appointment of Ms. Miriam Howard as Parent nominee to the Board of Management Scoil Uí Mhuirí.

Proposed: Cllr. Andrea McKevitt **Seconded:** Mr. Paul Harkin

Director of Schools confirmed that legal advice would be sought on this proposed appointment.

Update on foot of legal advice:

A legal advice meeting was held with LSSU ETBI on 30 September 2024.

As per ETBI Legal Services Support Unit document “FAQs re: ETB & BOM Membership”, point 5, the proposed nominee is ineligible to be a member of an LMETB Board of Management

Therefore, the nomination cannot stand.

It was resolved **R. 146/09/2024** to approve the appointment of Mr. John O’ Connor as Parent nominee to the Board of Management of Scoil Uí Mhuirí.

Proposed: Cllr. Andrea McKevitt **Seconded:** Mr. Paul Harkin

Board of Management of St. Oliver Post Primary School, Oldcastle

It was resolved **R. 147/09/2024** to approve the appointment of Cllr. David Gilroy as LMETB nominee to the Board of Management of St. Oliver Post Primary School.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Maria Murphy

It was resolved **R. 148/09/2024** to approve the appointment of Cllr. Mike Bray as LMETB nominee to the Board of Management of St. Oliver Post Primary School.

Proposed: Mr. Paul McCabe **Seconded:** Mr. Bill Sweeney

It was resolved **R. 149/09/2024** to approve the appointment of Mr. Nicholas Kenny as Teacher nominee to the Board of Management of St. Oliver Post Primary School.

Proposed: Mr. Paul McCabe **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 150/09/2024** to approve the appointment of Ms. Denise Nolan as Teacher nominee to the Board of Management of St. Oliver Post Primary School.

Proposed: Mr. Paul McCabe **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 151/09/2024** to approve the appointment of Mr. Michael Lennard as Parent nominee to the Board of Management of St. Oliver Post Primary School.

Proposed: Mr. Paul McCabe **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 152/09/2024** to approve the appointment of Ms. Julieanne Walsh as Parent nominee to the Board of Management of St. Oliver Post Primary School.

Proposed: Mr. Paul McCabe **Seconded:** Cllr. Andrea McKevitt

Director of Schools confirmed that legal advice would be sought on this proposed appointment.

Update on foot of legal advice:

A legal advice meeting was held with LSSU ETBI on 30 September 2024.

As per ETBI Legal Services Support Unit document “FAQs re: ETB & BOM Membership”, point 5 the proposed nominee is ineligible to be a member of an LMETB Board of Management

Therefore, the nomination cannot stand.

Board of Management of St. Oliver’s Community College, Drogheda

It was resolved **R. 153/09/2024** to approve the appointment of Cllr. Wayne Harding as LMETB nominee and Chairperson of the Board of Management of St. Oliver’s Community College, Drogheda.

Proposed: Mr. Paul McCabe **Seconded:** Mr. Bill Sweeney

It was resolved **R. 154/09/2024** to approve the appointment of Mr. Michael Friel as Teacher nominee to the Board of Management of St. Oliver’s Community College, Drogheda.

Proposed: Mr. Paul Harkin **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 155/09/2024** to approve the appointment of Ms. Geraldine Doherty as Teacher nominee to the Board of Management of St. Oliver’s Community College, Drogheda.

Proposed: Mr. Paul Harkin **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 156/09/2024** to approve the appointment of Ms. Liz Carolan as Parent nominee to the Board of Management of St. Oliver’s Community College, Drogheda.

Proposed: Mr. Paul Harkin **Seconded:** Cllr. Andrea McKevitt

It was resolved **R. 157/09/2024** to approve the appointment of Mr. Mike Egan as Parent nominee to the Board of Management of St. Oliver's Community College, Drogheda.

Proposed: Mr. Paul Harkin

Seconded: Cllr. Andrea McKevitt

Board of Management of St. Peter's College, Dunboyne

It was resolved **R. 158/09/2024** to approve the appointment of Cllr. Maria Murphy as LMETB nominee and Chairperson of the Board of Management of St. Peter's College, Dunboyne.

Proposed: Cllr. Gerry O'Connor

Seconded: Cllr. Nick Killian

It was resolved **R. 159/09/2024** to approve the appointment of Ms. Rachel McGuinness as LMETB nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Cllr. Maria Murphy

Seconded: Mr. Paul McCabe

It was resolved **R. 160/09/2024** to approve the appointment of Cllr. Caroline O'Reilly as LMETB nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Mr. Paul McCabe

Seconded: Cllr. Maria Murphy

It was resolved **R. 161/09/2024** to approve the appointment of Mr. Peter Creaner as Teacher nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Ms. Sinéad Edmonds

Seconded: Ms. Paula Clinton

It was resolved **R. 162/09/2024** to approve the appointment of Ms. Stephanie Birt as Teacher nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Ms. Sinéad Edmonds

Seconded: Ms. Paula Clinton

It was resolved **R. 163/09/2024** to approve the appointment of Mr. Niall Kelly as Parent nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Ms. Sinéad Edmonds

Seconded: Ms. Paula Clinton

It was resolved **R. 164/09/2024** to approve the appointment of Ms. Lucy O'Mahoney as Parent nominee to the Board of Management of St. Peter's College, Dunboyne.

Proposed: Ms. Sinéad Edmonds

Seconded: Ms. Paula Clinton

7. OSD Matters

DOSD referred members to the packs provided which contain, Education & Training Boards Act 2013 (ETB Act 2013), Statutory Instruments (SI's) re. ETB Act 2013, 1998 Education Act, Summary of SI's re. 1998 Education Act, Standing Orders & Code of Practice for the Governance of ETBs C/L 002/2019, Strategy Statement 2022-2026, Presentation on The Role and Functions of a Board Member (November 2020), Code of Conduct and to the dedicated Sharepoint page which contains further relevant material.

7.1. Human Resources Update

APO Human Resources briefed members on the recruitment of staff and thanked members for their ongoing commitment to the very important work of participating on interview panels. APO advised that new Board members are very welcome to put their names forward to participate on interview panels and that training will be provided.

7.2 Establishment of Committees

7.2.1. Audit and Risk Committee

7.2.2. Finance Committee

7.2.3. Land and Buildings Committee

7.2.4. Gifts, Trusts and Scholarships Committee

DOSD briefed members on the roles of the above committees.

It was resolved **R. 165/09/2024** to approve the establishment of the above committees:

Proposed: Cllr. John Sheridan

Seconded: Ms. Paula Clinton

7.3 Membership and Chairpersons of Committees

7.3.1 Audit and Risk Committee:

Members considered the report to LMETB Board regarding nomination of external members to the Audit and Risk Committee.

It was resolved **R. 166/09/2024** to approve the appointment of Mr. Hugh Farrell as external nominee and Chairperson of the Audit and Risk Committee.

Proposed: Cllr. John Sheridan

Seconded: Mr. Bill Sweeney

It was resolved **R. 167/09/2024** to approve the appointment of Ms. Jackie Maguire as external nominee of the Audit and Risk Committee.

Proposed: Cllr. John Sheridan

Seconded: Mr. Bill Sweeney

It was resolved **R. 168/09/2024** to approve the appointment of Ms. Jackie Maguire as Deputy Chairperson of the Audit and Risk Committee.

Proposed: Mr. Paul McCabe

Seconded: Cllr. Wayne Harding

It was resolved **R. 169/09/2024** to approve the appointment of Ms. Berni Power as external nominee to the Audit and Risk Committee.

Proposed: Cllr. John Sheridan

Seconded: Mr. Bill Sweeney

It was resolved **R. 170/09/2024** to approve the appointment of Mr. Bill Sweeney as Board member nominee to the Audit and Risk Committee.

Proposed: Cllr. Gerry O'Connor

Seconded: Mr. Paul McCabe

It was resolved **R. 171/09/2024** to approve the appointment of Cllr. Wayne Harding as Board member nominee to the Audit and Risk Committee.

Proposed: Cllr. Nick Killian

Seconded: Cllr. Gerry O'Connor

7.3.2 Finance Committee:

Members considered the report to LMETB Board regarding nomination of external members to the Finance Committee.

It was resolved **R. 172/09/2024** to approve the appointment of Mr. Hugh Farrell as external nominee to the Finance Committee.

Proposed: Mr. Bill Sweeney

Seconded: Cllr. Nick Killian

It was resolved **R. 173/09/2024** to approve the appointment of Ms. Berni Power as external nominee to the Finance Committee.

Proposed: Mr. Bill Sweeney

Seconded: Cllr. Nick Killian

It was resolved **R. 174/09/2024** to approve the appointment of Mr. Barry Williams as Board member nominee to the Finance Committee.

Proposed: Mr. Paul McCabe

Seconded: Ms. Paula Clinton

It was resolved **R. 175/09/2024** to approve the appointment of Mr. Bill Sweeney as Board member nominee to the Finance Committee.

Proposed: Mr. Paul McCabe

Seconded: Cllr. Nick Killian

It was resolved **R. 176/09/2024** to approve the appointment of Mr. Bill Sweeney as Chairperson of the Finance Committee.

Proposed: Cllr. Wayne Harding

Seconded: Mr. Paul McCabe

It was resolved **R. 177/09/2024** to approve the appointment of Mr. Hugh Farrell as Deputy Chairperson of the Finance Committee.

Proposed: Cllr. Nick Killian

Seconded: Mr. Bill Sweeney

7.3.3. Gifts, Trusts and Scholarships Committee:

It was resolved **R. 178/09/2024** to approve the appointment of Cllr. John Sheridan as member and Chairperson of the Gifts, Trusts and Scholarships Committee.

Proposed: Mr. Bill Sweeney

Seconded: Mr. Paul McCabe

It was resolved **R. 179/09/2024** to approve the appointment of Mr. Bill Sweeney as member of the Gifts, Trusts and Scholarships Committee.

Proposed: Cllr. Nick Killian

Seconded: Cllr. Andrea McKevitt

It was resolved **R. 180/09/2024** to approve the appointment of Mr. Paul McCabe as member of the Gifts, Trusts and Scholarships Committee.

Proposed: Mr. Barry Williams **Seconded:** Mr. Bill Sweeney

It was resolved **R. 181/09/2024** to approve the appointment of Cllr. Andrea McKeivitt as member of the Gifts, Trusts and Scholarships Committee.

Proposed: Cllr. Gerry O'Connor **Seconded:** Mr. Paul McCabe

7.3.4. Land and Buildings Committee:

It was resolved **R. 182/09/2024** to approve the appointment of Mr. Bill Sweeney as member and Chairperson of the Land and Buildings Committee.

Proposed: Mr. Paul McCabe **Seconded:** Cllr. Nick Killian

It was resolved **R. 183/09/2024** to approve the appointment of Cllr. John Sheridan as member of the Land and Buildings Committee.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Andrea McKeivitt

It was resolved **R. 184/09/2024** to approve the appointment of Cllr. Nick Killian as member of the Land and Buildings Committee.

Proposed: Cllr. John Sheridan **Seconded:** Mr. Paul McCabe

It was resolved **R. 185/09/2024** to approve the appointment of Cllr. Maria Murphy as member of the Land and Buildings Committee.

Proposed: Cllr. Nick Killian **Seconded:** Cllr. Gerry O'Connor

It was resolved **R. 186/09/2024** to approve the appointment of Cllr. Wayne Harding as member of the Land and Buildings Committee.

Proposed: Mr. Bill Sweeney **Seconded:** Mr. Barry Williams

It was resolved **R. 187/09/2024** to approve the appointment of Cllr. Gerry O'Connor as member of the Land and Buildings Committee.

Proposed: Cllr. Maria Murphy **Seconded:** Mr. Bill Sweeney

7.4. Minutes:

There was no business under this heading.

7.5. Reports

There was no business under this heading.

7.6. Policies and Documentation

7.6.1. Updated Executive Orders

DOSD briefed members regarding Executive Orders. The above document was noted.

7.7. Gifts, Trusts and Scholarships

7.7.1. Report of the Chief Executive under Section 29 of the 2013 ETB Act (Gifts)

It was resolved **R. 188/05/2024** to approve the Report of the Chief Executive under Section 29 of the 2013 ETB Act.

Proposed: Cllr. John Sheridan

Seconded: Ms. Paula Clinton

7.7.2. The Board considered the Report by Chief Executive to LMETB Board under Section 29 of 2013 ETB Act (Gifts) and resolved as follows:

1: Donation of €730 from the Tesco Community Fund to Ashbourne CNS

Details of the Donor: Tesco Community Fund

Details of the gift: €730

Purpose of the Gift: For the benefit of the school

It was resolved **R. 189/09/2024** to approve the gift, subject to Ministerial approval.

Proposed: Cllr. John Sheridan

Seconded: Ms. Paula Clinton

2: Donation of €5,000 by MRP Investment & Development Limited to Beaufort College

Details of the Donor: MRP Investment & Development Limited

Details of the gift: €5,000

Purpose of the Gift: To improve outdoor and sports facilities.

It was resolved **R. 190/09/2024** to approve the gift, subject to Ministerial approval.

Proposed: Cllr. John Sheridan

Seconded: Ms. Paula Clinton

7.8 Data Breach Reports

DOSD advised that ten breaches have been reported in the period since the previous report made to the Board on 9th May, of which one was deemed high risk, one medium and eight low risk.

Members noted the Data Breach Reports.

7.9. Risk Management Report for Quarter 3, 2024

DOSD advised members that risks are reviewed on a scheduled basis depending on their category: high risks are reviewed every two months, medium risks every six months and low risks every twelve months. DOSD advised that the LMETB Corporate Risk Register contains 24

risks: 4 classified as high, 17 as medium and 3 as low. DOSD advised that 4 risks have been reclassified from high to medium since the last review.

7.10. Compliance with Charities Governance Code in respect of 2023

DOSD advised members as follows:

- Each ETB is a registered charity and is therefore subject to the Charities Governance Code.
- Each ETB is required by law to submit an annual report to the Charities Regulator by the end of October.
 - Education and Training Boards must also meet the requirements of their own founding legislation and Code of Governance.
 - The role of charity trustees is derived from the Governing document of the charity – The Education and Training Boards Act 2013.
 - General Duties of a Charity Trustee:
 - Comply with your charity's governing documents,
 - Manage your charity's resources responsibly,
 - Ensure your charity is carrying out its charitable purposes for the public benefit,
 - Act in the best interests of your charity,
 - Act with reasonable care and skill,
 - Be accountable and comply with the law.
 - The Charities Regulator have developed a template document for organisations to record how they are meeting the core and additional standards which apply to each of the principles.
 - The ETB Act is interpreted as the Governing Document of the Charity.
 - The distinction between reserved versus executive decisions is maintained.

APO CES advised members that one element of data which LMETB is required to provide to the Charity Regulator is the address, including Eircode, of each Trustees, i.e. Board member. APO CES advised that the Charity Regulator has confirmed that they do not make this data public.

7.10.1. Approval of draft LMETB Charities Compliance Record for 2023

DOSD took members through the form highlighting the following:

- It is laid out to demonstrate LMETB's actions and the supporting evidence in meeting core and additional standards under six principles,
- As far as possible the evidence is in the form of links to source documents, e.g., financial statements, annual reports,
- It is proposed to report to the Regulator that LMETB is in compliance with the requirements of the code.

It was resolved **R. 191/09/2024** to approve the draft LMETB Charities Compliance Record for 2023.

Proposed: Mr. Paul McCabe

Seconded: Cllr. Nick Killian

7.10.2. Draft Resolution for Board consideration:

It was resolved **R. 192/09/2024** that LMETB is fully in compliance with the requirements of the Charities Governance Code in respect of 2023.

Proposed: Mr. Paul McCabe

Seconded: Cllr. Nick Killian

7.11. Corporate Procurement Plan (CPP) and Multi Annual Procurement Plan (MAPP)

DOSD advised members that each ETB is obliged to prepare and submit an annual Corporate Procurement Plan (CPP) and Multi Annual Procurement Plan (MAPP) to ETBI and that these are consolidated with a view to assisting in planning sectoral and national procurement.

The documents were noted.

7.12. Resolution in accordance with Section 38 of the 2013 ETB Act

It was resolved **R. 193/09/2024** to approve the attendance of members at conferences, seminars, meetings and events when requested by The Chief Executive.

Proposed: Cllr. Nick Killian

Seconded: Ms. Angela McGarvey

8. Land and Buildings

8.1. Report on behalf of Land and Buildings Committee

DOSD (Land and Buildings) advised that, while normally there would be a report, there is none on this occasion as the new Committee is only being formed at this Board meeting. DOSD gave members an overview of activity.

8.2. Leases/Licences/Short Term Agreement/Property (For Approval)

Leases

There was no business under this heading.

Licences

It was resolved **R. 194/09/2024** to approve the following new licences:

8.2.1. Unit 3 Dunboyne Business Park - Dunboyne College of Further Education

8.2.2. Unit 4 Dunboyne Business Park - Dunboyne College of Further Education

8.2.3. Navan Tennis Clubhouse – Ard Rí Community National School

8.2.4. Unit 1, Marshes Lower, Dundalk – Storage FET Centres Meath/Louth

Proposed: Mr. Bill Sweeney

Seconded: Cllr. John Sheridan

It was resolved **R. 195/09/2024** to approve the following licence renewal:

8.2.5. Donaghmore Ashbourne GAA – Further Education Ashbourne

Proposed: Cllr. Carol Lennon

Seconded: Cllr. Nick Killian

It was resolved **R. 196/09/2024** to approve the following licence amendment:

8.2.6. Ardee FET, St Marys GAA (name change of licensor) – Further Education Ardee

Proposed: Cllr. John Sheridan

Seconded: Mr. Barry Williams

Short-Term Agreement (No Business)

There was no business under this heading.

8.3. Developments & Updates on Land & Buildings recommended by Land & Buildings Committee for Board Approval

It was resolved **R. 197/09/2024** to approve the Developments & Updates on Land & Buildings:

Proposed: Mr. Paul McCabe

Seconded: Cllr. Andrea McKevitt

9. Any Other Business

The CE noted that the next Board meeting is scheduled to take place on Thursday, 21st November.

As there was no other business, The CE extended his gratitude and best wishes to all and brought the meeting to a conclusion.

SIGNED:



CATHAOIRLEACH

DATE:

