



PERSONALISING YOUR DESKTOP IN WINDOWS 10

ABSTRACT

In this document we will look at how to personalise your desktop in Windows 10

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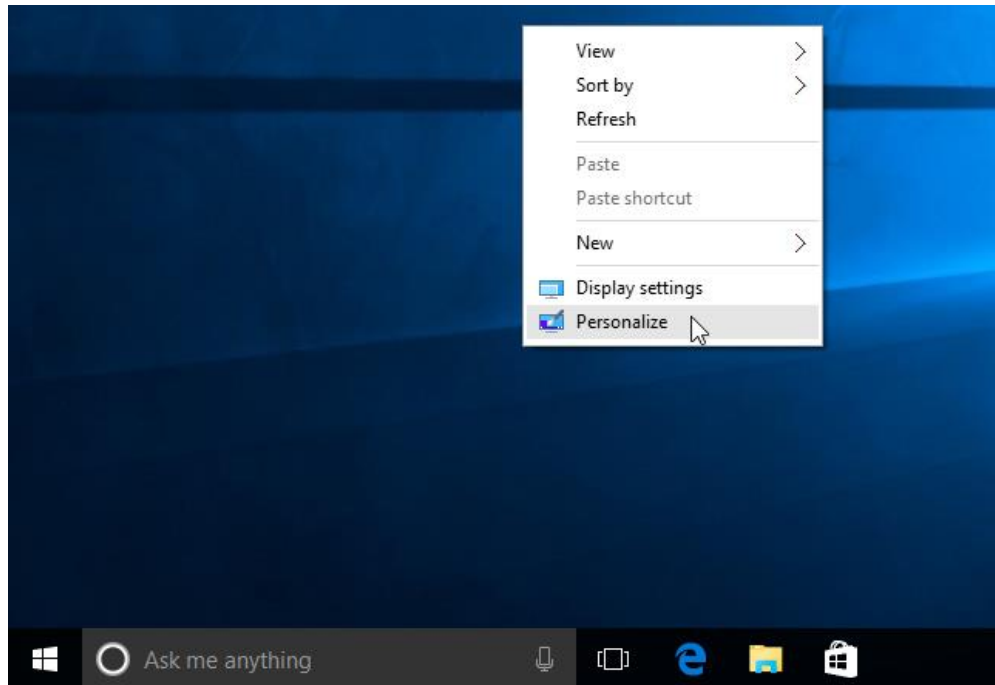
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Personalising your desktop

Windows 10 makes it easy to customise the look and feel of your desktop. To access the **Personalisation settings**, right-click anywhere on the desktop, then select **Personalise** from the drop-down menu. The Personalisation settings will appear.



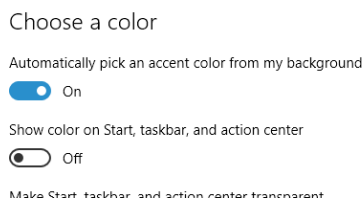
Each of the Personalisation settings.

Background

From here, you can choose and customise your **desktop background**.

Colour

The accent color affects things like the taskbar and the Start menu. By default, Windows 10 will assign an accent color based on your desktop background image. However, you can turn this feature off if you'd prefer to choose your own accent color.



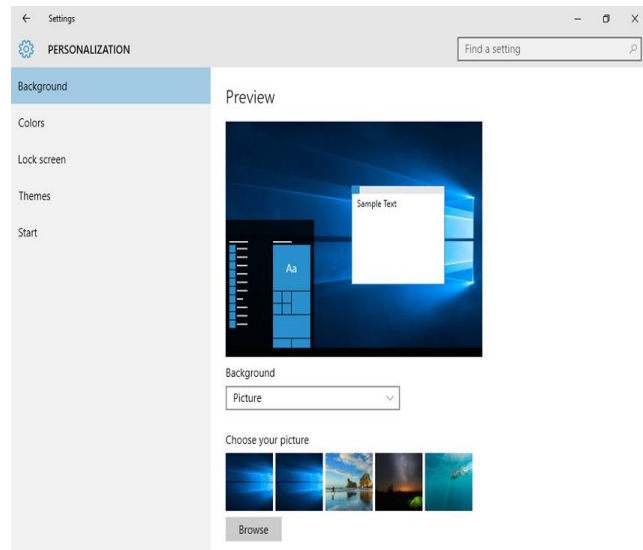
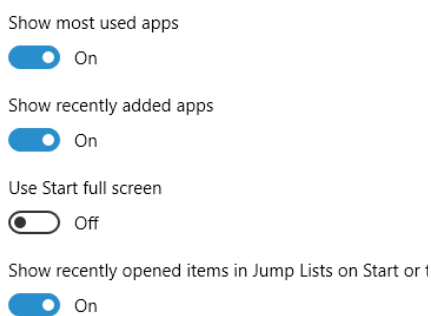
Themes

If you previously installed **themes** on an earlier version of Windows, you can view and select them here. However, Microsoft does not currently plan to release new themes for Windows 10.

Start

From here, you can customize certain options for the **Start menu**, like choosing to show the Start menu in full-screen mode.

Start



Lock screen

From here, you can customize the appearance of your **lock screen**. As with your desktop background, you can use a built-in picture or select **Browse** to choose one of your own.

Preview



Background



Choose your picture



Browse

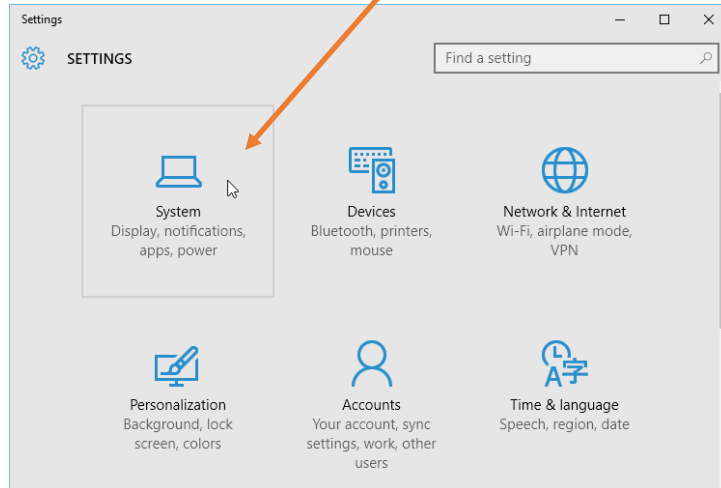
Select **Browse** to choose a desktop background from one of your personal photos.



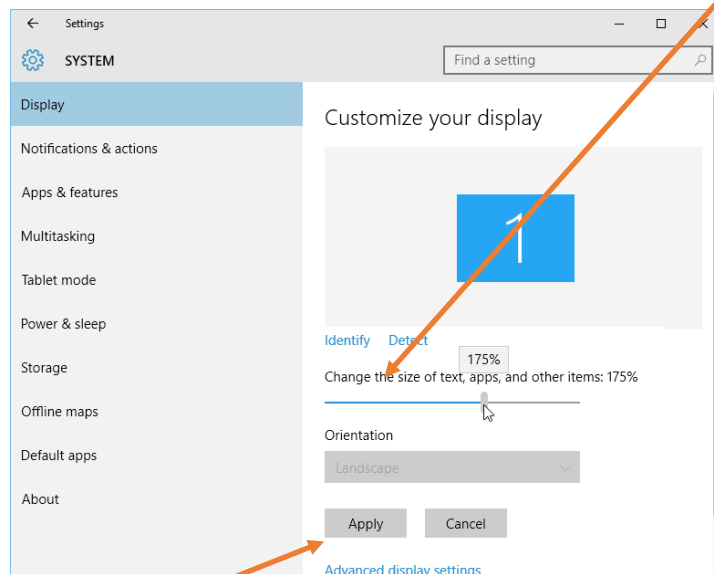
To change the font size:

If you have difficulty seeing the text on your computer, you can increase the **font size**. Increasing the font size will also increase the size of icons and other items on your desktop.

1. Open the **Settings** app, then select **System**.



2. The **Display** options will appear. Use the slider to select the desired **item size**. Note that a larger size may interfere with the way some items appear on the screen.

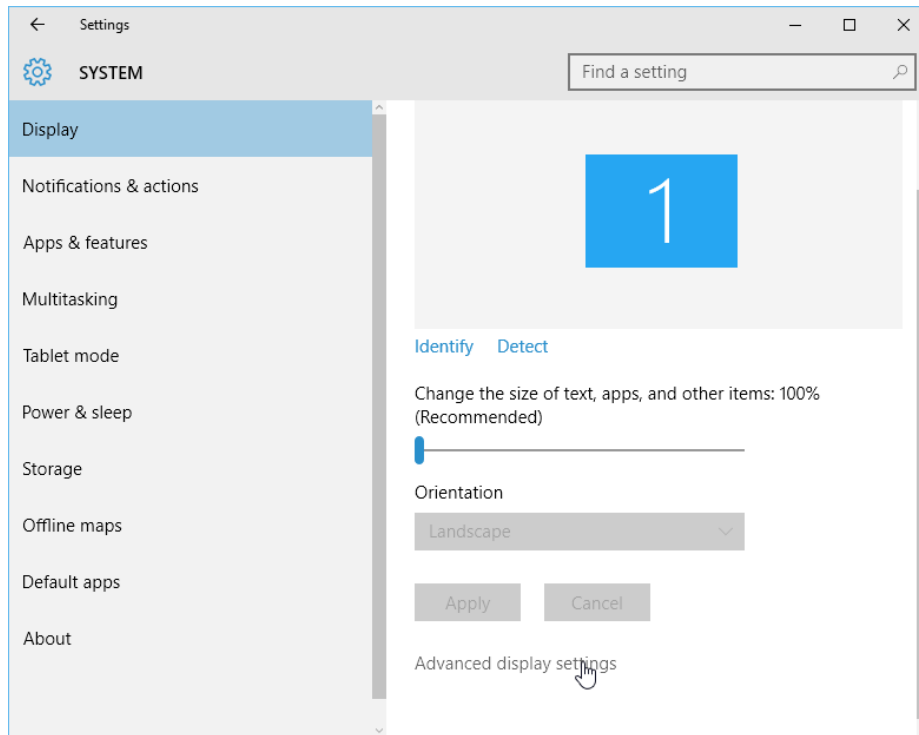


3. Click **Apply** to save your changes. You may then need to **restart your computer** for these changes to take effect.

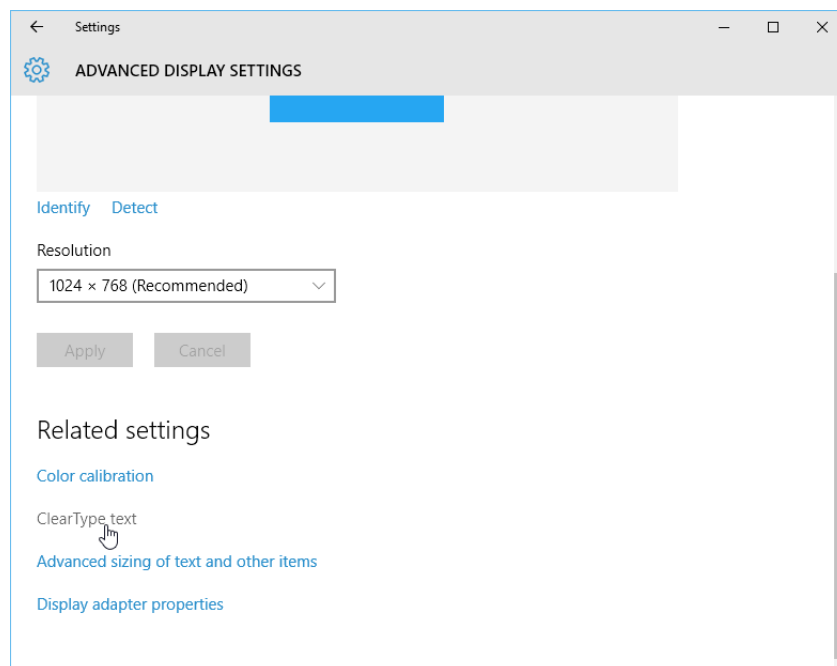
To adjust ClearType settings:

ClearType allows you to fine tune how the text on your computer looks, which helps improve readability.

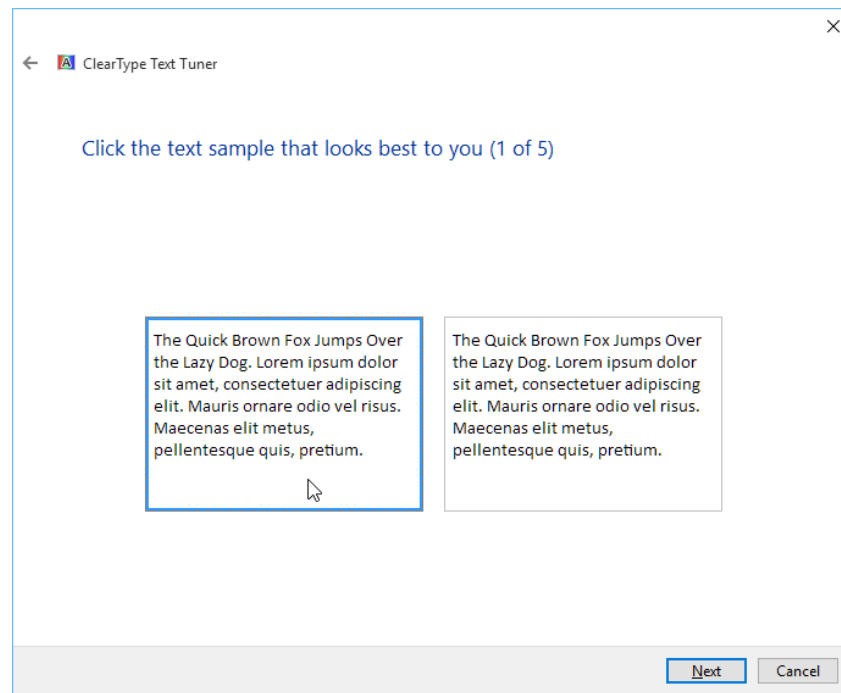
1. From the Display settings, select **Advanced display settings**.



2. Choose **ClearType text** below **Related Settings**.



3. The **ClearType** dialog box will appear. Follow the instructions, choosing the text that appears best to you.



4. When you're done, click **Finish**. The ClearType settings will be applied.



Thanks a lot and good luck.

I can be contacted at doconnor@lmetb.ie with any questions,
please don't hesitate to contact me!