

*Bord Oideachais agus
Oiliúna Lú agus na Mí*
Louth and Meath Education
and Training Board

Annual Report 2013/2014

lmetb

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Chairperson's Introduction



I am delighted to present the Annual Report of Louth and Meath Education and Training Board for 2013/2014. This report covers the period 1st July 2013 to 31st December 2014, and is the first Annual Report of the new body of Louth and Meath Education and Training Board.

On the 1st of July 2013, County Louth VEC and County Meath VEC amalgamated to form Louth and Meath Education and Training Board.

Following Local Elections in May 2014, in accordance with the Education and Training Act 2013, a new Board of 21 members was formed, and the first full Board meeting was held in October 2014.

LMETB has seen significant growth and change in the last eighteen months - with the addition of three new schools - Coláiste na Mí, Navan, Coláiste De Lacy, Ashbourne and Coláiste Chú Chulainn, Dundalk *and* the integration of the Regional Skills and Training Centre Dundalk (formerly Fás). LMETB is the biggest provider of education and training services in the north east.

I would like to take this opportunity to thank the CEO, the Board, and the management and staff of LMETB for their commitment and dedication to the provision of an inclusive and quality education service.

Mr. Nick Killian
Cathaoirleach

CEO's Foreword

This past eighteen months has been a very exciting time for LMETB as County Louth and County Meath VEC amalgamated and became Louth & Meath Education and Training Board. New structures, policies and procedures have brought new challenges and opportunities. The core work of the new LMETB is the same as that of the two founding VECs – to provide high quality education to our learners, young and old.

LMETB has been at the forefront of the state response to the increased second level student population in both counties. In responding to this schooling need the ETB has founded three new 1,000 pupil schools, Coláiste na Mí, Navan - September 2013, De Lacy College, Ashbourne and Coláiste Chú Chulainn, Dundalk - September 2014. The successful commencement of a school is a major undertaking. All three have successfully launched and enrolled a sizeable student cohort.

Plans advanced during 2013 and 2014 to build new schools in Longwood and Nobber and to extend St. Peter's College, Dunboyne, Ratoath College, Beaufort College, St. Oliver's Community College, Drogheda and St. Oliver Post Primary, Oldcastle. October 2013 and February 2014 saw the handover of new buildings - Community College Dunshaughlin and Coláiste na Mí, Navan. September 2013 saw the appointment of 6 new Principals in the 16 schools of the ETB and the departure of Principals with 20 years leadership experience. The single LMETB primary school, Ard Rí, continued to grow year on year.

The combined ETBs catered for in excess of 10,000 2nd level and PLC students, 8 Youthreach and 3 VTOS centres as well as Back to Education, Adult Literacy and Community Education, Night Classes, and Guidance Programmes.

On July 1st 2014 the former Fás Training Centre on Coes Road, Dundalk amalgamated with LMETB. The transition was well planned and proceeded without a hitch thanks to the very generous commitment of staff involved in the transition.

As Chief Executive Officer it has been a privilege and honour to lead LMETB through its amalgamation and I cannot but thank and commend all of the 2,100 staff who work with professionalism, diligence and commitment.

Peter Kierans
Chief Executive Officer



Mission Statement

“Louth and Meath Education and Training Board is committed to excellence and innovation in the education of young people and adults through the provision of dynamic services delivered by professional staff”

LMETB Values



LMETB Strategic Goals

LMETB has three main strategic goals



The Board of LMETB

First LMETB Board

On the 1st July 2013, the Committees of Co. Louth VEC and Co. Meath VEC amalgamated to form the Board of Louth and Meath Education and Training Board with a combined membership of 43.

The first Board of LMETB were;

Mr. Aidan Faughey, Mr. Anthony Donohoe, Mr. Anton McCabe, Ms. Audrey Dorian, Ms. Audrey O'Dowd, Mr. Bernard Devlin, Mr. Bernard Murnaghan, Mr. Brian Curran, Mr. Bryan Reilly, Ms. Catherine Yore, Mr. Christy Reilly, Mr. Ciarán O'Donnell, Mr. Colm Markey, Mr. Declan Breathnach, Ms. Deirdre Maye, Ms. Ellen Cogavin, Mr. Eugene Cassidy, Mr. Finnan McCoy, Mr. Francis Deane, Ms. Imelda Munster, Ms. Jennifer D'Arcy, Ms. Jenny McHugh, Mr. Jim Ryan, Mr. Joe Fox, Mr. John Fanning, Mr. Joe Reilly, Mr. Kevin Reilly, Mr. Liam Reilly, Ms. Linda Bell-Woods, Ms. Maeve Gallagher, Ms. Maria Murphy, Ms. Marianne Butler, Mr. Martin Bellew, Mr. Michael Kenny, Mr. Oliver Tully, Mr. Seamus Grimes, Mr. Seán Bellew, Mr. Tomás Sharkey, Mr. Tommy Grimes, Ms. Tracy McElhinney, Mr. Trevor Golden, Ms. Úna Kirk, Mr. Wayne Harding.

The first meeting of the new Board was held on the 25th July 2013 in St. Oliver's Community College, Drogheda - Mr. Liam Reilly was elected as the first Chairperson of the Board at this first meeting.

On the 16th January 2014, Ms. Tracy McElhinney replaced Mr. Liam Reilly as Chairperson of the Board of LMETB and remained as Chairperson until the formation of the new Board after the Local Elections in May 2014.



The Board of LMETB

New LMETB Board

Following Local Elections in May 2014, a new 21 member Board was formed in accordance with Part 3, Sections 30 and 31 of the Education and Training Act 2013.

Name	Nominated By
Mr. Liam Reilly	Louth County Council
Mr. Oliver Tully	Louth County Council
Ms. Maeve Yore	Louth County Council
Ms. Marianne Butler	Louth County Council
Ms. Tomás Sharkey	Louth County Council
Ms. Caroline Lynch	Meath County Council
Ms. Sarah Reilly	Meath County Council
Mr. Wayne Harding	Meath County Council
Ms. Sharon Tolan	Meath County Council
Mr. Nick Killian	Meath County Council
Mr. Seán Smith	Meath County Council
Mr. Trevor Golden	Meath County Council
Ms. Catherine Clair	LMETB Staff Representative
Mr. Ciarán O'Donnell	LMETB Staff Representative
Ms. Ashimedu Okonkwo	LMETB Parent Representative
Mr. Cormac Bohan	LMETB Parent Representative
Mr. Bill Sweeney	Chambers Ireland
Ms. Jennifer D'Arcy	National Youth Council
Ms. Siobhán Greer	JMB/ACCS/NAPD
Ms. Sallyann Alexander	AONTAS
Mr. Alan Breathnach	Disability Federation of Ireland



New Chairperson of LMETB Board

The new Board of LMETB held its first full meeting on the 9th October 2014 in LMETB Chapel Street, Dundalk Co. Louth - Mr. Nick Killian was elected Chairperson of the new Board.

Ms. Caroline Lynch was elected Vice-Chairperson.

The Board of LMETB

Function of the ETB Board

The General function of an Education and Training Board as stated in the Education and Training Board 2013 shall be to—

- a) establish and maintain recognised schools, centres for education and education or training facilities in its functional area,
- b) when directed to do so by the Minister under *section 20*—
 - i. establish and maintain recognised schools in its functional area,
 - ii. establish and maintain centres for education in its functional area,
 - iii. maintain centres for education or recognised schools in its functional area, and
 - iv. establish, maintain or resource education or training facilities in its functional area,
- c) plan, provide, co-ordinate and review the provision of education and training, including education and training for the purpose of employment, and services ancillary thereto in its functional area in—
 - i. recognised schools or centres for education maintained by it,
 - ii. education or training facilities maintained or resourced by it,
 - iii. children detention schools,
 - iv. prisons, and
 - v. facilities maintained by other public service bodies,
- d) enter into arrangements with, and provide support services to, education or training providers, in accordance with *section 22*,
- e) establish scholarships in accordance with *section 24*,
- f) adopt a strategy statement in accordance with *section 27*,
- g) adopt an annual service plan in accordance with *section 47*,
- h) cooperate with any body nominated to carry out the internal audit functions under *section 52*,
- i) provide education and training at the request of, and on behalf of, any body which funds training out of money provided to that body by the Oireachtas,
- j) support the provision, co-ordination, administration and assessment of youth work services in its functional area and provide such information as may be requested by the Minister for Children and Youth Affairs in relation to such support, and
- k) assess whether the manner in which it performs its functions is economical, efficient and effective.

The Board of LMETB

Ethics in Public Office Act and the Standards in Public Office Act.

Each member of the Board of an ETB must comply with the relevant provisions of the Ethics in Public Office Act, 1995 and the Standards in Public Office Act, 2001.

Disclosure of Registrable Interests

The Ethics in Public Office Act 1995 provides for the disclosure of registrable interests by holders of designated directorships and occupiers of designated positions of employment in public bodies prescribed for the purposes of the Ethics legislation.

Board members and designated staff are required to provide annual Disclosures of Interests in respect of issues that could materially influence the performance of functions.

Committees

An ETB may establish committees to perform such one or more of its functions as, in its opinion could be better or more conveniently performed by a committee, or advise it in relation to the performance by it of any of its functions, and may determine the terms of reference and regulate the procedure of any such committee.

A committee established shall consist of not more than 12 members and may consist partly of members who are not members of the education and training board concerned.

Finance Committee and Audit Committees

An education and training board shall establish—

a committee to examine and report to that board on financial matters relating to the Board (in this Act referred to as a “finance committee”), and

a committee to assist the board in discharging its internal audit function

The Board of LMETB

Board Meetings

As stated in the Education and Training Board Act 2013 and subject to the provisions of this paragraph and *section 31* - every education and training board shall hold such and so many meetings, at such times, and in such places as it thinks proper.

Every education and training board shall hold at least one meeting in every 2 months other than the months of July, August and September.

Every education and training board shall hold at least one meeting during the period commencing on the 1st day of July and ending on the 30th day of September in every year.

The Board held 11 meetings in the period 1st July 2013 – 31st December 2014. A register of attendance is maintained. Minutes are maintained and adopted in support of Board meetings.

Record of Attendance of Members at Meetings, 1st July 2013 – 31st December 2014

Members Attendance at ETB Meetings 1 st July 2013 – 31 st December 2014											
Name	25 th July 2013	26 th Sept 2013	14 th Nov 2013	16 th Jan 2014	6 th Mar 2014	1 st May 2014	19 th June 2014	31 st July 2014	4 th Sept 2014	9 th Oct 2014	20 th Nov 2014
Alexander Sallyann	•	•	•		•	•	•			•	•
Bellew Martin	•		•		•						
Bellew Sean	•				•	•					
Bell-Woods Linda									•	•	•
Bohan Cormac										•	•
Breathnach Alan										•	•
Breathnach Declan	•	•	•	•	•	•	•				
Butler Marianne		•	•	•	•		•			•	
Cassidy Eugene	•	•	•	•							
Clair Catherine								•	•	•	
Cogavin Ellen	•	•		•		•	•				
Curran Brian	•	•	•	•	•	•	•				
D'Arcy Jenny	•	•		•		•	•			•	•
Deane Francis	•	•	•	•			•				
Devlin Bernard	•	•	•	•	•	•	•				
Donohoe Anthony	•	•	•	•	•	•					
Dorian Audrey	•	•	•	•							
Fanning John	•		•	•		•	•				
Faughey Aidan	•	•	•	•	•						
Fox Joe	•	•	•	•		•					

Members Attendance at ETB Meetings 1 st July 2013 – 31 st December 2014											
Name	25 th July 2013	26 th Sept 2013	14 th Nov 2013	16 th Jan 2014	6 th Mar 2014	1 st May 2014	19 th June 2014	31 st July 2014	4 th Sept 2014	9 th Oct 2014	20 th Nov 2014
Gallagher Maeve	•		•	•						•	•
Golden Trevor		•	•	•	•	•	•	•	•	•	•
Greer Siobhan										•	•
Grimes Sarah	•	•	•	•	•	•	•				
Grimes Tommy	•	•	•	•	•	•	•				
Harding Wayne	•	•	•	•	•		•	•	•	•	•
Kenny Michael	•	•	•		•	•					
Killian Nick								•	•	•	
Kirk Úna	•	•		•	•		•				
Lynch Caroline								•	•	•	•
Maeve Yore								•	•	•	•
Markey Colm	•	•		•							
Maye Deirdre	•	•	•	•	•	•	•				
McCabe Anton						•					
McCoy Finnan	•		•	•	•						
McElhinney Tracy	•	•	•	•	•	•	•				
McHugh Jenny				•							
Munster Imelda			•								
Murnaghan Bernard	•	•	•		•	•	•				
Murphy Maria	•	•	•	•	•	•					
O'Donnell Ciaran	•	•	•	•	•	•		•	•	•	•
O'Dowd Audrey	•	•	•	•	•						
Okonkwo Ashimedua									•	•	•
Reilly Bryan	•	•	•	•	•		•				
Reilly Christy	•		•	•	•	•	•				
Reilly Joe	•	•		•	•						
Reilly Kevin	•	•	•		•	•	•				
Reilly Liam	•	•	•	•	•			•	•	•	
Reilly Sarah								•	•		•
Ryan Jim		•	•	•	•		•				
Sharkey Tomás		•	•			•	•	•	•	•	•
Smith Sean								•	•		•
Sweeney Bill										•	•
Tolan Sharon									•	•	•
Tully Oliver	•		•	•	•	•	•	•	•	•	•
Yore Catherine		•	•	•	•	•	•				

Corporate Governance

Corporate governance comprises the systems and procedures by which entities are directed and controlled. State bodies, including Education and Training Boards (ETBs), must serve the interests of the taxpayer, pursue value for money in their endeavours (including managing risk appropriately), and act transparently as public entities.

The Board (i.e. the entity comprising elected and appointed members of the ETB) is responsible and accountable for the proper direction and control of the ETB.

In order to deliver good governance in the ETB, the Board must act in the interest of the ETB at all times, consistent with the requirements of legislation and government policies, avoiding self-interest and the interests of third parties, including bodies which have elected or nominated them.

Code of Practice for the Governance of Education and Training Boards

The primary legislation governing education and training boards is the Education and Training Boards Act 2013, which must be observed at all times. The Code of Practice for the Governance of Education and Training Boards Circular Letter No. 0018/2015, whilst it sets out guidelines in certain situations, should be primarily considered as a set of standards for members and staff of the Board. Members and staff are expected to ensure that their activities in relation to the ETB are governed at all times by these standards, in letter and in spirit. Where a Board chooses not to comply with a provision of the code then a full explanation for this course of action should be provided.

The Code of Practice provides a framework for the application of best practice in corporate governance in education and training boards. Boards are required to confirm to the Minister for Education and Skills that they comply with the up-to-date requirements of the Code in their governance practices and procedures.

Board members and staff of ETBs should be guided by the principles set out in the Code of Practice document in meeting their responsibility to ensure that all of their activities meet the highest standards of corporate governance.

Organisational Structure of LMETB

Head Offices:	Chapel Street Dundalk Co. Louth	Abbey Road Navan Co. Meath
Tel:	042 93 34047	046 90 68200
Fax:	042 93 39412	046 90 29821
Email:	education@lmetb.ie	education@lmetb.ie
Website:	www.lmetb.ie	www.lmetb.ie

Senior Management Team

CEO	Peter Kierans
Education and Leadership	Máire Ní Bhróithe
Adult Education Officer	Sadie Ward-McDermott
Youthreach Counties Co-Ordinator	Elizabeth Lavery
Area Manager – Regional Skills and Training	Peter Egan
Human Resources	Nuala O’Neill (<i>Navan</i>) Joan Regan (<i>Dundalk</i>)
Finance	Frank Smith (<i>Navan</i>) Anne Whyte (<i>Dundalk</i>)
Corporate & Education Services	Bernadette Walsh

Overview and Resumé of Services

LMETB is a local statutory education and training authority with responsibility for education, youth work and a range of other statutory functions. LMETB manage and operate:

- 16 secondary schools
- 1 PLC college
- 1 community national school
- 1 training centre
- 1 centre for European schooling
- 8 Youthreach Centres
- A range of further education and training centres delivering education and training programmes
- Trustee of 5 community schools and joint patron of Educate Together - Drogheda

LMETB are active in local communities through the direct provision of training and education programmes delivered in training centres, colleges and other training and educational settings. LMETB seek to make a real difference to the lives of the people they serve.

Schools and Colleges

Beaufort College Navan	Bush PPS Dundalk	Coláiste De Lacy Ashbourne
Coláiste Chú Chulainn Dundalk	Coláiste na hInse Laytown	Coláiste na Mí Navan
Coláiste Pobail Rathcairn	Dunshaughlin Community College	O'Carolan College Nobber
O'Fiaich College Dundalk	Ratoath College	Scoil Uí Mhuirí Dunleer
St. Fintina's PPS Longwood	St. Oliver's CC Drogheda	St. Peter's College Dunboyne
St. Oliver PPS Oldcastle	Drogheda Inst. of Further Ed	Ard Rí CNS Navan
Centre for European Schooling Dunshaughlin	Dunboyne College of Further Education	

Further Education and Training

Further Education and Training		Centres	
Adult Learning Services	Drogheda	Dundalk	Navan
	Trim	Kells	Oldcastle
	Mosney	Laytown/ Bettystown	Dunshaughlin /Ashbourne
	Dunboyne	Athboy	
Adult Guidance	Drogheda	Dundalk	Navan
Back to Education Initiative	Louth	Meath	
Community Education	Louth	Meath	
VTOS	Drogheda	Dundalk	Navan
Regional Skills and Training Centre	Dundalk		
Night School Provision	11 centres in Louth and Meath		
Music Generation	Louth		
Youth Services	Louth		Meath
Peace III Programme	Louth		
EU Projects	Meath		
Quality Assurance	Louth		Meath
Youthreach			
Youthreach	Centres		
	Drogheda		Dundalk
	Youthreach Foundation Navan		Y/R Progression & Hi-Way Café Navan
	Trim		Kells
	Ashbourne		Laytown/Bettystown

Highlights – July 2013 – December 2014

Establishment of Education and Training Boards

The establishment of sixteen Education and Training Boards on Monday July 1st 2013 marked a historic event in Irish education. Sixteen new statutory education authorities were formed when thirty three VECs were reduced through the amalgamation of smaller committees.

Minister for Education and Skills Ruairí Quinn T.D. in his message to Education and Training Boards at their inaugural meetings said “I want to restate my appreciation for the significant contribution to the development of our education system made by the VEC system and the fine record of accomplishment of Vocational Education Committees through this country in providing high quality education to learners of all ages”.

On the 8th May 2013 President Higgins signed The Education and Training Board Bill which then became The Education and Training Board Act 2013.

“The Education and Training Board Act is to provide for the better co-ordination and delivery of education and training, and, for that purpose to provide for the establishment of bodies to be known as education and training boards; to provide for the dissolution of vocational education committees; to provide for the transfer of assets, liabilities and staff of vocational education committees to education and training boards; to provide for the repeal of the Vocational Education Acts 1930 to 2006, the amendment of the Unfair Dismissals Act 1977 and the Education Act 1998, the revocation of certain statutory instruments and the consequential amendment of certain other enactments”.

New headquarters for LMETB

In June 2011, Minister for Education and Skills, Ruairí Quinn T.D. announced the location of headquarters and sub-offices for those 16 bodies – with LMETB’s head office to be located in Drogheda Co. Louth.

First Chief Executive Officer – First Board of LMETB

The CEO of County Meath VEC – Mr. Peter Kierans became the first CEO of LMETB.

The inaugural meeting of the first Board of LMETB (comprising of the Committees of County Louth VEC and County Meath VEC) was held in St. Oliver’s Community College Drogheda, Co. Louth on the 25th July 2013.

Integration of Fás/SOLAS

On the 1st of July 2014, the Fás/SOLAS training centre in Dundalk came under the governance of LMETB.

Highlights – July 2013 – December 2014

New Logo for LMETB

Louth and Meath Education and Training Board adopted the national logo designed by CEEOA at the commencement of the ETB on 1st July 2013. However, it soon became clear that a local identity was required.



The choice was to create a new separate brand or to customise the existing ETB Logo. The resulting logo incorporates the gold of the Royal County and the red of the Wee County while keeping faith with the national ETB symbol and lettering.

Since its launch in February 2014, LMETB's colourful and contemporary logo is becoming more prominent in our schools and centres. It is a well-recognised symbol proudly displayed on our stationery, and in our head offices in Louth and Meath.

Appointment of Education and Leadership Officer

Ms. Máire Ní Bhróithe former Principal of Ratoath College was appointed to the position of Acting Education and Leadership Officer in August 2013.

Máire's role as Education and Leadership Officer is to support the Principals and Deputy Principals of LMETB. Máire organises School Leadership Meetings and supports schools that have MLLs (Management and Leadership Inspections). She also organises Continuous Professional Development for schools and works closely with the HR and IT Departments in LMETB.



Highlights – July 2013 – December 2014

Musical Extravaganza

Louth and Meath Education and Training Board hosted their Musical Extravaganza in the TLT Theatre in Drogheda on the 13th March 2014. This involved schools from all over Louth and Meath including O'Carolan College, Coláiste na Mí, Coláiste na hInse, Bush Post Primary, Beaufort College, Ratoath College, Coláiste Lú, St. Peter's College, Dunshaughlin Community College, St. Oliver Post Primary Oldcastle, Coláiste Pobail Ráth Chairn, O'Fiaich College, Scoil Uí Mhuirí Dunleer, St. Fintina's Post Primary Longwood and St. Oliver's Community College Drogheda.

There was a magnificent finale of Elbows' "One Day like This" involving 8 schools from all corners of the ETB.

The first Musical Extravaganza was held in the Solstice Arts Centre Navan in 2008, involving nine schools and 300 students. It was the brainchild of Mr. Peter Kierans who wished to celebrate 100 years of technical education in Meath. In 2014, the Extravaganza involved 15 schools and 600 students together with 35 staff.

The event was co-ordinated by LMETBs Youth Officer Elma McMahon with Paul Strachan- a music teacher from Coláiste na hInse - leading a host of backstage and front of house staff from the ETB.



Highlights – July 2013 – December 2014

Official opening of Coláiste na hInse

An Tánaiste, Mr. Eamonn Gilmore T.D. officially opened Coláiste na hInse – our 1,000 pupil school in Laytown Co. Meath on Wednesday 14th May 2014.

Coláiste na hInse moved into its new 1,000 pupil school in September 2012. The school started as a Greenfield site foundation and had a colourful journey commencing in the local Neptune Hotel in 2008. It now has a growing enrolment which will see full capacity in 2016.

Coláiste na hInse is a state of the art building with modern facilities and this has allowed the schools' characteristic spirit and mission - breathe and prosper.

Coláiste na hInse is a School of Excellence where students are happy and secure in a learning atmosphere characterised by Dearfachas (positivity) and belonging. The cornerstone of the school's philosophy are Bród (Pride) and Uaillmhian (Ambition).



Highlights – July 2013 – December 2014

LMETB open three new schools

Coláiste na Mí - Navan

Coláiste na Mí started in August 2013, when it opened its doors to 90 students. Initially students were in temporary accommodation and then in January 2014 when the Department of Education and Skills rapid build project was completed they moved into their brand new state of the art school.

Coláiste na Mí was officially opened by Minister Damien English T.D. on the 7th November 2014.

Coláiste Chú Chulainn – Dundalk

Coláiste Chú Chulainn is LMETB's new school in Dundalk and welcomed its first intake of first year students in September 2014. Coláiste Chú Chulainn will share its campus with Coláiste Lú.

Coláiste Chú Chulainn is based in Chapel Street Dundalk in superb temporary accommodation until they move to their new education campus in The Marshes, Dundalk.

Coláiste Chú Chulainn's school motto is Cúram, Forbairt, Feabhas (Care, Development, Excellence).

Coláiste De Lacy – Ashbourne

Coláiste De Lacy opened on the 6th September 2014 in temporary accommodation with an intake of 39 students.

On that historic morning Principal Janice Corrigan warmly welcomed Coláiste De Lacy staff and students who had gathered with friends, relatives and colleagues. The ceremonial ribbon was cut by the first students to enrol in the school and as the students shouted their new motto "Imagine, Believe, Achieve" they each released a balloon as they made a wish for their new school life in Coláiste De Lacy. It was a beautiful start to the new school year.

A large site has been acquired for an education complex which will include Coláiste De Lacy's 300 pupil Irish medium unit (Aonad) and a 700 pupil school that will provide post-primary education through the medium of English.

Highlights – July 2013 – December 2014

Young Scientist Exhibition 2014

Louth and Meath schools had the best ever results at the Young Scientist Exhibition in Dublin on Saturday 11th January 2014 when 3 schools received awards:

Bush Post Primary School – 1 highly commended and 3 other awards

Ratoath College – 1 individual award

Coláiste na hInse – 1 highly commended

It was such a unique achievement that the students were invited to the January 2014 meeting of the LMETB Board to make a presentation to members on their projects.

Máire Ní Bhróithe – LMETB Education and Leadership Officer introduced the students and said that LMETB were very proud of their achievements:

A transition year student of Ratoath College and President of the Irish Second-Level Students Union gave a presentation to members on his project “Are children more liberal than their parents”.

This project came second in the category in the Intermediate Social and Behavioural Section.

Two 2nd year students from Coláiste na hInse gave a presentation to members on their “Grammar Gadget” - an app that corrects slang.

This project were highly commended in this category.

A student from Bush Post Primary School gave a presentation to members on his project “Whether mixed martial arts are more dangerous than GAA” and was highly commended in his category.

Two students from Bush Post Primary School gave a presentation to members on their project “The Moo Boot” – a boot to put on the foot of animals that have diseases of the foot.

The two students won a special award, were highly commended in their category and also won a display award.

Highlights – July 2013 – December 2014

Amalgamation of Fás/SOLAS Training Centre with LMETB

1st July 2014

On the 1st July 2014, The Regional Skills and Training Centre (RSTC) with all its programmes, staff and responsibility came under the direction and governance of LMETB to form a dynamic new education and training entity.

LMETB are now one of the largest employers in the North East and also have the largest number of full time students.

The RSTC provides an extensive range of training programmes to a diverse range of clients including; jobseekers, those entering the labour market for the first time, job/career changers; persons wishing to up-date or acquire new skills; persons with a disability, and early school leavers. There is a strong emphasis on developing skills that are easily transferred to the workplace and many of the courses offered by the RSTC leads directly to employment.

Spraoi Mór

Louth and Meath Education and Training Board hosted the first Spraoi Mór since the amalgamation of County Louth VEC and County Meath VEC in April 2014 in the Barbican Centre Drogheda, Co. Louth.

The initial idea of Spraoi came from Peter Kierans CEO – who in 2010, suggested an evening of entertainment especially for the six County Meath VEC Youthreach Centres. Now the event has been renamed Spraoi Mór and has been brought to new audiences and includes the two Youthreach Centres from Dundalk and Drogheda. They join centres in Meath from Trim, Kells. Ashbourne, Laytown/Bettystown and two in Navan.

The work involved in the preparation and production of this wonderful event is now part of the annual Youthreach Calendar. The event was coordinated by the Youth Officer Elma McMahon who worked with staff and students from each centre along with County Coordinator Liz Lavery.

Head Office Departments

Finance

Human Resources

Corporate and Education Services

Finance

Louth and Meath ETB

Annual Report for 18 months ended 31 December 2014

(1) Summary	
	18 months ended 31 Dec 2014
Expenditure	
Pay (schools & HO)	75,486,766
Other non-pay (schools & HO)	5,568,713
Youthreach	6,523,423
VTOS	3,537,186
Scholarships and grants	1,365,058
Adult Education Guidance	336,727
Adult Literacy	1,804,400
Community Education	585,464
Back to Education	1,752,993
Youth Services	408,775
School Completion Programmes (incl. meals)	2,043,813
Music Generation	539,565
Regional Skills and Training Centre	10,917,752
Capital	8,033,038
Other costs	11,404,339
Total	130,308,012
Total Receipts	136,437,705
Surplus/(deficit)	6,129,693

(2) Commentary

Under the Education and Training Boards Act 2013 VECs were dissolved with effect from 30 June 2013. All the functions, operations, assets and liabilities of VECs were transferred to Education and Training Boards (ETBs) on a going concern basis. County Meath VEC and County Louth VEC were dissolved and Louth and Meath Education and Training Board (LMETB) was created under the Act. The Minister for Education determined that the first accounting period of ETBs would be the eighteen months ended 31 December 2014.

Under the Further Education and Training Act 2013 the functions, operations, assets and liabilities of the SOLAS training centres transferred to ETBs. The SOLAS training centre, Coes Road, Dundalk became part of LMETB on 1 July 2014 and was renamed as Regional Skills and Training Centre.

Other costs include various school budgets, self-financing and agency activities, school accounts and European projects.

The surplus of €6.1m reflects lower than budgeted expenditure in the Regional Skills and Training Centre, additional funding from SOLAS for further and adult education, expenditure of surpluses from 2013 and a balance of €1.5 million due to Revenue re: December PAYE/PRSI/USC not drawn down by Revenue until 2 January 2015.

LMETB Board Members Expenses

In accordance with the requirements of Department of Education and Skills - Circular Letter 0018/2015, the following table outlines ETB Members expenses.

LMETB Board Members Expenses 1st July 2013 – 31st December 2014						
Surname	First Name	Statutory Meetings	Interview Boards	Conferences/ Seminars	Other	Total
Alexander	Sallyann	€174	Nil	Nil	Nil	€174
Bellew	Martin	€464	Nil	Nil	Nil	€464
Bellew	Seán	€237	Nil	Nil	Nil	€237

Bell-Woods	Linda	€134	Nil	Nil	Nil	€134
Bohan	Cormac	€135		€211	€8	€354
Breathnach	Alan	Nil	Nil	Nil	Nil	Nil
Breathnach	Declan	€622	Nil	Nil	Nil	€622
LMETB Board Members Expenses 1st July 2013 – 31st December 2014						
Surname	First Name	Statutory Meetings	Interview Boards	Conference/Seminars	Other	Total
Butler	Marianne	€452	€416	Nil	Nil	€868
Cassidy	Eugene	€522	Nil	Nil	Nil	€522
Clair	Catherine	€413	Nil	Nil	Nil	€413
Cogavin	Ellen	€681	€669	Nil	Nil	€1350
Curran	Brian	€749	Nil	Nil	Nil	€749
D'Arcy	Jennifer	€407	Nil	Nil	Nil	€407
Deane	Francis	€556	Nil	Nil	Nil	€556
Devlin	Bernard	€1069	€356	€278	€107	€1810
Donohoe	Anthony	€396	Nil	Nil	Nil	€396
Dorian	Audrey	€314	Nil	Nil	Nil	€314
Fanning	John	€518	€154	Nil	Nil	€672
Faughey	Aidan	€582	Nil	Nil	Nil	€582
Fox	Joe	€544	Nil	Nil	€196	€740
Gallagher	Maeve	€353	€6595	Nil	Nil	€6948
Golden	Trevor	€173	Nil	Nil	Nil	€173
Greer	Siobhán	€97	Nil	Nil	Nil	€97
Grimes	Seamus	€1084	Nil	Nil	Nil	€1084
Grimes	Tommy	€997	Nil	Nil	€306	€1303
Harding	Wayne	€804	€8064	Nil	€64	€8932

Kenny	Michael	€415	Nil	Nil	Nil	€415
Killian	Nick	€610	Nil	Nil	€197	€807
Kirk	Úna	€433	Nil	Nil	Nil	€433
Lynch	Caroline	€357	Nil	Nil	Nil	€357
LMETB Board Members Expenses 1st July 2013 – 31st December 2014						
Surname	First Name	Statutory Meetings	Interview Boards	Conferences/Seminars	Other	Total
Markey	Colm	€182	Nil	Nil	Nil	€182
Maye	Deirdre	€741	Nil	Nil	Nil	€741
McCabe	Anton	€118	Nil	Nil	Nil	€118
McCoy	Finnan	€612	Nil	Nil	Nil	€612
McElhinney	Tracy	€710	€1755	Nil	Nil	€2465
McHugh	Jenny	€334	Nil	Nil	Nil	€334
Munster	Imelda	Nil	Nil	Nil	Nil	Nil
Murnaghan	Bernard	€737	Nil	Nil	€58	€795
Murphy	Maria	€902	Nil	Nil	Nil	€902
O'Donnell	Ciarán	€904	Nil	€334	€163	€1401
O'Dowd	Audrey	€113	Nil	Nil	Nil	€113
Okonkwo	Ashimiedua	Nil	Nil	Nil	Nil	Nil
Reilly	Bryan	€1305	Nil	Nil	€128	€1433
Reilly	Christy	€423	Nil	Nil	€49	€472
Reilly	Joe	€445	Nil	Nil	Nil	€445
Reilly	Kevin	€788	€146	Nil	€58	€992
Reilly	Liam	€752	€150	Nil	Nil	€902
Reilly	Sarah	Nil	Nil	Nil	Nil	Nil
Ryan	Jim	€595	€277	Nil	Nil	€872

Sharkey	Tomás	€249	Nil	Nil	Nil	€249
Smith	Seán	€219	Nil	Nil	Nil	€219
Sweeney	Bill	€149	Nil	Nil	Nil	€149
Tolan	Sharon	Nil	Nil	Nil	Nil	Nil
LMETB Board Members Expenses 1st July 2013 – 31st December 2014						
Surname	First Name	Statutory Meetings	Interview Boards	Conferences/Seminars	Other	
Tully	Oliver	€902	€3289	€963	€151	€5305
Yore	Catherine	€503	Nil	Nil	Nil	€503
Yore	Maeve	€205	Nil	Nil	Nil	€205

Human Resources

The Human Resources Department of Louth and Meath Education and Training Board provides support to over 2,000 staff delivering education services in our schools and centres throughout counties Louth and Meath. Our aim is to attract and retain exceptional staff and support them in their employment by developing and maintaining best practice HR structures, policies and procedures. The following activity and developments took place during 2013/2014:

Recruitment and Selection

Staff Vacancies are advertised on our website www.etbjobs.ie and applications are received on-line. Candidates proposed for appointment to teaching posts by Louth and Meath ETB must (a) be registered in accordance with section 30 and 31 of the Teaching Council Act 2001 and (b) have qualifications suited to the purpose of the teaching post to which s/he is proposed for appointment. New appointees are also subject to Garda Vetting procedures and assessment of Medical Fitness.

A total of 329 posts were advertised during the period July 2013 – Dec 2014 and ranged from Principal, Deputy Principal, Co-ordinator, Posts of Responsibility, Teacher, Tutor, SNA, Administrative and Maintenance positions.

Introduction of new Policies and Procedures

Louth and Meath Education and Training Board is required to implement policies and procedures in accordance with Department of Education and Skills guidelines.

New policies and procedures introduced by Human Resource Section during July 13 – Dec 2014 included:

Human Resources

- (1) Implementation of the Public Service Stability Agreement 2013-2016 (Haddington Road Agreement) and the Financial Emergency Measures in the Public Interest Act 2013
- (2) Limited Alleviation of moratorium on filling posts of responsibility at Assistant Principal level for the duration of the Haddington Road Agreement.
- (3) Revised Annual Leave Arrangements for staff employed by ETB's
- (4) New Job-Share Scheme for Special Needs Assistant's
- (5) Recruitment of Special Needs Assistants – Supplementary Assignment Arrangements for school year 2014/15.
- (6) Revised Sick leave Scheme for Teachers and Special Needs Assistants and Revised Certified Sick Leave Scheme for all staff in ETB's other than Teachers and SNA's.
- (7) Revised Procedure for Suspension and Dismissal of Teachers and Principals.

Pay Administration

The pay administration function is managed by HR and effective communication regarding staff commencement, staff movement/leave entitlements is vital to ensure accuracy of salary payment to staff. Queries in relation to staff pay including claims for incremental credit for previous service and statements of service for staff leaving are handled by HR staff. A review of our pay administration function commenced during 2014 with a view to handling our fortnightly pay admin function in full from our Dundalk Office having previously been managed in both Navan and Dundalk offices. A new procedure was introduced following on-going meetings with relevant staff resulting in a more streamlined process.

Staffing Levels & Student Enrolments

The Government's Employment Control Frameworks (ECF'S) continue across the public service and returns in respect of non-teaching grades were reported to the Department of Education and Skills on a quarterly basis.

i. Management/Admin staff and Support staff

The Management /Administration Staffing complement in Louth and Meath ETB as at Dec 14 was **84.02 wte**.

Human Resources

Instructor staffing complement reported as at Dec 14 was **19 wte**

Maintenance support staffing complement as at Dec 14 was **46.80 wte** and comprised of part-time and full-time staff within schools and centres of Louth and Meath ETB.

ii. Special Needs Assistants

The number of Special Needs Assistant positions is considered a vital support role in the education of students with special needs. The number of posts as at Dec 14 was **66.5 wte**.

iii. Teaching Staff

Allocation of teaching posts is determined firstly by the second level enrolment numbers for the previous school year. Further teacher allocation is obtained for resources relating to special needs, traveller pupils and non-national pupils. Additional applications relating to compensatory hours for Programme Co-ordinator Post and Directors of Adult Education, curricular concessions and PLC Programmes are also considered for additional allocation.

Teacher Allocation figure increased significantly due to increased enrolments throughout schools of Louth and Meath ETB. Teacher allocation figure at Dec 14 was **757.67wte**.

iv. Posts of Responsibility – In-School Management

The moratorium on Recruitment and Promotions in the Public Service introduced by the Government continued during 2014. Alleviation measures at post-primary level was granted however, to ensure schools did not fall below a minimum level of middle management supports at Assistant Principal Level. Although the number of students increased significantly throughout the schools of Louth and Meath ETB, the overall posts of responsibility positions did not increase. Appointments to posts of responsibility were approved to new schools only and to schools below the threshold set by DES.

Student Enrolments

Second level and PLC student numbers within schools of Co. Meath VEC amounted to 11,126 as at Dec 14. Increased student numbers were recorded also in our Adult and Further Education service with the development of new courses introduced to reflect student needs due to the changing economy.

Human Resources

Management of Staff Leave Entitlements

Louth and Meath ETB recognise the personal needs and obligations of staff and where possible within relevant guidelines, facilitate various leave entitlements to meet such needs. Applications for leave to HR Dept. during July 13 – Dec 2014 included Career Break, Secondment, Parental Leave, Paternity Leave, Maternity Leave, Marriage Leave, Job-share and Work-share applications.

Maintenance of all other staff records include staff absences due to illness, annual leave, compassionate leave, force majeure leave, unpaid leave, flexi-time and the update of personal files in accordance with audit/organisational requirements.

SUPERANNUATION AND RETIREMENT BENEFITS

For the most part, staff members of Louth and Meath ETB are eligible to join the ETB's two main superannuation schemes - Vocational Teachers' Superannuation Scheme and the Education Sector Superannuation Scheme. Both schemes which are administered by the HR Section, form part of the Public Service Transfer Network and service is therefore transferable between certain bodies. The New Single Service Pension Scheme for staff appointed for the first time to Public Sector after Jan 2013 continues to be operated.

Applications for retirement benefits are calculated and approved for payment following a full review of the employee's service history.

Other work in the area of superannuation includes:

- Requests for transfer of service for superannuation purposes
- Purchase of past non-reckonable service
- Purchase of notional service
- Applications for statements of service
- Repayment of refunds of superannuation/gratuities
- Queries regarding the various retirement schemes including Cost Neutral Early Retirement Scheme, Ill-health Retirement, Early Retirement Scheme for Teachers

Networking Groups

On-going meetings took place throughout the period between HR and various groups across the organisation including:

- CEO
- Principals and Deputy Principals
- Adult and Continuing Education Forum
- Youthreach Co-ordinators
- Head Office Admin Senior Management Team

Human Resources

- General Administration Meetings
- Finance Section

These meetings continue to take place on a regular basis and the outcome of such meetings includes greater efficiency in the implementation of processes / procedures; effective delivery of services and positive relationships with others.

Training and Development

Louth and Meath ETB is strongly committed to continuous support of staff personal and professional development and strives to encourage and support staff to access professional development programmes that reflect the needs of the individual, their school/centre and Louth and Meath ETB.

Training and development in Louth and Meath ETB is conducted at both a local and centralised level and incorporates activities on a formal and informal basis. Typical development activities include seminars, formal training programmes (e.g. ETBI training; induction etc.), networking groups and informal coaching sessions. An induction day for new staff is co-ordinated by HR and held in our Admin Office yearly and all applications for in-service/training programmes are processed by the HR Section.

Corporate and Education Services

Building Report



Project Description: New School

Size: 200 – 550 Pupils

Project stage at December 2014: Stage 2b-Detailed Design

Architect: McCarthy O'Hora Architects



Stage 1 - Prelim. Design	Stage 2a - Developed Design	Stage 2b - Detailed Design	Stage 3 - Tender	Stage 4 - Construction	Stage 5 - Handover/Final a/c
approved	approved	*			



Project Description: Major Extension

Size: 550 – 875 Pupils

Project stage at December 2014: Stage 2a Developed Design

Architect: Opperman Associates Architects



Stage 1 - Prelim. Design	Stage 2a - Developed Design	Stage 2b - Detailed Design	Stage 3 - Tender	Stage 4 - Construction	Stage 5 - Handover/Final a/c
approved	*				

Corporate and Education Services

Building Report



Project Description: Extension **Size:** 1100 – 1,270 Pupils

Project stage at December 2014: Stage 4 – Construction

Architect: Van Dijk Architects



Stage 1 - Prelim. Design	Stage 2a - Developed Design	Stage 2b - Detailed Design	Stage 3 - Tender	Stage 4 - Construction	Stage 5 - Handover/final a/c
approved	approved	approved	approved	*	



Project Description: Major Extension **Size:** 1,000 – 1,225 Pupils

Project stage at December 2014: Stage 2a - Developed Design


Architect: Ann Blackwell Architects



Stage 1 - Prelim. Design	Stage 2a - Developed Design	Stage 2b - Detailed Design	Stage 3 - Tender	Stage 4 - Construction	Stage 5 - Handover/final a/c
approved	*				

Corporate and Education Services



Building Report



St. Oliver Post Primary School, Oldcastle

Project Description: Specialist Room Extension **Size:** 200 – 550 Pupils
Project stage at December 2014: Stage 2b-Detailed Design
Architect: Ann Blackwell Architects

Project Description: Pitch
Architect: Jason Redmond & Associates Architects



Stage 1 - Prelim. Design	Stage 2a – Developed Design	Stage 2b – Detailed Design	Stage 3 – Tender	Stage 4 – Construction	Stage 5 – Handover/Final a/c
approved	approved	*			



Ratoath College


Project Description: Major Extension **Size:** 825 – 1300 Pupils
Project stage at December 2014: Stage 2b-Detailed Design
Architect: McGarry Ní Éanaigh Architects



Stage 1 - Prelim. Design	Stage 2a – Developed Design	Stage 2b – Detailed Design	Stage 3 – Tender	Stage 4 – Construction	Stage 5 – Handover/Final a/c
approved	approved	*			


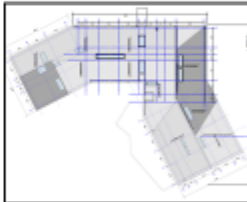
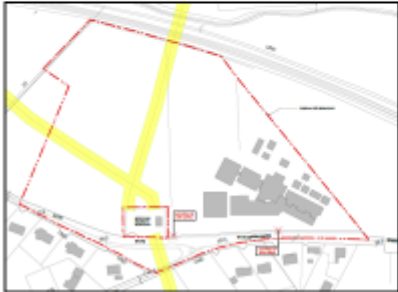
Corporate and Education Services

Building Report



Scoil Uí Mhuíri, Dunleer

Project Description: Specialist Room Extension **Size:** 640 Pupils
Project stage at December 2014: Stage 2b-Detailed Design
Architect: McGarry Ní Éanaigh Architects



Stage 1 - Prelim. Design	Stage 2a - Developed Design	Stage 2b - Detailed Design	Stage 3 - Tender	Stage 4 - Construction	Stage 5 - Handover/Final a/c
approved	approved	*			



O'Carolan College, Nobber

Project Description: New School **Size:** 575 Pupils
Project stage at December 2014: Stage 1 - Preliminary Design
Architect: Michael Kelly Architects



Stage 1 - Prelim. Design	Stage 2a - Developed Design	Stage 2b - Detailed Design	Stage 3 - Tender	Stage 4 - Construction	Stage 5 - Handover/Final a/c
*					

Corporate and Education Services

Building Report



Coláiste Chú Chulainn
Nóimí, Béalainn, Béalainn

Coláiste Chú Chulainn, Dundalk

Project Description: New School **Size:** 1,000 Pupils

Project stage at December 2014: Stage 2b-Detailed Design

Architect: NMA Architects



Stage 1 - Prelim. Design	Stage 2a - Developed Design	Stage 2b - Detailed Design	Stage 3 - Tender	Stage 4 - Construction	Stage 5 - Handover/Final a/c
approved	approved	*			



Bush Post Primary School, Carlingford

Project Description: 3 Classroom Extension

Size: 550 Pupils

Project stage at December 2014: Stage 2b – Detailed Design

Architect: McCarthy O'Hara Architects



Stage 1 - Prelim. Design	Stage 2a - Developed Design	Stage 2b - Detailed Design	Stage 3 - Tender	Stage 4 - Construction	Stage 5 - Handover/Final a/c
approved	approved	*			

Corporate and Education Services

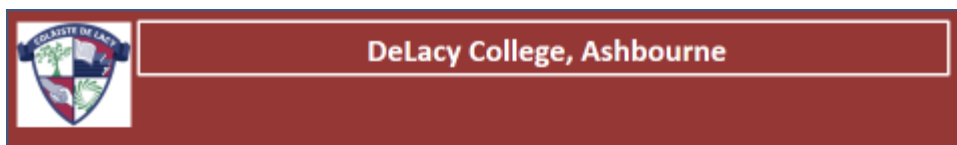
Building Report



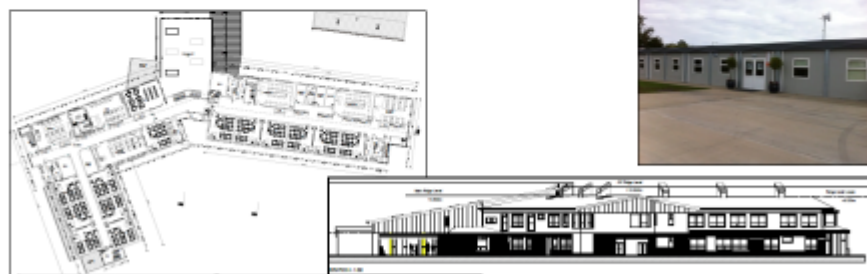
Phase I of Coláiste na Mí completed and took possession. Students and staff moved to new school January 2014.



Stage 1 - Prelim. Design	Stage 2a - Developed Design	Stage 2b - Detailed Design	Stage 3 - Tender	Stage 4 - Construction	Stage 5 - Handover/Final a/c
*					



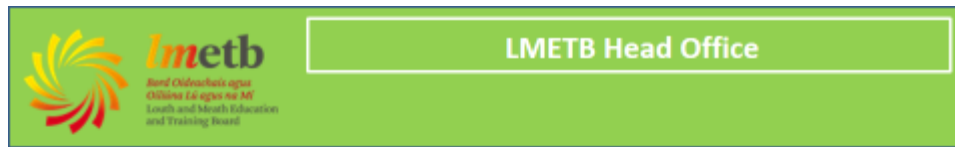
Project Description: New School **Size:** 450 Pupils
Project stage at December 2014: Stage 1 – Preliminary Design
Architect: Mullarkey Pedersen Architects



Stage 1 - Prelim. Design	Stage 2a - Developed Design	Stage 2b - Detailed Design	Stage 3 - Tender	Stage 4 - Construction	Stage 5 - Handover/Final a/c
*					

Corporate and Education Services

Building Report



Approval to appoint a Design Team for a new Head Office building was received on 5th November 2014.

The proposed site for the building is on the grounds of St. Oliver's Community College, Drogheda, Co. Louth.

Size: 1,550m²

Stage 1 - Prelim. Design	Stage 2a – Developed Design	Stage 2b – Detailed Design	Stage 3 – Tender	Stage 4 – Construction	Stage 5 – Handover/Final a/c

Corporate and Education Services

ICT Department

Overview

LMETB supports in excess of 15,000 plus students and approximately 2,100 staff. LMETB has a single domain structure which is managed centrally and provides ICT Support, online ticketing systems, helpdesk, Auto provisioning of User accounts, hosted email (office 365), SharePoint (intranet), managed print services, Central ICT procurement, management of social media sites, school and admin websites and ICT training for staff. The ICT staff manages approximately 3,000 desktops, 5,000 mobile devices, 120 servers, 150+ network switches/routers, wireless networks in each school and a myriad of other hardware and software.

The ICT staff also procure and manage all ICT contractors and manage all ICT projects in the ETB. Larry Carolan, head of ICT is also is a member of the National ICT shared services committee within the ETB sector, he is also on the OGP category council representing the ETB sector on all ICT matters. ICT staff attend ETBI procurement forums/meetings throughout the year.

LMETB is a leader in the provision of ICT for students and staff and it strives to be on the cutting edge of technology.

Major developments/achievements: (1st July 2013 – 31st December 2014)

- Full amalgamation of all Meath VEC and Louth VEC admin systems to include payroll, HR and creditors modules.
- Built a new LMETB domain, with 20 sites including schools and 2 head offices on the domain.
- Full migration of all Meath VEC and Louth VEC schools and centres to the new LMETB domain.
- Implemented a new hosted helpdesk system (all staff have access to this)
- Full development and deployment of a central LMETB managed desktop to all sites in LMETB.
- Implementation of a Lync VOIP (Voice over IP) system to a number of admin offices and schools.
- Provision of email and online document repository (Office 365 for all staff and students).
- Provide ongoing ICT support and training for all staff in LMETB.
- Project managed and implemented ICT setups in 3 new schools - (turnkey operation for the school Principal).

Corporate and Education Services

ICT Department

- Implemented mobile technology in a number of schools (iPads, Windows surface devices and managed wireless networks).
- Installed a print management system in most schools in Louth and Meath.
- Designed and launched a new LMETB website by amalgamating Meath VEC and Louth VEC websites.
- Managed a tender project to design and launch 18 new websites across schools and centres in LMETB, co-ordinated staff training, and oversaw the content back up from existing sites.
- Managed the auto provisioning of IT accounts in schools; ensuring all staff and student accounts are created correctly; year-end rollover of accounts is performed and ensure that all staff and students in schools have active IT accounts.
- Co-ordinated the HEANET 100mg broadband connection into schools.
- Design and implementation of new broadband/wireless projects in Youthreach & Adult Learning Centres.
- Co-ordinated Office Proplus for students; where all full time students in schools, Youthreach and VTOS centres had Office 2013 licences applied to their IT accounts enabling them to download office 2013 on up to 10 personal devices.
- Managed ICT budget to ensure that all costs are met and not exceeded, ensure contracts are renewed and at best value; including campus agreement for Windows, Firewalls etc.
- Advised on and wrote tenders for ICT requirements including, on site technician, third level support, wireless networks, mobile devices for students, website design, etc.
- Analysed framework replies for ICT requirements including Projectors, desktop computers, laptops etc.

Schools and Colleges

Beaufort College



Principal: Angela Crowcock
Deputy Principal: Ken Flynn
Telephone: 046 9028915
Email: beaufortcollege@lmetb.ie
Website: www.beaufortcollege.ie
Enrolment Dec 2014: 530

School Achievements/Developments

- German, Construction and Graphics added to the LCA curriculum and iPads successfully introduced to LCA students.
- Refurbishment to front entrance of school, reception area and front office.
- Sponsorship of hurling equipment by local club – Navan O’Mahonys.
- Links with Dundalk Institute of Technology further developed with consideration being given to the delivery of Level 7 and Level 8 DkIT courses on site in Beaufort College.
- Staging of four performances of “Back to the 80s” in the Solstice Theatre, Navan.
- Beaufort College shortlisted for the Bord Gáis School Awards in the “Best Set Design” category.
- New teacher appointments of *Engineering and DCG, Irish and Geography and English*.
- After school Coding Club for students introduced and Movie Maker training for students and staff.
- Beaufort College awarded the Diplomatic Passport for Development Education for Global Fest – funded by WWGS (WorldWide Global Schools).

Bush Post Primary School



Principal: Kevin Joyce
Deputy Principal: Sinead McDonnell
Telephone: 042 9376246
Email: bushpp@lmetb.ie
Website: www.bpps.ie
Enrolment Dec 2014: 530

School Achievements/Developments

- Introduction of Applied Maths and Accountancy to the Senior Cycle Curriculum.
- 16% of students achieved 500 points or greater with one student attaining 600 points.
- Links established with Open Hydro as Schools Business Partner.
- Participation in 'BushFactor' concert and LMETB Musical Extravaganza.
- 6 new staff appointments in *Science, Accountancy, Maths, Chemistry, Art & Religion*.
- New wireless digital projectors and a number of Surface ProDevices for staff purchased.
- J P McManus All-Ireland Scholarship awarded to Bush student and three students in receipt of Entrance Scholars Awards from UCD.
- Student participation in the finals of Junk Kouture fashion awards in Dublin.
- Launch of commemorative book 80 Years of Bush School celebrating the growth and progress of the school.

Coláiste De Lacy



Principal: Janice Corrigan
Telephone: 086 4102507
Email: colaistedelacy@lmetb.ie
Website: www.colaistedelacy.ie
Enrolment Dec 2014: 39

School Achievements/Developments

- Coláiste De Lacy opened in August 2014 with 39 students.
- Taster curriculum offered in first year to facilitate students in making informed decisions about which optional subjects are best for them.
- Students' extra-curricular activities – Performing Arts Club, Film Club and Debating.
- 6 new teaching appointments.
- Coláiste De Lacy extremely fortunate to work with Graham Powell on “*Building Learning Power*” (BLP) – which is an approach in helping students to become better responsible learners, both in and out of school.
- Choral performance at information evening for enrolment in October 2014 and at their Christmas celebration.
- iPad used by all teachers and students to facilitate teaching and learning.
- Training for all students in Digital Literacy, Digital Citizenship and Internet Safety.
- “*One hour of Code*” module introduced for students – this is an introduction to computer science, designed to demystify "code" and show that anyone can learn the basics to be a maker, a creator, an innovator.



Principal: Deirdre Uí Liatháin
Telephone: 042 9352428
Email: colaistechuchulainn@lmetb.ie
Website: www.colaistecc.ie
Enrolment Dec 2014: 118

School Achievements/Developments

- Coláiste Lú – new Gaelcholáiste opened in September 2013.
- Coláiste Chú Chulainn – new English language school opened in September 2014.
- Introduction of Building Learning Power (skills focused approach to teaching and learning which promotes students’ development of learning habits).
- Introduction of iPads to all students and interactive whiteboards in all classrooms.
- First school to receive Gaelbhratach (flag for promoting Irish in schools and communities) from An Taoiseach Enda Kenny.
- Student launched an App for iPad and Android devices “Focal.ie” (and a resulting media career – on RTE, TG4, and Raidió na Life).
- Success for Girls’ Basketball reaching Leinster Semi Finals and 3 students selected for Louth Ladies Basketball squad.
- Student – winner of a prestigious art competition that saw him enter the Newgrange Passage Tomb for the Winter Solstice.
- Student winner of Seachtain na Gaeilge Comórtas Filíochta.

Coláiste na hInse



Principal: AnneMarie McCarrick
Deputy Principal: Gerard O’Leary
Telephone: 041 9813335
Email: colaistenahinse@lmetb.ie
Website: www.colaistenahinse.ie
Enrolment Dec 2014: 889

School Achievements/Developments

- Official opening of Coláiste na hInse on the 14th May 2014 by An Tánaiste Mr. Eamon Gilmore T.D.
- Opening of An Cuan – Coláiste na hInse’s Autism unit, which has been a wonderful addition to the school.
- Dearfachas/Restorative Practice workshop organised and designed in conjunction with PDST and LMETB for staff and other schools, which was a resounding success.
- Success on the sporting field.
- 2nd year boys’ team winning the North East basketball divisional final.
- Soccer – Leinster U15 Boys Champions.
- Continued success for Coláiste na hInse in debating.
- School ranked at number one in the country at junior debating level.
- Winners of junior Debating competition run by UCD.
- Achievements include Great Debate Winners, National Concern Essay Winner and Senior All-Ireland Runner-Up in All Ireland debating Competition.

Coláiste na Mí Navan



Principal: Justine Hughes
Deputy Principal: Angela Guinan
Telephone: 046 9012130
Email: colaistenami@lmetb.ie
Website: www.colaistenami@lmetb.ie
Enrolment Dec 2014: 224

School Achievements/Developments

- Opening of Coláiste na Mí in September 2013.
- Official handover between the Department of Education and Louth and Meath Education and Training Board – January 2014 - when students moved into their state of the art new building.
- Official opening of Coláiste na Mí by Minister of State Damien English T.D. - November 2014.
- Success for Coláiste na Mí at Mallinckrodt Science Poster competition – coming in first place and receiving a cheque to be used by the school in future scientific endeavors.
- Visit by the Secretary General of the Department of Education and Skills – Seán Ó Foghlú to the school in March 2014. The visit culminated in a presentation by students of Gaelic song and dance to mark Seachtain na Gaeilge, and also a guided tour of the school.
- Student reached the regional finals of the highly coveted Junior Mathematics Competition. The competition is run by the IMTA (Irish Maths Teachers Association) and is open to first year students in schools across the country.
- Certificates of Excellence at the Bord Gáis Student Theatre Awards 2014 for two students. This is the first year of the awards, which have been set up by Bord Gáis Energy to encourage and reward participation in Drama among school children across Ireland.

Coláiste Pobail Rathcairn



Principal: Macdara O'Duillearga

Deputy Principal: Prionsias O'Luchra

Telephone: 046 9432722

Email: cprc@lmetb.ie

Website: www.cprathcairn.ie

Enrolment Dec 2014: 140

School Achievements/Developments

- Introduction of Agricultural Science as a subject to the curriculum.
- Participation by students in football, soccer, athletics and camogie.
- Top school in Meath in the Irish Times league tables 2014 – 89.9% transfer to third level colleges
- Musical group “Na Fómharaigh” achieved 2nd place in all-Ireland competition.
- New assistant principal position.
- New iPads replace laptops.
- Student awarded J.P. McManus award in 2014.
- Participation in LMETBs Musical Extravaganza in the TLT Theatre Drogheda.

Dunshaughlin Community College



Principal: Shane Foley
Deputy Principals: Bridget Bennett
Telephone: 01 8259137
Email: dunshaughlincc@lmetb.ie
Website: www.dunshaughlincc.ie
Enrolment Dec 2014: 1,001

School Achievements/Developments

- Outstanding result of 625 points in Leaving Certificate 2014.
- Special night to recognise outstanding academic and sporting achievements of students, when 14 students were presented with a specially commissioned plaque for their exceptional Junior Certificate results in 2013, and sporting success in athletics and basketball when Dunshaughlin Community College made history when both the Under 14 and Under 16 girls' basketball teams won All-Ireland titles.
- Ten transition year students travelled to Ghana in West Africa to work for two weeks in August 2014. The students worked in a care project and a community farming initiative.
- International victory for Dunshaughlin Community College student – becoming the first Irish competitor in 20 years to win the junior boys title at the International Schools Cross-Country Championships.
- Dunshaughlin Community College transition year student 'scooped' first place in the sports article section of the national media competition. Out of the 18,000 students and 300 schools who participated, the student was crowned Sports Writer of the Year at a ceremony in The Convention Centre Dublin in April 2014.
- St. Vincent de Paul Hampers Collection – huge response to 2014 December food collection organised by The Student Leadership team members.

O'Carolan College Nobber



Principal: John Grant
Deputy Principal: Helen Loftus
Telephone: 046 9052177
Email: ocarolancollege@lmetb.ie
Website: www.ocarolancollege.ie
Enrolment Dec 2014: 612

School Achievements/Developments

- Extension to resource areas as a result of increase in pupil numbers –4 prefab classrooms and a prefab toilet block.
- All-Ireland basketball champions in division U/16.
- Introduction of Business in the Community programme.
- Participation by students in two 3 act plays – “Lovers by Brian Friel and “Brown Bread” by Roddy Doyle.
- Classroom converted to a computer room making two computer rooms.
- Naughton Foundation Scholarship Awards in 2013 and 2014.
- UCD Entrance Scholar 2014.
- Visit from former governor of Mountjoy Prison, John Lonergan to the school in February 2014, when he spoke to students about his experiences of prison life.
- Successful non-uniform day organised by the student council which raised money for a new girls’ basketball kit.
- Transition year students – winners of the 2014 EU debate competition run by Meath County Council Library service.

O'Fiaich College Dundalk



Principal: Padraig McGovern

Deputy Principal: Karen Patten

Telephone: 042 9331398

Email: ofi@lmetb.ie

Website: www.ofiaichcollege.ie

Enrolment Dec 2014: 893

School Achievements/Developments

- Positive Mental Health Week took place in O'Fiaich College in January 2014. Throughout the week all students were encouraged to 'walk in the shoes' of others who are finding life difficult. TY students and SPHE and Religion teachers worked with pupils on creating coloured shoes with positive messages on them which are displayed at the front door.
- 'Every Day Counts' at O'Fiaich College – a campaign which ran for 7 weeks monitoring student attendance daily and setting classes against each other to set the best attendance record. Presentations were made to students with good attendance or who had improved their attendance.
- Visit of Holocaust survivor Tomi Reichental to the school in March 2014. Tomi spoke to the students about his personal experiences as a child in the Belsen-Bergen concentration camps under Nazi rule.
- Literacy week took place in March 2014. A series of events took place over the week with - Games Day in the Library, Verbal Football Quiz in English classes, iMovie competition (TY and LCA), Creative Writing Workshops, Selfie Competition and First Year Spelling Bee. There was a presentation of prizes at the end of the week.

Ratoath College



Principal: Oonagh Prendergast
Deputy Principals: Derek Ball, Aoife O'Dwyer
Telephone: 01 8254102
Email: ratoathcollege@lmetb.ie
Website: www.ratoathcollege.ie
Enrolment Dec 2014: 1,048

School Achievements/Developments

- In August 2014 enrolment exceeded 1,000 for the first time.
- New prefab block consisting of additional 4 classrooms, a woodwork room, a science lab and a general purpose area.
- Sporting achievement by students on the sports field with many teams reaching the semi-finals.
- Successful talent show in October 2014.
- Christmas village organised by Transition year students for local primary schools.
- Student success at the Young Scientist 2014 – winning the Intermediate Social and Behavioral Sciences section with his project entitled 'Are teenager's more liberal than their parents'.
- Ratoath College student – finalist in the annual Doodle 4 Google competition in 2014.
- Participation by transition year students in ComputeTY - week-long computing workshops at DCU's School of Computing in March 2014.
- Ratoath student – recipient of a special merit award in the 12-13 years age category of the Texaco Children's Art Competition.

Principal: Fiona Kindlon
Deputy Principal: Ray Donagh
Telephone: 041 6851344
Email: scoiluimhuiri@lmetb.ie
Website: www.scoiluimhuiri.ie
Enrolment Dec 2014: 651

School Achievements/Developments

- Expansion of Senior Cycle curriculum at the school to include Geography and Agricultural Science.
- Introduction of more themed weeks to enhance teaching and learning and to create awareness on a number of topics including Literacy, Numeracy, Wellbeing, Appropriate Use of Social Media and Active Healthy Lifestyles.
- Planning permission for two storey extension to the school.
- TY Dunleer Dragons Den and Enterprise Awards successes.
- Two musical shows performed by TY students – Mamma Mia and Grease Summer Nights.
- Performances at the inaugural LMETB Musical Extravaganza.
- Awards for Technology Excellence in State Examinations.
- Two senior students receive Lennon Cup GAA All Star Awards.
- Success in Debating Competitions.
- Introduction of iPads on a pilot basis for teaching and learning in the TY classroom.
- Staff development of iBooks in a range of subject areas.
- Students, staff and parents engage with the Breathe Project.

St. Fintina's Post Primary School Longwood



Principal: Tom Stack
Deputy Principal: Monica Clarke
Telephone: 046 9555018
Email: stfintinas@lmetb.ie
Website: www.stfintinas.ie
Enrolment Dec 2014: 276

School Achievements/Developments

- Design and Communication Graphics added to the curriculum in September 2013, and Physical Education introduced in September 2014.
- Three first-year classes for the first time in the history of the school.
- Interior of the main building completely re-decorated in August 2013, and additional prefabricated classroom installed in September 2014.
- Planning permission for the building of a new five-hundred pupil school granted in 2014.
- Literacy School improvement plan introduced in September 2013, which entailed whole school strategies such as: *Drop Everything and Read, Keyword Journals, Teachers correcting grammatical and spelling errors and word of the week.*
- MLL-Whole School Evaluation in December 2013 which received highly commended for the work being done in the school.
- New Teacher appointments in Mathematics, Geography, English and Religion departments.
- Additional guidance support – through DEIS funding.
- Online payment system for parents introduced in June 2014.
- CSPE Fundraiser - The 2A CSPE Class organised a 10km sponsored walk with funds raised going to Enfield's branch of St Vincent de Paul and the Meath's Womens Refuge in Navan.

St. Oliver's Community College Drogheda



Principal: John Halpin
Deputy Principals: Úna Kirk, Mary Donaghy
Telephone: 041 9838390
Email: socc@lmetb.ie
Website: www.socc.ie
Enrolment Dec 2014: 1,271

School Achievements/Developments

- Junior Certificate schools Programme – Environmental and Social Studies as a new subject.
- New extension building commenced October 2014.
- 1st Year girls win All-Ireland north-east region basketball final.
- Under 17 soccer team win the North Leinster Cup.
- Outstanding results in Leaving Certificate and Junior Certificate.
- Performance of “Romeo and Juliet” at Drogheda Arts Centre with nominations for best performance and best lead actor in national theatre awards.
- 10 new teaching appointments.
- LMETB email is launched for staff and students.
- St. Oliver's Community College is the base for the Drogheda coding club 'Coderdojo'.
- Holly Keating awarded All-Ireland Scholarship award sponsored by JP McManus – this being the fourth consecutive year for St. Oliver's students to win this award.
- National Leaving Certificate awards win for two students as first and second in Ireland for the Technology subject.
- Winners of the annual Gr8 Debate trophy 2014.

St. Oliver Post Primary School Oldcastle



Principal: Martin O'Reilly
Deputy Principal: Brendan Corcoran
Telephone: 049 8541180
Email: stoliverpostprimary@lmetb.ie
Website: www.stoliverpps.ie
Enrolment Dec 2014: 549

School Achievements/Developments

- New PLC course introduced – Early Childcare and Education.
- New 4 room extension for practical rooms/special needs unit/all-weather Astroturf pitch in progress.
- Winners of Leinster U-16 boys' Gaelic football roinn c 2014.
- Winners of 1st year girls' basketball- north east division c 2014.
- Winners of senior boys' basketball – north east division c 2014.
- Positive mental health week.
- Successful staging of Grease in December 2013 and Rock of Ages in December 2014.
- New teachers of PE, Biology, English and Geography.
- Introduction of coding/digital leaders as a student leadership initiative.
- National winners of Student Enterprise Awards for – Sheepwatch Project.
- Amber Flag for mental health awareness.
- Fun run and school auction fundraising event in December 2014.

St. Peter's College Dunboyne



Principal: Maureen Murray
Deputy Principals: Liam Greene, Paul O'Leary
Telephone: 01 8252552
Email: stpeterscollege@lmetb.ie
Website: www.stpeterscc.ie
Enrolment Dec 2014: 1,105

School Achievements/Developments

- Transition Programme extended to 5 class groups – 140 students.
- 6th year girls camogie County final winners – November 2014.
- Appointment of new Principal and Deputy Principal.
- Paul McGuinness seminar on Active Methodologies - for all staff.
- iPad pilot project.
- Student success in Leaving Certificate 2014 with 4 students attaining over 600 points and 70% over 350 points.
- Successful staging and performance of musical "All Shook Up" in 2014.
- Stage 2A submission for school extension.
- French exchange programme for 22 students who stayed with their host families for six days. They visited various places of historical interest, attended classes in school, and took part in a soirée d'animations with their exchange partners.
- FAI Schools Senior Girls Leinster cup title for St. Peter's College in March 2014.
- Visit by author Ross O'Carroll Kelly to the school who met with transition year students and read extracts from his books.

Dunboyne College of

Further Education

Director: Denis Leonard (Acting)
Telephone: 01 8026577
Email: dunboynecfe@lmetb.ie
Website: www.dunboynecfe@lmetb.ie

School Achievements/Developments

- New support area and canteen facilities.
- New sports course in Sports Science.
- 90% of graduates with full awards received third level places.
- Charity fundraising concert in conjunction with Shave or Dye organised by students and tutor
- A second computer room was developed to facilitate a second computer course and Level 6 in Multimedia.
- Five students won a combination of gold, silver and bronze medals in an international cookery competition in the RDS. The competition, organised by the panel of chefs of Ireland, is an international competition and Dunboyne College was the only PLC College to feature in the awards.

Drogheda Institute of

Further Education – DIFE



Principal: David McDonnell
Deputy Principal: Eilis Flood
Telephone: 041 9837105
Email: info@dife.info
Website: www.dife.info

School Achievements/Developments

- Introduction of two new courses – Animal Science Level 6 and Pharmacy Technician NVQ Level 3.
- Competed in Higher Education Leagues in Soccer, Gaelic Games and Basketball.
- Section winner of Division 2 Soccer Higher Education League.
- Winners of Division 3 Gaelic Higher Education League.
- Surpassed National standards in retention, certification and progression of students.
- Appointment of new Deputy Principal and new teacher of Dental Nursing.
- 21 students from Creative design and Fashion Design courses gained entry to National of Art and Design (NCAD).
- Annual Graduation of Students with ceremony held in TLT Drogheda.

Centre for European Schooling Dunshaughlin



Director: Ian Cumiskey (Acting)
Telephone: 01 8259679
Email: ces@lmetb.ie
Website: www.europeanschooling.eu

School Achievements/Developments

- CES Fun Day organised by the Student Council.
- Opening of new CES section in Dunshaughlin Community College.
- Long distance language learning via Video-link with the European School of Mol.
- Appointment of new Acting-Director and new teachers of Spanish, French and Swedish.
- CES now on Twitter.
- Launch of new website.
- Languages classes via Skype are up and running.
- 3 CES students – recipients of high achievement awards at LMETB's Academic and Excellence awards – with one student receiving 'LMETB Scholar of the Year Award'

Ard Rí Community National School (CNS)



Principal: Darragh Roe
Telephone: 087 1341007
Email: droe@lmetb.ie
Website: www.ardricsns.ie

School Achievements/Developments

- Introduction of *Aistear* – a structured play programme for young children – to Junior and Senior Infants.
- *Literacy Life-Off* – A Literacy intervention based on improving reading fluency and comprehension skills. Parents are involved in the programme both offering in-class support and home support.
- *Building Bridges for Better Comprehension* – Literacy intervention for Second and Third class – which aims to train children to actively comprehend what they read.
- Large hall extension to school which is used for sport, drama, art, Aistear and After School Club.
- Ard Rí were awarded their Active Schools Flag in June 2014. A high level of physical activity is now standard in the student's daily routine.

Further Education and Training



Community Education Services

Meath

Facilitator: Shauna Doherty
Telephone: 046 9012154
Email: sdoherty@lmetb.ie

School Achievements/Developments

- Participation of approximately 2,000 learners (in their local communities) from over 70 groups in educational programmes from December 2013 – December 2014.
- Programme on Youth and Community Development run in conjunction with Meath Youth Officer which consisted of short free workshops and with the support of a number of other organisations e.g. Meath Youth Federation, Involve, and HSE.
- Delivery of BENEFIT III (a highly successful programme aimed to encourage those who have not engaged with IT previously) to 1400 learners with the June 2013-December 2014 period.
- Care Career Initiative – Co-ordination of MOMENTUM – a new government initiative which aims to help participants gain relevant skills for real work opportunities in identified growth areas.

Community Education Services

Louth

Facilitator: Sinead Fearon
Telephone: 042 9364627
Email: sfearon@lmetb.ie

School Achievements/Developments

- Attendance of 1,234 learners on courses between July 2013 and December 2014.
- Co-ordination of LMETB's Community Education Grants Programme in conjunction with Community Education Facilitator in Meath.
- Attendance at and participation in LMETB's FET planning an information events
- Implementation of new SOLAS reporting systems and processes and contribution towards development of LMETB's Service Plan 2014
- Representation on behalf of LMETB at local and national events and fora e.g. Jobs Fairs, Community Education Facilitators Association events, Conferences.
- Consultation and co-operation with external statutory, community and voluntary bodies, in co-ordination of programmes.

Adult Education Guidance Service

Meath

Co-Ordinator: Martin Bellew
Telephone: 046 9012167
Email: maegs@lmetb.ie

School Achievements/Developments

- Meath Adult Guidance and Information Service met with 1,862 individual clients and dealt with 1,717 queries from the general public and provided advice to 1,191 members of 137 different group in the period July 2013 to December 2014 – resulting in an overall total of 4,760 consultations.
- New collaborative venture with the Department of Social Protection as part of their National Employment Action Plan Information Sessions. This afforded approx. 160 new clients an opportunity to see at first hand the services and facilities on offer by LMETB in Co. Meath and has proved to be an efficient and effective collaboration.
- Continuation of CAO Information Workshop to the general public in Navan, Dunboyne and Trim. This service was also extended to VTOS and BTEI students.

Adult Education Guidance Service

Louth

Co-Ordinator: Ann Fallon
Telephone: 041 9842030
Email: laegis@lmetb.ie

School Achievements/Developments

- Delivery of the Mentor Training Programme for Horseware Staff as part of Positive 2 Work scheme.
- Establishment and chairing of Drogheda Education and Training Network which draws together a wide variety of agencies/stakeholders in education and training in the Drogheda area.
- Participation in DSP Jobs Week in Drogheda and Dundalk October 2014.
- Organised and hosted college visits to our Adult Education Centres.
- Delivered workshops as part of the Literacy Tutor Training Programme in Drogheda and Dundalk.
- Collaborated with DSP on their Group Engagement sessions in Ardee.

Adult Learning Service

Drogheda

Co-Ordinator: Maria Morgan
Telephone: 041 9830870
Email: mmorgan@lmetb.ie

School Achievements/Developments

- Preparation and filming began in July 2014 for a three part TV programme called Get the Numbers Write following the lives of 5 adult learners who all attend LMETB's Adult Learning Services.
- 1,433 students enrolled in Adult Literacy programmes and 354 ESOL Provision (English for Speakers of Other Languages)
- New pilot programme devised where ESOL tuition is supplemented with conversation classes which were delivered by voluntary literacy tutors.
- Awards/Achievements night held in Boyne Valley Hotel Drogheda in November 2014 where approximately 150 learners received certification at QQI levels 2,3,4 or Junior Certificate.

Adult Learning Service

Dundalk

Co-Ordinator: Mary Reilly
Telephone: 042 9353591
Email: mreilly@lmetb.ie

School Achievements/Developments

- Training programme devised and delivered to Voluntary Tutors to support ESOL classes, and ESOL programmes restructured.
- A Broad range of new and innovative Family Learning Programmes developed and delivered in primary and post-primary schools.
- A collection of work composed and written by adult learners from the Adult Learning Service, Dundalk entitled "Word by Word" launched by CEO Mr. Peter Kierans in May 2014.
- Funding secured for ITABE, DEIS, and Skills for Work Programmes. Successful application for NALA Student Development Funding.

Adult Learning Service Meath

Co-Ordinator: Bernie McKevitt
Telephone: 046 9012156
Email: bmckevitt@lmetb.ie

School Achievements/Developments

- Successful use of themed projects to integrate literacy, numeracy, ICT or personal development.
- In 2014 there were 765 learners in Adult Learning services in Meath – 194 programme/courses and 376 modules – accredited and non- accredited. All programmes/courses offered in County Meath saw an increase in terms of uptake and progression.
- Launch in January 2014 of '***Moving Forward Together***' –Meath Further Education Interagency Network as a forum for agencies to collaborate in relation to further education provision.
- Upgrade and improvement to all of the adult learning centres throughout 2013/2014 including The Old Gilson School in Oldcastle benefitting from improvements to the building.

BTEI (Back to Education Initiative)

Louth

Co-Ordinator: Lynn Keery
Telephone: 042 9334047
Email: lkeery@lmetb.ie

School Achievements/Developments

- Positive 2 Work programme run in conjunction with the Department of Social Protection and Horseware Ireland.
- Introduction of Steps to Learning programme.
- Increased use of IT in all aspects of provision – Laptops available for all classes to use, Interactive whiteboards in all classrooms and a set of iPads available to use for classes.
- Educational outings and trips to reinforce learning and open learners to new experiences.
- Development and implementation of new guidelines for QQI assessment process.
- Joint recruitment scheme for BTEI and VTOS allowing for best placement of learners.
- Team working with other LMETB services

BTEI (Back to Education Initiative)

Meath

Co-Ordinator: Imelda Prunty
Telephone: 046 9012153
Email: iprunty@lmetb.ie

School Achievements/Developments

- 3 Graduation Ceremonies, July 2013, March 2014, and December 2014 with 87 Level 3 Major Awards, 21 Level 4 Major Awards, and 213 Level 5 Major Awards in total.
- 360 modules commenced delivery between July 2013 and December 2014.
- Educational trips to the Military Museum in Collon, Glasnevin Cemetery and Aviva Stadium.
- Refurbishment work carried out in Alpha Centre Athboy to facilitate Adult Education Courses.
- New interactive MiTouch Screens and Interactive Whiteboards installed in Kells and Navan.
- Work carried out in the Trim Healthcare training room to set up an interactive training facility.

VTOS Dundalk

Co-Ordinator: Mary Connolly
Telephone: 042 9364621
Email: vtosdundalk@lmetb.ie

School Achievements/Developments

- Introduction of new course – Intercultural Studies QQI Level 5.
- Student enrolment of 55 – December 2014
- Participation in Aontas Adult Learners Festival.
- Adoption of new SOLAS Reporting protocols and procedures.
- Participation in Eures Job Fair in Dundalk.
- Educational outings to the Irish Military Museum, Newgrange, the Irish Museum of Modern Art.
- Attendance and participation in LMETBs Forum meetings and FET working group on Progression Tracking and Continuous Professional Development.
- Outstanding Leaving Certificate results in 2013/2014.
- Sharing of resources/expertise across all Adult Education Programmes.

VTOS Drogheda

Co-Ordinator: Elizabeth Cotterell
Telephone: 041 9830870
Email: ecotterell@lmetb.ie

School Achievements/Developments

- Established links with third level colleges.
- Strengthened links with Department of Adult and Community Education in Maynooth to facilitate trainee teacher placements and peer mentoring.
- Cultural and educational study tours to places of historic and social significance both local and national.
- Inclusion of VTOS in LMETB's Academic Excellence awards.
- Annual graduation ceremony celebrating the success of 2013/2014 in Junior and Leaving Certificate in FETAC certification.
- VTOS 25 Years – Silver Linings booklet - Transformation through Education book with contribution from VTOS Drogheda.
- Participation in Further Education Meetings/Forums following the establishment of LMETB and the amalgamation of SOLAS.

VTOS Navan

Co-Ordinator: Margaret Deegan

Telephone: 046 9012160

Email: mdeegan@lmetb.ie

School Achievements/Developments

- FutEur European project came to its conclusion with the final International conference being hosted by the Romanian partners.
- FETAC awards presented to students by renowned social activist Fr. Peter McVerry in November 2014.
- Extensive investment in IT and digital resources in Alpha Learning Centre Navan, with the introduction of the MiTouch interactive screen.
- 70 students studies for 4 full time courses in VTOS Navan.
- Maynooth University lecturer engaged with and delivered Critical Writing Skills programme to LC and Level 5 students.
- The collaboration and development of the working relationship between VTOS centres in Navan, Drogheda and Dundalk continues to grow.

Youthreach Progression/Hi-Way

Co-Ordinator: Eileen Gargan
Telephone: 046 9021910/9074480
Email: egargan@lmetb.ie

School Achievements/Developments

- New Level 4 programme on Information & Communication Technology Skills introduced.
- Academic success for students in the following areas;
 - 16 students passed the LCA
 - 29 students received QQI Level 5 awards
 - Students received Certificates in First Aid, Health & Beauty some
- Participation by three acts in LMETB Spraoi na Mór.
- Commencement of work with FIT, for CV an interview workshops and visit to visit EBay and PayPal offices in Dundalk
- Fundraising for local charities including Pink Ribbon coffee morning for Cancer Research.

Ashbourne Youthreach

Co-Ordinator: Alan Larkin
Telephone: 01 8359085
Email: alarkin@lmetb.ie

School Achievements/Developments

- New QQI Level 4 award introduced in 'Employability Skills'.
- Two 'options' modules developed and piloted – Computer Technology and Design Technology.
- Participation by students in the annual Youthreach football competition.
- Refurbishment of music room to become a Digital Media suite – with touchscreen digital VDU, high-end PCs, Apple Mac, professional grade audio/visual digital editing software, pieces of musical hardware and a vocal booth.
- Song entitled 'Lean on my Shoulder' penned and performed by students in the Olympia Theatre and St. Patrick's Cathedral for local charity Aoibheann's Pink tie.

Kells Youthreach

Co-Ordinator: Louise Cole (Acting)

Telephone: 046 9249665

Email: lcoble@lmetb.ie

School Achievements/Developments

- New modules introduced for students with subjects including Healthy Lifestyle, Word Processing at Level 3 and Customer Service at Level 4.
- Social Personal and Health Education introduced as a subject for all students in the centre.
- Appointment of new acting Co-Coordinator and new Resource person.
- Participation in Spraoi Mór 2014 which included a dance act, a band and a Multi Media.
- Visit from Dr. James Reilly Minister for Children and Youth Affairs to the Centre in October 2014 – in recognition of special sculpture piece worked on by Youthreach students to be displayed in a prominent location in Kells in 2015.
- Winners of “Best Anti-Smoking Message at the Irish Cancer Society X-Hale film Awards 2014.

Trim Youthreach

Co-Ordinator: Mary Hibbits (Acting)

Telephone: 046 9431203

Email: youthreachtrim@lmetb.ie

School Achievements/Developments

- Participation by students in Spraoi Mór with two acts performing.
- Host to Centre visits from other Educational providers.
- New appointments of Deputy Coordinator and Music and Drama teacher.
- Participation by students in a number of projects;
- Access to Success Education Open Day organised by Meath Partnership in November 2014.
- Breathe Project
- Happy Days Project - a Comenius funded European project.
- Various trips which included ice skating and go-karting.
- Complete refurbishment of Centre.
- Introduction of courses – HACCP (Hazard Analysis and Critical Control Point) and Manual Patient Handling.

Youthreach Foundation

Co-Ordinator: Nicola Galvin
Telephone: 046 9012165
Email: ngalvin@lmetb.ie

School Achievements/Developments

- New staff changes in the areas of Resource, Music and Drama, Literacy and Numeracy and Personal Development and Office Skills.
- Visits to the Centre by Community Guards, Sexual Health Awareness, and Pride of Place Awards on fundraising activities.
- Visit by students to St. Mary's Special School in Navan.
- Participation by students in Spraoi Mór 2014.
- Introduction of FETAC QQI Level 1, 2 3 and 4.
- Participation by students in Youthreach Soccer League.
- Wonderful participation by students and their family at annual awards in June 2014.

Laytown/Bettystown Youthreach

Co-Ordinator: Vivienne Branigan
Telephone: 041 9813401
Email: vbranigan@lmetb.ie

School Achievements/Developments

- Participation in workshop "Show Racism the Red Card" which enabled students to gain an insight into the effects of racism and gave them a sense of empowerment to be able to change people views on racism.
- Woodwork workshops where students learned to carve Celtic designs.
- Participation in Irish Cancer Society X-Hale Film Competition where students made a film and were involved as actors, in script writing, recording and special effects.
- Attendance at open day in Drogheda Institute of Further Education.
- Participation of students in First Aid Course with students receiving Certificates.

Dundalk Youthreach

Co-Ordinator: Margaret McDonnell

Telephone: 042 9353591

Email: youthreachdundalk@lmetb.ie

School Achievements/Developments

- Enhancement of programme by the re-introduction of woodwork.
- Participation of students in Spraoi Mór for the first time which was a great success.
- New Resource appointments and also new Drama and Art Teachers.
- Leaving Cert Applied National Association (LCNA) award in December 2013 for student as one of the highest achievers nationally in the Leaving Certificate Applied.
- Dundalk Youthreach student awarded first place in Ireland in the LCA Engineering examination 2014.
- Leaving Cert Applied National Association (LCNA) awarded to the same student in December 2014, as one of the highest achievers nationally in the Leaving Certificate Applied section 2014.

Drogheda Youthreach

Co-Ordinator: Stephen McArdle

Telephone: 041 9839917

Email: youthreachdrogheda@lmetb.ie

School Achievements/Developments

- Major renovation work in the latter part of 2014 with two new classrooms and new office space created along with major refurbishment of some existing rooms.
- Participation in Youthreach Regional 5-a-side football competition.
- Introduction of QQI Level 4 Employment Skills major award and QQI Level 3 General Learning and Leaving Certificate Applied provision.
- New appointments of Resource person, part-time Sports, Leisure and Recreation teacher and Drama and Dance teacher.
- Junk Kouture outfit designed and constructed by students and staff was worn by model Vogue Williams and photographed in the national newspapers.

Night School Provision

Louth & Meath Education and Training Board operate a total of eleven night class centres in County Louth and County Meath. Provision includes hobby, special interest and accredited programmes. The philosophy of night school provision is to ensure that schools serve local communities by meeting the needs of adult learners from that community. Outcomes for participants include opportunity for social networking, accreditation and development of skills that might increase opportunity to access potential employment options.

Night school provision is organised locally by Directors of Adult Education Post Holders in each school and are self- financing. Terms operate during autumn and spring each year and are typically short courses running up to 12 weeks. However a number of externally accredited programmes may run over one to two years.

Opportunities:

Opportunity to review current courses on offer and develop new types of provision such as blended learning.

This reviewing of courses may increase enrolment figures into the future by offering courses that match the needs of families.

Introduce possible course options across all schools to encourage local community into our schools.

Music Generation

Director: Gemma Murray

Telephone: 042 9364635

Email: musicgeneration@lmetb.ie

Website: www.musicgenerationlouth.ie

Music Generation Louth is part of Music Generation, Ireland's National Music Education Programme that aims to transform the lives of children and young people through access to high quality performance music education in their own locality.

An initiative of Music Network – Music Generation is co-funded by U2, The Ireland Funds, The Department of Education and Skills and Local Music Education Partnerships.

Music Generation Louth is managed by Louth Music Education Partnership, led by Louth and Meath Education and Training Board. Local partnership income and support in kind is provided by Create Louth, Louth and Meath Education and Training Board and Dundalk Institute of Technology.

Achievements/Developments

- Participation by approximately 3,500 children and young people in 8 programmes delivered across Co Louth by a team of 30 music tutors.
- Activity in 2014 extended to reach children and young people in 29 Louth schools and 6 community settings, ranging from early years music sessions, choral and instrumental programmes, composition workshops and various ensemble rehearsals.
- Local performance highlights of the year included concerts for families and friends at the Barbican Centre, Drogheda, Foy Centre, Carlingford, Parish Centre, Ardee, An Táin, Dundalk and DkIT Music Department, Dundalk showcasing various on-going programmes and ensembles that have been established.

Youth Services

Meath

Co-Ordinator: Elma McMahon

Telephone: 046 9068243

Email: emcmahon@lmetb.ie

- Programme on Youth Work run for volunteers in conjunction with Community Education which consisted of short free workshops - How to set up a Youth Group, First Aid, Child Protection, Sexual Health etc.
- Delivery of QQI Level 5 Youth Work with Community Education
- Member of Comhairle na nÓg Steering Committee and Mosney Youth Committee
- Administration of Local Youth Club Grant Scheme and Capital Funding for Youth Projects for Department of Children and Youth Affairs (DCYA).
- Presentation to over 100 Youth Groups on Voluntary Standards for Youth Groups
- Produced a musical and arts event called Spraoi Mór involving 8 Youthreach Centres from Louth and Meath.
- Produced a Musical Extravaganza with 16 LMETB schools across Louth and Meath involving a cast of 450 students and staff.

Youth Services

Louth

Co-Ordinator: Ian Walker

Telephone: 042 9334047

Email: iwalker@lmetb.ie

- **Easter, Summer and Halloween activity School Programme** – Activities include: Cookery, Creative Writing, Computer Animation, Gaelic Multi Activity, Hair & Beauty.
- **Voluntary Youth Club Visits.**
- **Volunteer Training** – Take Care Substance Misuse, First Aid, Child Protection, Youth Leadership, Mental Health, FETAC/QQI 5 Youthwork.
- **Funding** – Administration of Local Youth Club Grant Scheme, Young People's facilities and Service Fund and Capital Grant Scheme Type 1.
- **Conference Attendance** – Ideas in Action (NQS), Comhairle na nOg, Dail na nOg, Youth Policy.
- **PEACE III Programme Engagement** – Co-ordination of three projects.
- **NQS Projects and Voluntary** - Continued support, meetings and Briefings to all involved.

EU Projects

LMETB have a strong record of innovative practice in our schools and centres of education with some gaining international recognition for innovation in education. LMETB work both nationally and locally in partnership with all schools, agencies and organisations to provide a collaborative and coherent program of educational opportunities for students at all levels.

LMETB has extensive experience of co-ordinating and participating in numerous EU and nationally funded projects addressing the needs of students. The successful delivery of these projects has demonstrated its capacity to engage with an extensive number of learners within the two counties and also its ability to deliver projects within budget and within a specified time-frame.

Examples of projects include;

- **Online Resources for Special Education Needs:** Piloting first online learning classroom and resources for students, teachers and parents of those with SEN.
- **Lifelong Readers:** A European Reading Promotion Framework for Primary School Librarians, Educators, and Administrators.
- **Happy Days:** The 'Happy Days Project', a Comenius funded European project with the aim of devising an encompassing strategy for European schools by which the best environments possible to mitigate against poor mental health might be created.
- **Futeur:** The FutEur project aimed to identify best practice to support education.
- **ESSE:** The ESSE Project aims to support "smart, sustainable and inclusive growth through the reduction in rates of early school-leaving" across Europe.
- **SciFiEd:** SciFiEd aims to provide teachers with tools, training, and guidance that will assist them in enhancing their teaching, and making science more attractive to students.
- **ALDO:** The ALDO (Adults with a Learning Disability, Observatory of Best Practise).
- **SELFIE:** The rationale behind the SELFIE project is based on the belief that we now need to consider career planning as a subject instead of career guidance as a service.

PEACE III

The PEACE III Programme is a distinctive programme part-funded by the European Union through its Structural Funds programme. The title of the PEACE III Programme is the EU Programme for Peace and Reconciliation in Northern Ireland and the Border Region of Ireland. The programme covers the period 2007-2013.

The main aims of the PEACE III Programme are to reinforce progress towards a peaceful and stable society and to promote reconciliation by assisting operations and projects which help to reconcile communities and contribute towards a shared society for everyone.

The Programme concluded in 2014 having supported projects which have contributed to a greater understanding of the complexities of cultural diversity and having assisted groups to become more conversant and aware of the impact of the Northern Conflict in Louth and conflict across Europe. Over 40 Projects have been supported since 2012 in co-operation with Louth and Meath Education and Training board, Louth Enterprise Office, the Integration Centre Youth services and a broad range of community organisations and arts groups.

Quality Assurance in Further Education

The importance of quality assurance in ensuring that education and training is at an appropriate standard, of high quality and responsive to the needs of learners, is accepted nationally and internationally. The Qualification and Quality (Education and Training) Act of 2012 sets out guidelines for providers to inform the development and establishment of higher order quality assurance procedures in the following areas.

Academic Governance: to provide oversight of policy and programme development and implementation.

Policy Development: to provide leadership, transparency of purpose and consistency of practice across the diversity of the ETB's provision.

Continuous Professional Development: to assure further professional development of people engaged in programme and service delivery.

Stakeholder Engagement: to manage the ETB processes for engaging with relevant stakeholders e.g. learners, employers and higher education institutes, to identify and understand their expectations of ETB programmes.

Programme Development, Approval and Review Processes: to assure the appropriateness and effectiveness of provision within the ETB and the adequacy of resources and expertise.

Assessment: to ensure that all assessment processes are fit for purpose and that assessment outcomes are consistent within and between ETB's.

Quality Assurance in Further Education

Collaborative Activity: to ensure that for any ETB initiative or programme wholly or partly involving another non-ETB provider or partner, there is clarity as to each party's responsibilities and evidence that the activity is subject to monitoring and periodic review.

Information Management: to ensure that information systems are sufficient to enable evidence based decision making at all levels of the management within the ETB.

Monitoring: to assure the ETB management and academic governance structures have adequate information to identify areas of excellence and areas of potential concern.

Self-Evaluation: to assure that ETB programmes and processes are reviewed systematically to measure attainment of objectives and stakeholder satisfaction and to facilitate improvement planning.

Quality Assurance should underpin all activities of an ETB and should be seen, not as an additional layer of activity carried out because of external requirements, but as a supportive infrastructure within which an ETB can carry out its responsibilities in a manner likely to achieve success. Successful quality assurance must permeate the whole ETB and form a community of practice based on common purpose, in a systematic process of evaluation, reporting and continuous self-improvement as well as a pervasive and collective commitment to quality as all levels of the organisation.

Training

***Regional Skills and Training Centre
Dundalk (RSTC)***



Area Training Manager: Peter Egan

Telephone: 042 9355700

Email: recep.rst@lmetb.ie

Website: www.rstc.ie

Achievements/Developments

- Amalgamation of RSTC with LMETB on 1st July 2014.
- Almost 4,000 learners participated in training programmes in 2014.
- In 2014, the centre provided 100 places for learners in Call Centre Operations and other programmes to enable learners to transfer directly into employment.
- Programmes delivered through full and part-time day courses, apprenticeship, evening courses, on-line and blended learning and community based programmes.
- Specialist training provision in Dundalk and Navan in conjunction with the National Learning Network.
- Management and administration of the national apprenticeship programme with up to 600 apprentices registered across all 28 apprenticeship crafts with approximately 500 active employers.
- “Outstanding Centre of Excellence Award” presented to RSTC Dundalk for delivery of IT certifications.



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