

Minutes of Meeting held on 10th January 2019

A meeting of Louth and Meath Education and Training Board took place in Abbey Road, Navan at 5pm on Thursday 10th January 2019.

CATHAOIRLEACH:	Mr. Ciaran O'Donnell
BAILL I LATHAIR:	Ms. Ashimeduwa Okonkwo, Cllr. Maeve Yore, Cllr. Oliver Tully, Ms. Jennifer D'Arcy, Cllr. Marianne Butler, Cllr. Nick Killian, Cllr. Maria Murphy, Ms. Siobhán Greer, Cllr. Wayne Harding, Cllr. Damien O'Reilly, Ms. Catherine Clair, Mr. Cormac Bohan, Mr Sean Carey and Mr. Bill Sweeney.
LEITHSCEIL:	Cllr. Eimear Ferguson, Cllr. Peter Savage, Cllr. Sharon Tolan and Cllr. Trevor Golden
AR FREASTAIL:	Mr. Martin G. O' Brien, CE Mr. Brian Murphy, Director OSD Mr. Frank Smith, APO Corporate Services

APOLOGIES

Apologies were noted from Cllr. Eimear Ferguson and Cllr. Sharon Tolan

1. Absence Approval

It was resolved **R. 01/01/2019:**

To approve the absence of LMETB members: Cllr. Eimear Ferguson, Cllr. Peter Savage, Cllr. Sharon Tolan, Cllr. Trevor Golden

Proposed: Cllr. Maria Murphy

Seconded: Cllr. Maeve Yore

2. Committee Business (For Resolution)

2.1 Nomination of Vice Chairperson

It was resolved **R. 02/01/2019:**

To approve the nomination of Mr. Ciaran O'Donnell as Vice Chairperson.

Proposed: Cllr. Maeve Yore

Seconded: Ms. Jennifer D'Arcy

Mr. Ciaran O'Donnell chaired the meeting in the absence of the Chairperson.

2.2 LMETB Board Meeting Calendar for 2019

Members agreed the proposed meeting dates below:

Date	Purpose
Thursday, January 10, 2019	Consider S29 appeals
Thursday, January 31, 2019	Bi-monthly, fifth Thursday
Thursday, February 28, 2019	Consider Service Plan
Thursday, March 28, 2019	Consider Financial statements and SIC
Thursday, May 16, 2019	Consider Annual Report and Report of the Chairperson
Thursday, July 18, 2019	Bi-monthly, third Thursday
Thursday, September 19, 2019	Bi-monthly, third Thursday
Thursday, November 21, 2019	Bi-monthly, third Thursday

It was agreed that LMETB management would revert regarding the possibility of holding the May meeting earlier in the month.

2.3 Change of LMETB bank details procedure

Director OSD advised members that the proposed procedure and form are designed to minimise the risk of a reoccurrence of the third party fraud perpetrated upon LMETB. He explained that the documents reflected guidance from the Comptroller and Auditor General and An Garda Síochána and had been reviewed by the audit committee. Director OSD noted that the procedure would replace the interim procedure implemented following the fraud.

It was resolved **R. 03/01/2019:**

To approve the proposed LMETB bank details procedure

Proposed: Cllr. Damien O'Reilly

Seconded: Cllr. Maeve Yore

3. Section 29 appeals (for resolution in camera)

It was resolved **R. 04/01/2019:**

To conduct the consideration of Section 29 appeals only in-camera.

Proposed: Cllr. Wayne Harding

Seconded: Cllr. Marianne Butler

4. Gifts, trusts and scholarships committee

It was resolved **R. 16/01/2019:**

To ratify the nomination of Mr. Ciaran O'Donnell as Chairperson of the Gifts, Trusts and Scholarships committee

Proposed: Mr. Bill Sweeney

Seconded: Ms. Siobhán Greer

Mr. O'Donnell advised members that a meeting of the Gifts, Trusts and Scholarships committee took place yesterday, 9 January. He advised that the committee had nominated a Chairperson, reviewed its terms of reference, the relevant provisions of the 2013 Act and considered six proposed gifts in accordance with the terms and legislation. Mr. O'Donnell summarised the gifts and advised that the committee had resolved to recommend the acceptance of five of the six gifts. Mr. O'Donnell noted that acceptance of gifts by LMETB is subject to the consent of the Minister for Education and Skills and the Minister for Public Expenditure and Reform.

It was resolved **R. 17/01/2019:**

To accept the recommendation of the Gifts, Trusts and Scholarships committee to accept five of the six gifts subject to the consent of the Minister for Education and Skills and the Minister for Public Expenditure and Reform.

Proposed: Ms. Jennifer D'Arcy

Seconded: Ms. Siobhán Greer

Mr. O'Donnell noted that Section 29 of the 2013 Act requires an ETB to include, in its annual report, details of any gift accepted by it above an amount specified by the Minister for Education and Skills. Director OSD advised members that his understanding is that no amount has yet been specified by the Minister and that gifts of a material amount should be included in the annual report.

It was resolved **R. 18/01/2019:**

To approve that gifts above an amount of €5,000 be included in the annual report.

Proposed: Ms. Jennifer D'Arcy

Seconded: Mr. Sean Carey

5. Land and Buildings update (for noting)

Director OSD briefed members regarding renovations at the King St., FET campus in Drogheda. Director OSD noted that works had commenced to replace the boiler and heating system in the main building and that staff and students are relocating to five premises in Drogheda for the duration of these works. He explained that the agreements between LMETB and the landlords will be in the form of short-term licenses and therefore do not require board approval.

6. Any other business

CE informed members that the Department of Education and Skills had recently approved an additional 715 PLC places in LMETB. He explained that this is a highly significant and very welcome investment by the state in further education in Louth and Meath.

CE informed members that on foot of a request by him the Department of Education and Skills approved additional ordinary non-pay (ONP) funding for 2018 of €1.223 million.

Members agreed with CE in welcoming these developments.

CE explained that LMETB is working hard to attract parental support for LMETB patronage of the proposed new national school in Dunshaughlin. CE thanked members for their support in this campaign.

Director OSD advised the meeting that some members will receive calls from the Comptroller and Auditor General's Office as part of their review of the LMETB Financial Management Maturity model.

APO Corporate Services referred members to their obligation under the Ethics in Public Office Acts to furnish a statement of interest or a statement of nil interest as appropriate by the end of January.

There was no further business and the meeting concluded at 7.00PM.

SIGNED: Martin G. O'Brien J. T. De
CHIEF EXECUTIVE CHAIRPERSON

DATE: 31-1-19 31-01-2019